



**Anglican Diocese of Fredericton
168 Church Street, Fredericton, New Brunswick E3B 4C9**

ANNUAL REPORT FOR THE YEAR 2022

**For Presentation to the
Annual Congregational Meeting
Scheduled for
26 February 2023**

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THE FIVE MARKS OF MISSION



An important statement on mission which expresses the Anglican Communion's common commitment to, and understanding of, God's holistic/integral mission.

- To **proclaim** the Good News of the Kingdom
- To teach, baptise and **nurture** new believers
- To respond to human need by loving **service**
- To **transform** unjust structures of society, to challenge violence of every kind and pursue peace and reconciliation
- To strive to **safeguard** the integrity of creation, and **sustain** and renew the life of the earth



anglican.ca/marks



The Corporation of the Bishop and Chapter of Christ Church Cathedral, Fredericton NB

as at 31 January 2022

Bishop and Chapter

The Most Rev'd David J. Edwards (Archbishop of Fredericton)

The Very Rev'd Geoffrey Hall (Dean of Fredericton)

Mr. Tom Maston, Chair (C1-2)	The Ven. Kevin Stockall, Archdeacon
Mr. Jamie Yaemans (B1-2)	Treasurer
Ms. Janet Mahar (B2-2)	Secretary
Mrs. Victoria Hachey (C1-3)	Finance and Administration
Canon Charles Ferris (B2-3), Vice-Chair	Buildings and Property
Ms. Catherine Macdonald (C2-1)	Worship
Vacant (C2-1)	Mission/Outreach
Ms. Sally Dibblee (C2-3).....	Health and Pastoral Care
Mr. Andreas Decken (B2-2)	Welcome and Hospitality
Mrs. Rowena Tervo (C1-2).....	Communications
Mr. Harry Palmer (C1-1)	Christian Formation

Mr. John Macaulay, Envelope Secretary
Vacant, Safe Church Officer

B-Bishop appointed / C-Cathedral elected / (Term of 2 - Year of 3)

Delegates to Synod

Ms. Janet Mahar
Mr. John Macaulay
Mr. Nat Fetter

Substitute Delegates to Synod

Mrs. Rosa Macaulay
Canon Charles Ferris
Ms. Emily Orr (Youth)

Notice of Meeting

The Congregational Annual Meeting of Christ Church Cathedral, Fredericton NB, will be held at the Christ Church Cathedral on Sunday, 26 February 2023 at 12:00 noon.

All members of the Cathedral congregation are urged to be present.

Nominations for Bishop and Chapter and Lay Delegates to Synod with the nominee not present need to have gained their consent.

Please bring this report with you to the meeting.

Agenda

1. Open and Prayer
2. Adoption of Minutes of 20 February 2022 Congregational Annual Meeting
3. Reports
 - a. Treasurer's Report
 - b. 2022 Financial Statements and Report
 - c. Bishop and Chapter
Lay Chair
Committees
 - d. Dean of Fredericton
4. A Narrative Budget for 2023
5. Adoption of 2023 Budget
6. Greetings
7. Elections:
 - a. Bishop and Chapter
 - b. Nominating Committee
 - c. Lay Delegates and Substitutes to Synod
8. Adjournment and close

**Minutes (20 February 2022 DRAFT)
Annual Congregational Meeting
Christ Church Cathedral Memorial Hall**

The meeting was called to order and opened in prayer by Dean Geoffrey Hall at 12:10 PM with 35 attending in-person and 14 on Zoom.

Minutes of Annual Congregational Meeting of February 21, 2021:

Motion (B Greenwood/L Baker) to adopt. CARRIED.

Treasurer's Report: Treasurer Jamie Yeamans thanked Tom Maston, Kendra Patrick, Dean Geoffrey Hall, and Kevin Percy for their assistance in learning the books and other treasurer responsibilities. The major effort of the last year has been simplifying our reports, helped by the new accounting software. It was noted that giving has remained consistent; combined with some reduced expenses, this has resulted in the year ending with a surplus.

2021 Financial statements and Bringloe-Feeney LLP review engagement:

Motion (C Brander/J Morell): To accept the 2021 financial statements as presented. CARRIED. Accountant Kendra Patrick, CPA presented the results of the review engagement on behalf of Bringloe-Feeney LLP. She went over the report in some detail, explaining the purpose and meaning of each page and highlighting notable numbers or transactions. We finished the year with a \$34,000 surplus, noting that, without the government wage subsidies received this year, we would have had mostly balanced books. Our deferred contributions are much lower than last year, due to matching expenses with the funds they should come from and the creation of four new restricted funds- local outreach, Dean's discretionary, hymn & liturgical books, and music ministry. Flow-through accounts are now reported separately from operational funds for the purpose of clarity; it was noted that those funds were remitted regularly, rather than sitting as liabilities/payables, resulting in liabilities being lower than last year. Recommendations for future improvement were to communicate to the DCIF what interest is to be moved into the general fund, as they rely on our records for this tracking, and to continue working to include restricted fund use in our budgeting process. Ms. Patrick thanked the Dean, Tom Maston, Jamie Yeamans, Ben Bourque, and Kirsten McKnight for their excellent record-keeping and willingness to assist with any questions that arose.

Jim Morell thanked the many people responsible for the simplification of the reports, commending their attention to detail and noting that easier-to-understand reports help to reassure donors that their money is cared for and used well. The Dean defined the DCIF (Diocesan Consolidated Investment Fund) and explained what it is and does. The Dean noted that most apparent discrepancies in the books are the result of "tidying up" that is required for proper accounting; he also noted the benefit it has been to have Tom Maston as Lay Chair, given his experience as an accountant.

Reports - Lay Chair, Chapter, committees, and the Dean of Fredericton: The Dean noted that these reports form a historical record of the last year, which may become useful in the future.

Motion (M LeBlanc/P Ericson): To receive the reports in the 2021 Annual Report. CARRIED.

2022 budget:

Motion (J Morell/K McBride): To accept the 2022 budget as circulated in the annual report. CARRIED.

Greetings: The Dean reported that former Dean Keith Joyce has recently moved back to New Brunswick.

Motion (B Greenwood/P Macdonald): To send greetings to Archbishop David Edwards, former Dean Keith Joyce, and retired Bishops Hockin, Miller, and Lemmon. CARRIED.

Thanks: Outgoing Bishop & Chapter member Bonnie Greenwood was thanked for her 6 years of service. Sam Mayo and Catherine Macdonald were also thanked as they complete their terms, and Kevin Percy and Lynn Meehan, who have resigned since the last ACM, were thanked for their service.

Motion (C Jacobs/K Schmidt): To thank Bonnie Greenwood, Sam Mayo, Catherine Macdonald, Kevin Percy, and Lynn Meehan. CARRIED.

Elections:

- **Bishop & Chapter:** The Dean reported that the Welcoming & Hospitality Chair remains open and is a Bishop-appointed position; any leads on possible nominees should be brought to the attention of the Nominating committee. The Dean referenced the Nominating Committee report and called for further nominations. Carol Brander moved that nominations from the floor should cease. The three nominees were elected by acclamation.
 - o Sam Mayo - Missions & Outreach Chair (re-elected)
 - o Catherine Macdonald - Worship Chair (re-elected)
 - o Harry Palmer - Christian Formation Chair
- **Nominating Committee:** The Dean reported that changes to the Nominating committee by-law can be expected in the next year to improve its reporting structure. It was noted that the nominating committee is to be comprised of the Dean and three elected lay members. Michele LeBlanc moved that nominations from the floor should cease. Kurt Schmidt, Gwen Davies, and Jill Dunderdale were elected by acclamation.
- **Scrutineers:** The Dean noted that those joining the meeting on Zoom will be able to vote using that platform.

Motion (C Brander/J Lownds): To appoint Kirsten McKnight and Cheryl Jacobs as scrutineers. CARRIED.
- **Lay Delegates and Substitutes to Synod:** Kelley Hall moved that nominations from the floor should cease. The results of the voting were published in the February 27th bulletin - Catherine Schmidt and John Macaulay were elected delegates, and Nat Fetter was elected youth delegate. Rosa Macaulay and Janet Mahar were elected as substitutes.

Jill Thompson moved to adjourn. The meeting closed with a blessing from the Dean at 1:20 PM.

Respectfully submitted,
Janet Mahar, Secretary

OFFICER REPORTS

The Dean of Fredericton

The year 2022 was again one with unique challenges and opportunities. It's almost shocking to remember that early in 2022 there was yet another period of lock-down due to the COVID-19 pandemic. Having experienced a summer where new freedom seemed plentiful, winter weather and being in closed spaces once again had the effect of making us all more ill than we had been. Most of us are now not only tired of the restrictions pandemic protocols have required but also quite thoroughly tired of even talking about the pandemic. COVID-19 is not the only foe, although we might be convinced of that listening too closely to the media.

Still, in the minds of many and perhaps for good reason, there is uncertainty about exactly what the future will bring. From a pastoral and spiritual perspective I'm concerned, as always, about the damages inflicted by physical illness but maybe now more so about the spiritual and psychological trauma that is a result of the COVID pandemic. We all encounter people who continue to live in fear. I would in no way suggest that there is nothing to fear but also realize that fear itself can become an illness, one from which it is difficult to recover. We need to encourage each other to venture out once again. We are beings of relationship. Loneliness and isolation are not our friends.

Immediate Challenges

I would suggest with little reservation that what is critical as we head into 2023 is regaining some of our resilience as a community of faith. Pandemic protocols have been the excuse for many to step back from participation in every facet of community life. Our worship attendance still stands at about 60% of pre-pandemic numbers. Those who commit to taking an active part in worship through reading, greeting, preparing and serving refreshments, serving in the liturgy, sacristy guild duties, administering Communion and other opportunities are even below the 60% level. Getting these wheels turning again is an important task and will take a concerted effort. Many look to the priest to wave the magic wand. Maybe, if you look hard enough, you can see me waving it?

Of concern is those who have taken the pandemic opportunity to disengage entirely. Others have decided to worship elsewhere. Anglican church doors swing both ways which is often considered an important and unique characteristic of our particular faith tradition. The invitation to be part of the fellowship of an Anglican church community is just that – an invitation. These losses have an effect. In the midst of the significant vacancies we also give thanks to God for those who have recently joined our number. It's important to welcome them and communicate sincerely how very important it is that they are with us. Taking the chance that I've raised this before I'll say it again anyway. Our being intentional about being a community of welcome and invitation is critical. The Anglican Church of Canada is famous for the message that hangs outside most of its doors: "The Anglican Church welcomes you." The message isn't always lived out in practice and we easily fall back to our default, protective ways, where faith is altogether a private matter. Jesus would have us let our light shine to the glory of God.

In the midst of information from church and culture research polls and the dismal statistics about the future of the Christian church in North America is the call to let that light shine brighter than before. We're living in a culture where there has been a sharp departure from the habits of a civilization founded on Christian values. What happens when those values are tossed to the wind?

When we yield to the encouragement to focus first on ourselves at any cost, the very moral fabric of our society dissolves before our eyes. With the new found freedoms celebrated in western culture in the post 1960 era and a greatly improved post-war standard of living, life was good. In the succeeding years we've become more and more convinced that the origin of all that good fortune is entirely in the world. The ultimate goal seems to be freedom to do as we like, living without rules. With that attitude, morality and relationships crumble, quick communication is idolized, value is measured only materialistically, and we lose touch with the healthy human spirit. Being a disciple in relationship with Jesus Christ as a member of his Body is a proven corrective to all of those ills.

Looking ahead

As 2023 begins we are embarking on a journey of exploration as to the future of the Cathedral of Christ Church in the City of Fredericton. We know how important our presence in the heart of New Brunswick has been historically to the development of the living political, economic and civic experience we are so fortunate to enjoy. A question that will need to be answered is how important is the Cathedral to others? The consulting firm Source Alliance will hopefully deliver an answer to that question by mid-year to help us determine the viability of applying the restorative work required and reported in the Cathedral Building Conditions and Issues Report from about a year ago. We know that a significant renovation plus keeping the Cathedral maintained and functioning as it has been is beyond the capability of the congregation. It is a privilege to reside as a congregation in the beauty of the Cathedral, tend its care day to day but the significant projects that lie ahead are outside of our grasp. We can't fail to see our future outside of the wider context of the place in the world God has placed us. Neither can we not ask the more difficult questions and prepare to hear the truth in their answers.

The Diocesan Synod and Bishop's offices continue to be accommodated at Memorial Hall and while not an ideal arrangement for them or us is adequate for the foreseeable future. The questions about the future of the Hall have been delayed temporarily as we focus on the Church itself. That delay in no way denies the real inadequacies that remain and the hope that future progress on that front may be able to coexist with whatever positive steps we can take with a plan for Cathedral renovation.

Thanks and appreciation

With particular focus on 2022 I'll once again express my gratitude for the privilege of being the Dean of Fredericton over its 12 months. The role does come with its challenges. We collectively need to express thanks to all who have given, some significantly, to meet what needed to be done to fulfill the purposes of God among us over the past year. Bishop and Chapter has three members who step away from their roles this year: Sally Dibblee, Charles Ferris and Sam Mayo and we look forward to electing new members for those seats. Countless others work both behind the scenes and visibly to serve in ways essential to our community life. Thanks to all.

May the blessing of God the Father, God the Son and God the Holy Spirit be with us and remain with us always. Amen.

Respectfully submitted,
Geoffrey Hall, Dean of Fredericton

Vocational Deacon

"At the heart of the Diaconate is a Christian person whose ordained ministry is within a servant community, living and proclaiming the Gospel in the world. The Deacon's presence, bringing the needs, concerns and hopes of the world to the church, is a living reminder of the community's call to servanthood. A Deacon is to enable the church to be justice makers, truth tellers, advocates and reconcilers in the world."

~ Anglican Church of Canada

Let me express how deeply grateful I am to you all for upholding me in this ministry among you. I feel very blessed.

- Participate weekly in the Daily Office (usually Evening Prayer on Thursdays)
- Coordinator for Hospital Visitors Team
- Diocesan Representative of the Anglican Fellowship of Prayer
- Member of the Diocesan Spiritual Development Team
- Employed as Spiritual Care Practitioner with Dr. Everett Chalmers Hospital

Respectfully submitted,
The Rev'd Debbie Edmondson, Deacon

FROM THE REGISTERS

Baptisms *"Let your light so shine before others that they may see your good works"*

Abigail Jane Butler Goddard
Cecilia Angel Robinson
Arene Gmah

Marriages *"What God has joined together, let no one separate"*

Ashley Lynn Walton and John Samuel Bird

Burials *"Rest eternal grant unto them, O Lord"*

Leslie Chapman
The Right Rev'd George Colborne Lemmon
The Rev. Canon Thomas Armstrong Smith
Allison Dysart Kingston
Marie Gray
Elizabeth Ann Fletcher
Carole Anne Drury

First Communion *“Giving thanks that you have made us worthy to stand ...”*

Ariane Jade de Passillé
 Michael Xavier Hachey
 Samuel John Alexander Hall
 Taylor Jane Pope
 Francis Fisher Wedge
 Abigail Catherine Culligan Yeamans

Population

Households	
Families	168
Individuals.....	77
Membership	
Children	52
Adults	425
Other	
Confirmed persons.....	318
Communicants.....	215
Identifiable givers.....	243

Groups and Roles

Church School	
Schools	1
Teachers.....	2
Students.....	14
Attendance	12
Groups	
Men’s Groups	1
Membership	25
Women’s Groups.....	4
Membership	24
Youth Groups	1
Membership	35
Choirs	2
Membership	26
Other Groups	5
Membership	35

Worship

Holy Eucharist	
Inside.....	167
Outside	13
On Sundays	106
On Weekdays	79
Admin of Reserved	32
Other	10
Total Services	
On Sundays	116
On Weekdays	576

Individuals

Making Communion	
At Easter.....	190
By Reserved	29
Yearly Totals	
Normal Sunday	100
Easter	206
Pentecost.....	96
2 nd in September	104
Christmas.....	393
Buried	6
Baptized	1
Marriage.....	1
First Communion	0
Confirmations	0
Received.....	0
Grand Totals	
On Sundays	4992
On Weekdays	3830

Lay Chair of Bishop and Chapter

Bishop and Chapter held nine meetings during 2022, gradually returning to in person meetings, while maintaining a video connection for members who were not able to attend in person.

Harry Palmer joined B&C at the conclusion of the 2022 Annual meeting, with Andreas Decken joining later in the year. Their immediate contributions have been appreciated.

Sam Mayo resigned as a member in the fall of 2022, while Sally Dibblee and Charles Ferris will complete their second three year terms at the conclusion of the 2023 Annual Meeting. We owe a tremendous thank you to all three of them for their dedicated efforts during their terms.

The By-Law governing the Nominating Committee was revised to include two members of Bishop and Chapter on the Nominating Committee. This change will provide additional resources to the Committee and increase B&C engagement in the nominating process.

During the spring, Heritage Standing Incorporated (HSI) submitted their engineering report on the condition of the Cathedral's infrastructure. Numerous structural issues were identified and the total restoration and remediation work was estimated to cost in the vicinity of \$12 million (2021 dollars). The report is available on the Cathedral website.

Several of the items identified by HSI are considered to be urgent in order to maintain the integrity of the Cathedral infrastructure. If the work is not undertaken, there will be a point in time in the not too distant future when the condition of the Cathedral will face a rapid deterioration.

The magnitude of the required finances for the infrastructure restoration is well beyond what the Cathedral congregation can afford. If the work is to be accomplished then we will have to conduct an extensive fundraising campaign, engaging with prospective donors who wish to maintain the Cathedral as a national heritage structure and/or as the site for active ministries in the downtown Fredericton area. Source Alliance, a New Brunswick based firm with past success in capital campaigns for New Brunswick churches, has been engaged to explore the possibilities of a fundraising campaign.

Beginning in early 2023, Source Alliance will conduct over 100 interviews with individuals and corporations, within and outside the Anglican communion, and within and outside of New Brunswick. These interviews will solicit opinions on how to ensure the future of the Cathedral as a national heritage site. It will also provide an estimate on the amount that could be raised in a capital campaign. We expect to receive the report in the first half of 2023.

Considerations on the future of Memorial Hall were paused while the work of HSI and Source Alliance was underway. Once we have determined a course of action with respect to the Cathedral, we anticipate that we will restart the discussions on the future of Memorial Hall.

We are blessed with dedicated and talented clergy, staff and volunteers. The success of our various ministries are a result of their efforts. The individual reports in this Annual Report detail our activities and accomplishments.

Respectfully submitted,
Tom Maston, Lay Chair of Bishop and Chapter

Cathedral Treasurer

The role of the Cathedral Treasurer is to perform high level, strategic management of the Cathedral's finances. The Cathedral enjoys the benefit of having a capable financial team comprising a bookkeeper, an office administrator, an envelope secretary and a chartered public accountant, all of whom work with the Treasurer to advance the Cathedral's goals. Much of the day to day financial "business" of the Cathedral can take place smoothly and efficiently because of the systems that are in place.

Highlights

2022 was dominated by concerns about how we would emerge from the pandemic. The Cathedral no longer enjoyed support from the Government of Canada's Emergency Wage Subsidy (CEWS) which was wound up. Compounding this, our offering was down year over year, for much of the year. This made planning difficult, as revenues were hard to forecast. Despite a very solid month of December (in terms of offerings), we finished 2022 with a 3.57% decline in overall offering revenue compared to 2021.

2022 Month to Month Offering Comparison and Trends

	2022	2021	Change	% Change
January	30,808	40,030	-9,222	-23.04%
February	39,889	41,657	-1,768	-4.24%
March	36,976	40,773	-3,797	-9.31%
April	42,396	43,783	-1,387	-3.17%
May	37,534	45,779	-8,245	-18.01%
June	35,097	38,016	-2,919	-7.68%
July	39,560	35,866	3,694	10.30%
August	30,002	42,659	-12,657	-29.67%
September	36,657	45,001	-8,344	-18.54%
October	57,592	53,849	3,743	6.95%
November	36,709	38,476	-1,767	-4.59%
December	84,047	60,249	23,798	39.50%
Total	509,289	528,159	-18,870	-3.57%

2022 Year End

We finished 2022 with an approximate \$30,000 surplus. This surplus was not the result of an offerings windfall; 2022 offerings missed their target by \$36,000. The surplus was the product of underspending in property maintenance and staff. We will not be able to defer maintenance to the same extent in 2023. Long term, we need to plan for what our offering income will look like under the "new-normal" post COVID-19.

Along with monitoring offering revenue trends, we spent considerable time planning the response to the Heritage Standing Inc. (HSI) Cathedral Building and Issues Report (January 2022) which

recommended (as well as costed), the various repairs that are required to the Cathedral building. The projected cost to implement the report is up \$12M and has significant implications for our annual maintenance plan. Funding the repairs to the Cathedral will require a large scale, national fundraising campaign. In anticipation of this need, we engaged a fundraising consultant - Source Alliance - to embark upon a preliminary review, scoping and evaluation of potential donor support. Findings of this review will be presented in April 2023.

Consistent with established practice, I participated in meetings of the Finance and Administration Committee. This committee has been an effective sounding board for the Treasurer, and it acts as the advice and recommendation arm for certain matters before they are heard at Bishop and Chapter. For example, the Finance and Administration Committee was instrumental in navigating the various iterations of the budget during the budget process and ultimately made a recommendation to Bishop and Chapter for 2023 on budget direction.

In addition, I participated in Bishop and Chapter meetings. Month-end updates of revenue and expenditures were provided and briefed to Bishop and Chapter. Trends in Cathedral financial status were presented. Year-end financial projections were calculated and delivered. I also participated in meetings of the Executive Committee. As indicated above, financial information and advice were provided as required.

In 2021 we embarked upon a process to migrate our accounting and bookkeeping to the "Cloud" in SAGE, thus enabling additional users to access information for real-time updates. We continue to work with this "new to us" accounting software which better aligns with what our accounting firm uses.

Non-routine tasks completed in 2022 were:

- Monthly (January-April) completion and submission to the Diocese applications for the Canadian Emergency Wage Subsidy (CEWS)
- Direction given to the Diocese for reconciliation of Cathedral investments (Diocesan Consolidated Investment Fund - DCIF)
- October Financial Update to the congregation.

Routine tasks performed in 2022 included:

- Oversight of, and direction given to Cathedral bookkeeper
- Review of month-end financial statements
- Weekly online monitoring of the Cathedral's bank account
- Weekly cheque signing
- Development of and revisions to the Cathedral 2022 draft budget
- Renewal of the insurance policy
- Completion of WorkSafe NB forms
- CPA advice sought as required on accounting procedures.

I would like to extend a special thanks to Lay Chair Mr. Tom Maston who contributed numerous hours on continuous improvement to our accounting regime; Dean Geoffrey Hall; Office Administrator Ms. Kirsten McKnight; Bookkeeper Mr. Ben Bourque; Envelope Secretary Dr. John Macaulay; and Ms. Kendra Patrick, CPA.

Respectfully submitted,
Jamie Yeaman

Envelope Secretary

A special thanks this year to "retiring" Counters Gayle, Lynne, and Jane for their marvellous work and dedication over untold years that predate my time as Envelope Secretary. For their continued support and assistance, I wish to thank Counters Randy, Wayne, and Hank, Office Administrator Kirsten, Dean Geoffrey, Sexton Ashley, and Diocesan Synod office staff, as well as members of the Finance and Administration Committee and Stewardship Team. And welcome to new Counters Jill, Linda and Jim who will begin duties soon.

The 2022 Total Giving was down slightly (1.6%) from the previous year (see tables at end of report). This decrease is due to online giving (via canadahelps.org), which declined by over \$8,000 (17%) compared to 2021. The sum of envelope offerings, e-offerings and occasional giving was practically unchanged (decrease of 0.2%) from 2021 to 2022.

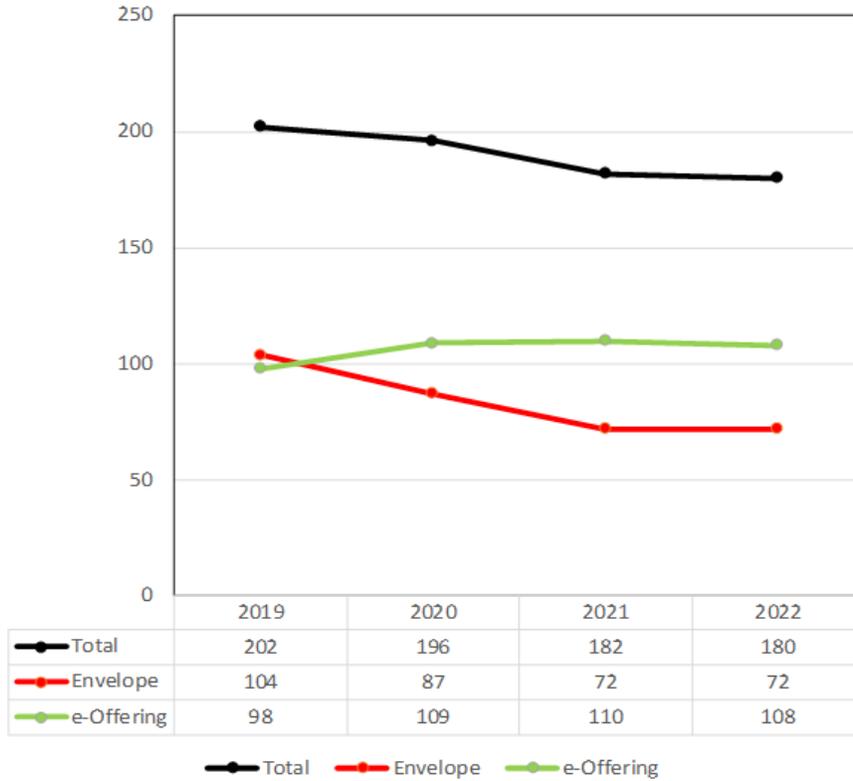
2022 Total Giving			
Range of Giving	Number of Givers	Total Offerings*	% of Total
\$1.00-199.99	63	3316.18	0.6%
\$200.00-499.99	25	8088.00	1.4%
\$500.00-999.99	29	19750.04	3.5%
\$1000-2999.99	85	146942.65	26.1%
\$3000-4999.99	21	77576.00	13.8%
\$5000-7999.99	21	128870.00	22.9%
\$8000 and over	16	178731.94	31.7%
Total:	260	563274.81	100.0%

* Envelopes, e-offering, occasional and Online Giving

Note that, for simplicity, supplemental offerings made by e-offering users with their offering envelopes (PWRDF, Easter, Thanksgiving & Christmas) are also counted as e-offerings. On this basis, in 2022, e-offering and envelope users gave 55.6% and 34.3% of total offerings, respectively. The percentage of total offerings due to e-offering continues to rise from year-to-year, whereas that of envelope offering continues to fall.

The number of envelope and e-offering donors was almost unchanged from 2021 to 2022 (two fewer e-offering donors).

Number of Envelope & E-Offering Givers



Week-to-week envelope and e-offerings are shown in the accompanying graph (see next page). In 44 of the 52 weeks of the year, e-offerings exceeded envelope offerings.

The tables below show the sum of envelope, e-offering and occasional giving separately from online giving. The online giving % compares online giving to the grand total. Note the total of 243 givers in 2022 is the sum of envelope and e-offering givers (180) plus the number of occasional givers (63).

Respectfully submitted,
John Macaulay, Envelope Secretary



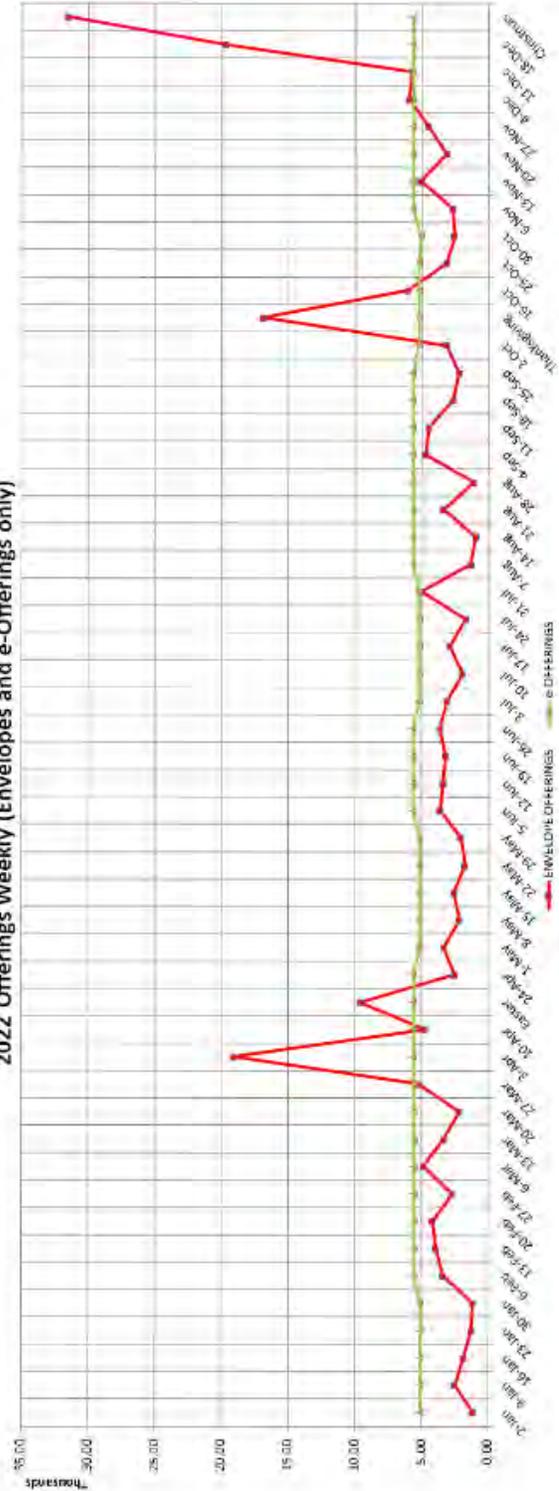
Envelopes, e-offering & occasional Giving

Year:	2018			2019			2020			2021			2022		
	Range of Giving	Givers	% of Total Offerings	Givers	Total Offerings	% of Total	Givers	Total Offerings	% of Total	Givers	Total Offerings	% of Total	Givers	Total Offerings	% of Total
\$1,000-199,99	17	\$2,128	0.4%	81	\$5,274	0.9%	36	\$2,560	0.5%	45	\$3,388	0.6%	53	\$2,655	0.5%
\$200,00-499,99	27	\$8,421	1.7%	31	\$10,206	1.8%	26	\$7,934	1.5%	15	\$4,781	0.9%	24	\$7,853	1.5%
\$500,00-999,99	35	\$26,114	5.2%	29	\$21,040	3.7%	27	\$18,922	3.6%	34	\$23,650	4.5%	28	\$19,250	3.7%
\$1,000-2,999,99	78	\$136,803	27.5%	87	\$147,692	25.8%	89	\$150,978	28.8%	83	\$146,398	28.0%	86	\$147,752	28.3%
\$3,000-4,999,99	26	\$97,764	19.6%	28	\$102,562	17.9%	30	\$111,495	21.3%	27	\$102,530	19.6%	18	\$65,200	12.5%
\$5,000-7,999,99	20	\$129,805	26.1%	21	\$135,492	23.7%	16	\$101,028	19.3%	18	\$111,299	21.3%	20	\$122,635	23.5%
\$8,000 and over	9	\$96,815	19.4%	11	\$150,445	26.3%	12	\$131,168	25.0%	13	\$131,514	25.1%	14	\$157,414	30.1%
Totals:	212	\$497,849	100.0%	288	\$572,711	100.0%	236	\$524,086	100.0%	235	\$523,560	100.0%	243	\$522,759	100.0%

Online Giving

Totals	\$31,025	5.5%	\$30,389	4.8%	\$42,385	7.0%	\$48,890	7.9%	\$40,516	6.7%
Grand Total	\$528,874		\$603,099		\$566,470		\$572,451		\$563,275	

2022 Offerings Weekly (Envelopes and e-Offerings only)



Delegates to Synod 2022

Delegates to Synod John Macaulay, Nat Fetter, Catherine Schmidt, Rosa Macaulay (actually a substitute delegate but decided to attend as an observer), attended Synod on 5 November 2022 at Christ Church Cathedral, along with Dean Geoffrey Hall and Deacon Debbie Edmondson. Many Cathedral members also volunteered throughout the day providing food and hospitality.

Synod opened with Morning Prayer and the Bishop's Charge, which challenged us to consider how we can discern the will of God as the Anglican Church in New Brunswick as we move forward. Small groups then discussed the questions:

- What do we have that sustains us, and what impedes us?
- Where are we being called to take risks and to experiment?
- How do we continue to engage with the communities we are called to serve?
- How do we continue to grow as disciples of Christ?

After celebrating the Eucharist, the business portion ensued, with several Canon Amendments being moved and passed. Also moved and passed: "that the Diocesan Council establish a Task Force on Racial Justice made up of at least one representative from each Archdeaconry." Reception of reports, acceptance of Archdeaconry Greater Chapter elections, and Provincial Synod elections also occurred.

All Synod documentation, including the convening circular and a video of the Bishop's Charge are available on the Diocesan website
<<https://nb.anglican.ca/synod/sessions/pages/138th-session-2022>>.

Respectfully submitted,
Catherine Schmidt

FINANCE AND ADMINISTRATION

Membership: Kirsten McKnight, Kaye Small, Jamie Yeamans, John Macaulay, Janet Mahar, Tom Maston, Dean Geoffrey Hall, Victoria Hachey (Chair)

The Finance and Administration committee have continued to meet monthly over the 2022 year.

Major Accomplishments in 2022:

- Close working relationship with Executive Committee and other Chapter committees.
- Provided support to the annual performance review process for Staff.
- Reviewed Staff pay rates and provided any recommendations to Chapter.
- Supported human resources processes and documentation for a Staff related matters.
- Work and updated draft of Cathedral Lay Employee Handbook.
- Consultation and advice provided with respect to liability insurance and recommended coverage for those groups using Cathedral Memorial Hall.
- Successful staffing process to hire two Cathedral summer Tour Guides and a successful summer season of tours.
- Ongoing support provided and consultation with the Envelope Secretary and Treasurer.
- Support provided to the Stewardship committee and their ongoing development of a Narrative budget. Kaye Small has been ensuring the group continues to meet and that the work is progressing. Possible narrative budget available for Annual Congregational Meeting.
- Support and oversight provided over larger property items and significant financial decisions.
- Oversight, governance, and recommendations provided regarding the Heritage Standing report and efforts relating to a fundraising campaign.
- Oversight and input provided to Treasurer on 2023 budgeting process.

2023 Priorities (Current/ Ongoing from 2022)

- Finalization of Cathedral Lay Employee handbook.
- Finalization of Narrative budget (Stewardship Committee) and Updates as required.
- Ongoing focus and oversight for renovation discussions and fundraising campaign re: Heritage Standing report and recommendations.
- Support the summer student hiring process for Cathedral Tour Guides.

Respectfully submitted,

Victoria Hachey, Finance and Administration Chair

2023 Proposed Budget

	2022 Budget	2023 Projections
Income		
Offerings (1)	544,000	568,580
Designated Offerings (1)	22,000	17,000
Grants (2)	16,000	36,000
Interest Income for Housing Allowance	9,000	9,000
Other (Rentals, etc)	10,000	10,000
Transferred From Investments (3)	-	50,000
Total Income	601,000	690,580
Expenses		
Dean's Compensation		
Dean Minimum Stipend (Mandatory 6%)	44,910	47,640
Dean Additional Stipend at 1.7%	16,140	16,414
Total Dean Stipend	61,050	64,054
Dean Housing Allowance at 4%	19,392	20,168
Dean Car Replacement	4,200	4,200
Total Dean's Compensation	84,642	88,422
Other Clergy and Employee Benefits	22,292	23,384
Staff Salaries		
Office Administrator	35,092	36,671
Sexton	29,239	33,555
Music Director	33,374	34,876
Parish Nurse	24,540	24,540
Christian Formation	26,589	27,786
Honoraria and Employee Benefits	28,152	35,141
Total Staff	176,986	192,569
Total Dean, Clergy and Staff	283,920	304,375
Diocesan Shared Ministry	94,295	96,789
Property		
Heat and Lights	46,500	60,500
Insurance (4)	31,000	34,900
Cathedral Maintenance (5)	53,500	97,700
Memorial Hall Maintenance	8,000	8,000
Other Property (6)	12,000	17,000
Total Property	151,000	218,100
Worship	7,000	7,000
Christian Formation	1,500	1,500
Hospitality	2,000	2,000
Mission and Outreach	20,000	20,000
Health and Pastoral Care	2,120	2,120
Administration	36,696	36,696
Communications	2,000	2,000
Fundraising Campaign (3)		50,000
Total All Expenses	600,531	690,580
Surplus (Deficit)	469	-

PROPERTY AND BUILDINGS

Note that this is a summary of the full report which is available online and in printed form at the Annual Meeting. <https://cccath.ca/files/admin/22_CCC_property_cte_full_report.pdf>

Membership

Marion Beyea, Ken Howlett, Gary Barfitt, Mark Gunter, Ashley Swim, Tom Maston, John McGarry, Jim Morell, Dean Geoffrey Hall, Peter Jacobs, Charles Ferris (Chair)

Resource Persons: Bill Jones, John Leroux, Melissa Dawe, Hugh MacKinnon, Eric Hadley

The Committee is grateful for the excellent administrative support of Kirsten McKnight, Cathedral Office Administrator.

Major Accomplishments in 2022:

1. The most important accomplishment of the Property Committee was the completion and preliminary implementation of the Christ Church Cathedral Building Condition and Issues Report by engineering firm Heritage Standing Inc. (HSI) (available online at <https://cccath.ca/2022/06/08/cathedral-building-conditions-issues-report/>).
 - a. The most significant and costly restoration steps are contained in Part 2: Major Projects. This necessary work addresses major deficiencies in the roof/steeple, walls, and windows of the Cathedral and can only be completed in conjunction with a fundraising initiative.
 - b. During the second half of the year, the Committee began addressing issues in the mechanical/electrical systems and the overall landscaping of the Cathedral Green highlighted in Part 3 of the report: Required Maintenance Work. Briefly of note:
 - i. Carmichael Engineering was retained as the Mechanical Service Provider.
 - ii. Dobbelsteyn Service & Maintenance, Inc. was retained as Electrical Contractor and completed urgent electrical repairs, notably bringing the wiring up to code.
 - iii. Island Lightning Rod Ltd. repaired the lightning rod system, including the installation of protective measures to deter vandalism.
 - iv. The Cathedral cellar was cleaned of refuse.
 - v. Maintenance steps were completed to ensure the integrity of the Cathedral water sprinkler and alarm systems.
 - vi. Improvements to the fire alarm system were completed by the Cathedral's Fire Safety Provider, National Alarms Ltd.
 - vii. Jim Morell and Marion Beyea led the sorting of important technical and historical documents for digitization. Kirsten McKnight and HSI continue to organize further documents as they are discovered. For more details see the full Chapter Property Committee 2022 Annual report.
2. The Chapter Executive, acting on legal advice, decided not to pursue a legal action about the allegedly negligent restoration of the Cathedral steeple in the 1990s.
3. The Chapter and the Diocesan Synod have arrived at an amicable sharing of the Cathedral Memorial Hall space, pending their final decision with respect to a shared new hall.
4. The Guild of St. Joseph continued to provide excellent maintenance and security support to the Cathedral.

5. Sexton Ashley Swim, assisted by Ken Howlett, Peter Jacobs, Kirsten McKnight, and Dean Geoffrey Hall, very competently completes maintenance work on our Cathedral properties.
6. Eric Hadley effectively collaborates with the City of Fredericton regarding Green management, in particular, the planting and removal of trees. Of note this year was the planting of disease-resistant elms in commemoration of Her [late] Majesty's Platinum Jubilee.
7. The exceptional work Peter Jacobs has done on projects includes the installation of the new Cathedral and Hall electronic security system and our livestreaming video system which proved invaluable during COVID-19 restrictions.
8. Kirsten McKnight and Ashley Swim very competently manage the use of Cathedral properties by third parties, including the Calithumpians and the Scouts. Of note was the extensive community use of the Cathedral Green by large celebratory gatherings, such as:
 - o Notable Acts Theatre Company (recurring event)
 - o Bard in the Barracks Theatre Company (recurring event)
 - o Sweltering Songs music festival
 - o Art on the Green - local art show
 - o Petapan 2020 - Indigenous art show
 - o Fredericton Pride - Two Spirit Indigenous Lodge
9. The Committee supported Sexton Ashley Swim and committee member Ken Howlett in several maintenance and shared space issues in the Cathedral Memorial Hall. This included significant repairs to the Hall chair lift.
10. In consultation with HSI and architect John Leroux, the Committee completed a detailed preliminary evaluation of replacing many of the pews with appropriately styled multipurpose chairs that would complement the Cathedral's extraordinary aesthetic character. After an extensive search and trials of potential chairs, the New Holland 310 chair was the preferred choice. The decision about whether to replace pews with chairs and, if so, how many and with what type of chair, will be a decision made by the Cathedral congregation.
11. Although its work has been on hiatus pending the completion of preliminary work by HSI to gather information about the feasibility of saving the Cathedral building, the Committee is grateful to the members of the Cathedral Restoration Committee for their commitment. Committee members include Tom Maston, Dean Geoffrey Hall, Marion Beyea, Wayne Burley, John Leroux, and Charles Ferris, Chair.

2023 Priorities (Current/Ongoing from 2022):

1. Addressing accessibility issues relating to Cathedral buildings.
2. Implementation of the HSI Christ Church Cathedral Condition Assessment and Issues Report as directed by the Christ Church Cathedral Congregation and Chapter, including:
 - a. Urgent mechanical repairs by Carmichael.
 - b. Further electrical work by Dobblesteyn and general improvements to lighting.
 - c. Completion of the installation of the new Christ Church Cathedral security system on advice of Peter Jacobs.
 - d. Improvements to sound and communications systems led by Peter Jacobs.
3. Installation of seasonal lighting on the Cathedral Green by the City of Fredericton as approved by the Chapter.
4. Installation of a carbon monoxide alarm and exit signs as directed by the Fire Marshal.

5. Ongoing collaboration with the Diocese regarding the possibility of a new, shared space Synod Office/Cathedral Hall structure on the west side of Church St.
6. Ongoing collaboration with the Cathedral Restoration Committee.
7. Ongoing collaboration with the City regarding Green management and parking.
8. Ongoing maintenance and security expertise from the Guild of St. Joseph.
9. Ongoing records management in cooperation with Chapter Secretary and Marion Beyea.

Respectfully submitted,
Canon Charles Ferris, Property and Buildings Chair

The Guild of St. Joseph

The Guild of St. Joseph has continued to provide invaluable maintenance and security support to the Cathedral. With the easing of COVID restrictions during 2022 the Guild has become more active. In addition to the Hallowe'en Watch and the Christmas Greening of the Cathedral, the Guild also performed needed maintenance on the Cathedral Christmas tree. They also returned to holding the Guild BBQ social gathering and their Christmas social. The Guild lost one member but recruited three new members.

Respectfully submitted,
Gary Barfitt, Guild President

CHRISTIAN FORMATION

The committee's purpose is *to guide and sustain opportunities that will enable and encourage the development and growth of "cradle to grave" Christian formation.*

During the past year the committee has developed and presented several opportunities for congregation members to take part in events which meet the purpose of the committee. Our Director of Christian Formation, Kurt Schmidt, has very ably been the point person in either leading or facilitating these programs. Other members of our congregation including the Dean have also led groups.

Partnering with the Diocese is also part of what we do.

We look to Advent, Lent, and Easter in the Church year to carry out most of these programs. Some activities such as "Life in The Eucharist" and "The Chosen" lend themselves to other parts of the Church year.

We were especially pleased to be able to offer "Life in the Eucharist" this past fall after delays due to the pandemic. It went very well. A wonderful Sunday Service when the young people took their first communion followed the instruction.

We are looking forward to having a "new members" get-together in February.

The committee reviews regularly present programs and looks constantly to possibilities for future initiatives. As part of this we did a congregation survey last spring and will probably do another this year.

We do not always get the participation we would like in some programs, but many have gradually gained in members. In some, members of other congregations have joined us. The committee encourages congregation members to join a group during one or more of the seasons. We believe you will be glad you did. Most are seasonal only in length.

Any ideas or suggestion you have will be gratefully accepted.

The committee wishes to thank and applaud the work Kurt does to bring these events together and his faithful commitment to this work.

Committee members are Dean Geoffrey Hall, Kurt Schmidt, Cheryl Jacobs, Bonnie Greenwood and Harry Palmer.

Respectfully submitted,
Harry Palmer, Christian Formation Chair

Director of Christian Formation

I am pleased and grateful to report on the following rich areas of formation ministry at/through the Cathedral during the year 2022—the third year of Cathedral life affected by the COVID-19 pandemic.

The regular and occasional programs, events and activities described below all emerged under the umbrella of "Formation in **3D**: **D**evoted **D**isciples **D**ancing." 3D is the multi-faceted and inter-generational endeavor to attend to the ongoing spiritual formation of all members of the Cathedral family.

- **Godly Play (GP) ministry:** This ministry comprised more-or-less biweekly, hour-long sessions with our young Godly Players (aged 4-11), following along with the standard school year (that is, with a break during the summer months). Most of the GP sessions in the first half of the year were conducted via Zoom, but we returned to in-person gathering in earnest in September. Cheryl Jacobs and I remain the only two certified GP storytellers among the congregation members, so we alternated storytelling and "camera operation"/doorperson responsibilities for each session. All together in 2022, we held 20 Godly Play sessions, with an average of 6 children attending each session. Additionally, Cheryl and I helped contribute some Godly Play "flavour" and storytelling to the Cathedral's Reign of Christ service in November, during which time a number of our Godly Players made their first communion (please see also below).
- **Taizé-style worship:** We struck a general rhythm of biweekly sessions, with weekly gatherings held during the special seasons of Lent and Advent again, and a summer break in July and August. Aside from a few in-person and livestreamed editions in Lent and Advent, our Taizé

gatherings were held predominantly over Zoom—and drew participants from across the province and country. All told in 2022, we met for a total of 25 Taizé worship sessions, with an average of about a dozen people attending each.

- **Cathedral Youth Group (CYG):** CYG continued to meet in the first half of 2022, customarily on Sunday evenings from 6-8 p.m. Between January and April, we gathered together a total of 11 times—twice virtually (over Zoom), once "off campus" (skating on the north side), and 8 times in the Hall. On average 7 youth members attended each gathering, split fairly evenly between middle school and high school members; Dimitra Bountalas remained the sole reliable CYG leader other than myself. Of special note, during Lent the six Sunday gatherings took the form of CYG-hosted screenings of episodes from the streamed video series "The Chosen." After the summer break—during which a few of our CYG members attended and/or worked at Camp Medley—we did not manage to re-establish a regular rhythm of CYG gathering in the fall. I attribute this to the high school graduation and subsequent loss of three of our key members.
- **Special liturgical season offerings:** We were again able to support a healthy variety of special formation programs during the liturgical seasons of Lent and Advent in 2022. **Ad-LENT-ure** opportunities included a lectionary study, a series of sessions about methods of prayer, another edition of "Art & Faith" (virtual sacred-art-based Ignatian reflection series), two book studies, weekly Taizé gatherings (half on Zoom and half in-person and livestreamed), Friday noontime Stations of the Cross worship sessions, and the aforementioned CYG-hosted screenings of episodes from "The Chosen." Later in the year, the Cathedral's weekly **ADVENT-ure** opportunities included a book study on the Bible, another seasonal edition of "Art & Faith," Advent Taizé (again, alternating formats), the continuation of a book study on Dante's Divine Comedy, and sessions for contemplative prayer in a simple Celtic style.
- **Sacramental preparation:** In the autumn of 2022 (September-November), the Cathedral supported six young people as they made their way through the Life in the Eucharist (First Communion) preparation program. This included the mutually fruitful, meaningful, and well appreciated matching-up of each program participant with a mentor/companion from the wider congregation.

So it is that in 2022—notwithstanding some occasional or "lingering" pandemic protocols and restrictions—we managed to remain active with formation efforts at Christ Church Cathedral. For that I am deeply grateful. And I of course look forward to 2023 and the continued development of our formation ministry at CCC. It is ever a distinct pleasure and blessing for me to discover effective new and old ways of developing that ministry.

I would like to extend official thank you(s) to B&C, to my wonderful Christian Formation Committee and its faithful chair Harry Palmer, and to the wider Cathedral congregation for all of the ongoing support and encouragement of our congregational formation efforts.

Respectfully submitted,
Kurt Schmidt, Director of Christian Formation

Canadian Mothers' Union - Cathedral Branch

Mothers' Union (MU) is an international Christian charity with more than 4 million members in 84 countries, and a ***vision of a world where God's love is shown through loving, respectful and flourishing relationships***. Our branch was established on January 31, 1988 and since that time meetings have been held regularly on the third Wednesday of each month.

For the year 2022 we had 13 paid active members and at the end of the year 15 members were active. We continue to meet monthly, both in person and/or virtually. We have become very comfortable with the Zoom platform and wish to thank Kirsten McKnight for her assistance in setting up links for our meetings. We begin with opening prayers and a short devotional, followed by a business meeting and a program. We continue to reach out to other local branches to invite them to some of our programs and guests are always welcome to join us. The following is a summary of our activities for the past year:

January: We held a Zoom meeting and we played three games of online bingo. Some members played on screen while others played the old-fashioned way using macaroni as markers. We had a lot of fun with this activity! We also discussed our Advent candle sales, Christmas Outreach to the Community Kitchen Student Hunger Program and our programs to be scheduled for the upcoming year. MU International made the Annual Prayer Diary available online and we discussed downloading and printing copies for our members.

February: We held a Zoom meeting which featured a scavenger hunt for 10 MU related items. Much hilarity ensued as we ran around our homes trying to find a hymn book, The Book of Common Prayer and MU pins, among other items. Kathleen Snow reminded us that Mary Sumner House in the UK does daily Midday Prayers on Facebook (8:00 a.m. our time). This was initiated during COVID to bring us together and she urged us to join in with MU members worldwide. We started our preparations for Mothering Sunday on March 27th. We continued to attempt to get our "Take what you need - Give what you can" project off the ground. It involves having a food cupboard available with items that would be available for people in need. We have been pursuing the idea with the City of Fredericton and other possible supporters.

March: We met in the Cathedral Hall lounge and working together as a group, we sewed reusable cloth lunch bags to support the Inner-City Church Ministry in Saint John. We made final preparations for Mothering Sunday and a large group of our members attended the service at the Cathedral. Some of our members did readings and prayers and Diane Nash gave a short talk about MU and the history of Mothering Sunday. Simnel cake was served at the end of the service and MU prayer bookmarks were given out in the bulletins that day.

April: We held a hybrid meeting, with some members present in the Cathedral Hall lounge and others joining us on Zoom. Kathleen Snow led a program on "Transformation Now" which is the worldwide MU theme for 2022-2024. We discussed plans for a celebration of the Queen's Platinum Jubilee by holding a tea on the green, perhaps on June 4.

May: Our in-person meeting was devoted, almost exclusively, to planning for the Queen's Jubilee Tea on June 4 from 2-4 p.m. We decided to hold the event inside the Cathedral so that it could

carry on rain or shine. It was a resounding success with about 60 people in attendance. We received \$224 in a freewill offering which will be donated in memory of the Queen. We had small tables set up with dainty sandwiches and fancy sweets on china plates and tea was sipped in china cups. Many servers and attendees accessorized with hats and fascinators, making the event very posh! The Cathedral was decorated beautifully for the service of Pentecost the next day and our British-themed bunting rounded out the lovely atmosphere. All of us in MU enjoyed preparing for and hosting this event.

June: We held a social event to mark our year end. Several of us gathered on the Cathedral green for a very informal picnic supper on a fine evening.

Summer: MU was approached to host the reception for the Memorial Service for Nathan Cutler to be held on September 17. We were very happy to do this for Isabel Cutler, a long-standing MU member. It was a wonderful opportunity to commemorate the life of an active member of the Cathedral and a chance to see people we had not seen for a long time, like Keith Joyce, our former Dean, and his wife Elinor, who are both MU members.

September: We met in person at Cathedral Hall and our program was entitled 'Surprised by Joy: God's Gift to Us in an Imperfect World', given by Isabel Cutler and Sandra Noftell. This was a very personal presentation that centred around sharing their grief after the loss of their husbands. At our business meeting we discussed programs for the upcoming year and the progress of the "Take what you need - Give what you can" project as well as the feasibility of relaunching our goodie bag project for local university students at exam time.

October: We decided at the last minute to have a Zoom meeting as many members could not attend in person. We had planned to make Advent candles for our annual fundraiser, but we rescheduled that and had only a business meeting online. Our main topic was UNB Outreach, which was undergoing revision with some new ideas from the UNB administration. We decided to keep in touch to see what we could contribute. Then on the next Saturday we met in the Church Hall to make our Advent candles, with the majority of our members present.

November: We met on Zoom to hear a presentation from Deacon Debbie Edmondson on the topic of 'Narrative Through Poetry'. She led us through a condensed sampling of the program which is usually a full-day session. Using nesting Russian dolls as a prop, she explained the concept of all of us having many layers which tell the stories of who we are. Our outer layer is the image or the personality that we present in public or in a specific setting. Our inside personality is what we share with close family and friends. Our innermost personality, our true self, is that which is known only by God. During our business meeting we had further discussion on UNB Outreach as we still did not have a clear role. Diane Nash offered to stay involved as she felt the project was important and would come together. We discussed the MU National Biennial Business Meeting which was being held November 18-19 in NS; those who wished to attend the online event would be given a link to register. We also were involved with the 16 Days of Activism Against Gender-Based Violence and Abuse in which MU internationally plays a strong role. At this meeting, Lilian Ketch submitted her resignation as Co-Branch leader. Susan Watson has accepted the role of full leadership and will continue to the end of the term. Words of thanks and encouragement were

expressed to Lilian, who plans to continue being very involved in our MU branch as well as with the Diocesan and Canadian MU Executive Councils.

December: Many of our members and spouses came to our Christmas potluck supper which was held in the Cathedral Hall lounge. We were very happy to revisit this tradition after nearly three years of restrictions. Sales of our Advent candles continued into the month of December and it was again a very successful fundraiser. For Christmas Outreach we participated in a reverse Advent calendar. Members were assigned days with specific donations and these were collected and dropped off in a basket to the Greener Village Food Bank. We also collected money at the potluck which was given to the CBC Feed a Family Campaign.

As we found ourselves emerging from the constraints of the pandemic, we did our best to revisit the Aims and Objects of this organization that many of us at the Cathedral have been a part of for over 30 years. As an international body, MU provides a network through which members can serve Christ in their own community. This is done through prayer, financial support and actively working at the grassroots level in programs that meet local needs <www.mothersunion.org/our-vision>. We try to live with this same vision as we carry on our work within our church and the community.

We wish to thank Dean Geoffrey Hall for his continued support of the Christ Church Cathedral Mothers' Union Branch.

*Therefore encourage one another and build one another up, just as you are doing.
~ 1Thessalonians 5:11*



Respectfully submitted,
Susan Watson, Branch Leader 2022-2023

COMMUNICATIONS

Over the years, Cathedral communications has evolved dramatically from the days of producing regular printed newsletters ("The Cathedral Chimes"), placing weekly advertising in the Daily Gleaner and sending out public service announcements on CBC radio. Today, our vision of communications incorporates social media, our website and, most recently, live YouTube broadcasts of many of our services.

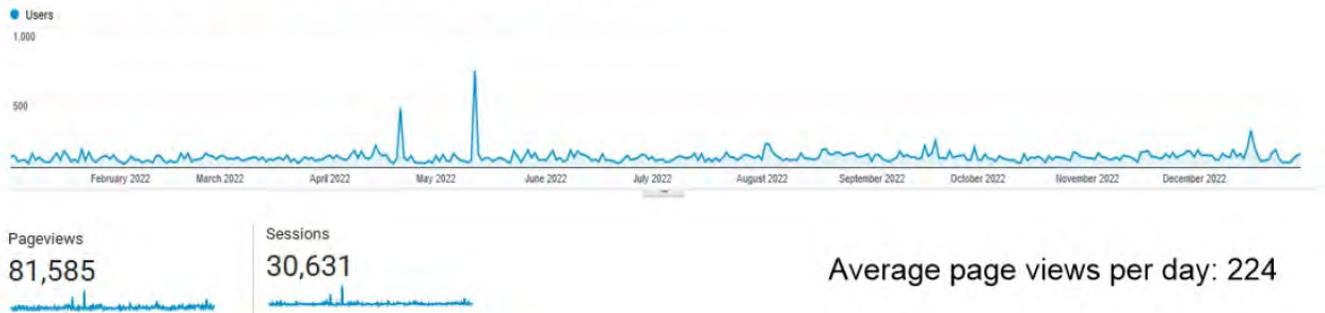
All these activities depend on the participation of many people including the Dean and the Cathedral Office. Of note, a growing team of videographers now ensures that the quality of our online services ranks among the best on the web. We are grateful for the considerable but often anonymous work that so many members take on to raise the profile of the Cathedral both in Fredericton and abroad.

The Communications Committee continues to support Cathedral groups and committees in promoting activities and creating content for our social media channels. This year, with the return of Summer Tours, we organized the sale of souvenirs that was well received by many visitors. We

advertised the Summer Music Series with printed notices posted in many downtown establishments. We have produced interviews for our website ‘Cathedral Faces’ section featuring member and staff profiles. We are also organizing a new series of the popular ‘Two Minutes for Ministry’ talks that gives everyone a greater awareness of the work done by the various Cathedral committees.

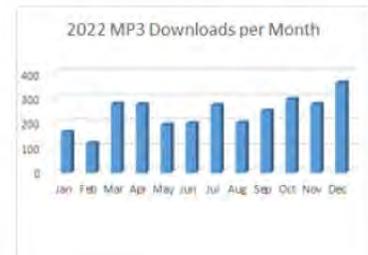
Respectfully submitted,
Rowena Tervo, Communications Committee Chair

Cathedral Website 2022



Audio Podcasts 2022

Audio podcasts of two types created each week: full worship recordings and sermons. In 2022 the Feedburner podcast tracking service migrated its service and removed some core functionality. The information Feedburner reported was “clicks” and always somewhat questionable as to accuracy. But we can also simply track the number of downloaded podcast files (.mp3) or “listens” each month and that number probably gives a more reasonable indication as to actual podcast users.



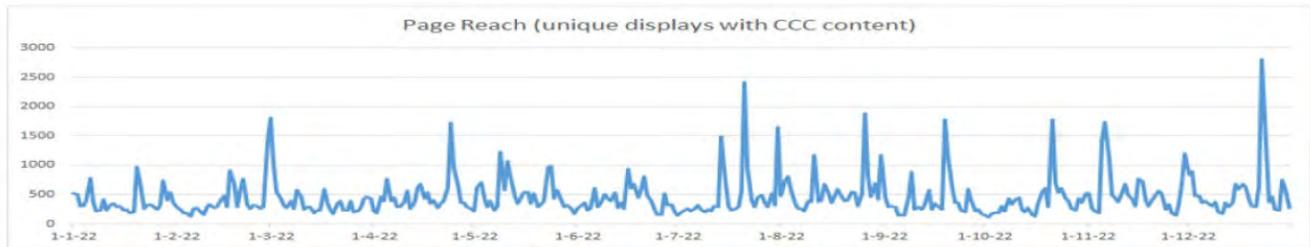
Per month downloads (via Awstats)

January 2022:	164
December 2022:	332
2022 per month average:	240

YouTube 2022

Worship is routinely livestreamed and available on the Cathedral YouTube Channel for two-three months after recording then archived and no longer available via the web. The number of views is clearly displayed on each video on the Channel. Views of Sunday worship seem to range from 40 - 65 over the several weeks they are available.

Facebook 2022



HEALTH AND PASTORAL CARE

The Health and Pastoral Care committee is composed of 3 groups. We are eternally grateful to those who volunteer their time and offer their compassion to walk with those in need.

We are pleased to have Linda Waugh leading our Prayer Network team in devoted and confidential prayer.

Our Hospital Visitors team is led by Deacon Debbie Edmondson. We rely on her knowledge and guidance as she leads the team through the often restrictive and constantly changing rules and regulations in our hospitals.

The Health Ministry upholds the 3rd Mark of Mission: responding to human need by loving service.

We are all acutely aware of the constraints being put on our health care system. It is God's blessing that we are able to offer a team of committed individuals to lean on, and spiritually lift us up when we are in our greatest need. To hold the hands of the sick while praying for healing, to help others to feel the compassion of Christ while they walk a difficult journey - these are the ways our Health and Pastoral Care Committee are meeting the needs of our Cathedral family. It has been my extreme privilege to be the Bishop and Chapter representative for this active and important Ministry.

Respectfully submitted,
Sally Dibblee, Health and Pastoral Care Chair

Hospital Visitors

"People in times of sickness often find themselves pondering the meaning of life, searching inwardly for answers, for peace, for wholeness--for God....The opportunities for caring ministry are limitless."
From "The Ministry of Listening: Team Visiting in Hospital and Home"

The Cathedral Hospital Visitors Team consists of: Debbie Edmondson, Dalton Landon, Kelley Hall, and Paul Mac donald. As you can see, our team is few in number, so if you feel led to this ministry please don't hesitate to contact any one of the members. We work on a weekly rotation. We try to meet regularly, or communicate via email, and are hoping for more opportunity for further training/discussion.

The members of the Hospital Visiting Team become members of the Spiritual Care Department of the Dr. Everett Chalmers Hospital. This requires a yearly renewal by completing a series of e-learning modules from Horizon Health Network which are the basic requirements of all Horizon Health employees. They are: Clean Hands Save Lives; Falls Prevention (for all staff); Horizon health network Code Red- Fire safety level 1; Routine Practices and Additional Precautions; Privacy Module 1; Workplace Violence Prevention (only if this is a new membership); and Introduction to Patient Safety (only if this is a new membership). Each module takes about 15 minutes to complete. We are also required to have an updated criminal record check and sign a Code of Ethics and Professional Conduct.

The World Health Organization defines the four dimensions of well-being as physical, social, mental and spiritual health. The spiritual dimension "is not material in nature, but belongs to the realm of ideas, beliefs, values, and ethics that have arisen in the minds and conscience of human beings, particularly ennobling ideas." The hospital communicates to each member that we have a role to play in making the hospital a safe and healthy environment for patients, staff, volunteers and visitors, and has offered thanks for the commitment to care of the whole person: body mind and spirit, and says our role in the healing process is extremely important.

However, due to the COVID restrictions and privacy legislation, we are limited to visiting only during regular visiting hours (2:00 p.m. to 8:00 p.m.) and Hospital Visitors can no longer access private records from hospital records and patient listings are no longer provided. If you or a member of your family is admitted and would welcome a visit, it's necessary for us to know about the admission and the unit/room location of the patient.

As members of the Spiritual Care Department, we have free parking, access to the employee entrance and access to the Library and any educational offerings that are relevant (and/or of interest).

Respectfully submitted,
Debbie Edmondson, Coordinator of Cathedral Hospital Visitors

Health and Parish Nurse Ministries

Our congregation is blessed to have supportive and vigilant care from the Health Ministry team: Marilyn Lewell, Michele LeBlanc, Dianne Radford, Diana Rayworth and our Dean Geoffrey Hall; and many others who volunteer their time. They support, advocate and pray for those in need; listen with empathy; offer encouragement and wisdom; and organize various activities to strengthen mind, body and soul to benefit our Cathedral community. In the current absence of a Parish Nurse, we encourage those in the healthcare field to consider joining our team.

Prayer Shawl Ministry

This ministry has been going strong throughout the pandemic under the leadership of Marilyn Lewell. Marilyn made and distributed 17 shawls and 2 blankets in 2022. She is happy to do this but doesn't often learn about the need for them. She takes a great deal of care and time to make sure that anyone who has requested a prayer shawl or blanket has received one. The aspect of this ministry that shines is that she waits to know who they are being given to before finishing them. As the final touches goes into the crafting, so do specific prayers for the ones receiving them. With each gift, Marilyn also adds a beautifully printed prayer that they can reflect on. This ministry is beloved by those on the receiving end. Please reach out if this Ministry would comfort or benefit you or your loved ones.

Helping Hands

Dianne Radford and her team have been key in helping members of the congregation with drives to and from doctors appointments and the hospital, delivering rapid test kits, making and delivering meals for those recovering from surgery.

Emergency Call List

The Health Ministry team continues to reach out to those who live alone, have health challenges, and fluctuating needs, etc., to bring a kind voice during periods of isolation this year. Many of our seniors have really felt the burden of isolation and the team tries to remain vigilant of their health needs.

The Medley Tea

Currently on pause this year. We are looking forward to restarting this much loved social gathering as soon as we feel it is safe to recommend vulnerable individuals to eat and drink together again.

Cathedral Visitors

Considering the restrictions that still exist, visits are taking place where possible. Christmas and Easter cards and flowers continue to be delivered by Michele LeBlanc and her team.

Blood Pressure Clinics

This has been suspended during the pandemic, but may be offered again when we add more health care professionals to our team and when it can be done safely.

Monday Morning Outreach Drop-In

In the absence of a Parish Nurse, the Blood Pressure/Blood Glucose Screening Clinics at the Monday Morning Outreach Drop-In have been suspended indefinitely.

Health Information Sessions

Will be offered again in 2023.

Yoga Fitness Classes

Floor Yoga and Chair Yoga have been on hold but we are pleased to report they will be back in March. Stay tuned!

Dementia Support Group

The Dementia Support Group continues to meet monthly on the third Thursday to support one another in caring for loved ones living with Dementia. The group is facilitated by Michele LeBlanc, and is extremely successful in its purpose to provide a compassionate, close-knit community for those who have a loved one with dementia, or have lost a loved one with dementia.

Respectfully submitted,

Sally Dibblee, Health and Pastoral Care Chair

Cathedral Prayer Network

The Cathedral Prayer Network provides confidential prayer in response to requests received from members of our congregation and as well as requests received from the wider Fredericton community. All requests are confidential and information is shared only among members of the Prayer Network. Our network is comprised of 9 dedicated members who respond with immediate prayer once a request has been received.

Requests are for members of our church family, their families or friends and others who are in need of prayer. They can be for specific issues or simply a prayer for an individual or family. It was our privilege to provide prayer in response to 30 requests throughout the year.

I would like to thank the Prayer Network members for their prayers for those in need of God's love and healing.

Linda Waugh

Prayer Network Co-ordinator

MISSION AND OUTREACH

The position of Mission and Outreach Chair on Bishop and Chapter is currently vacant.

An additional activity engaged in this year, not mentioned in the committee reports below, is a \$2000 donation to Montgomery Street School, a nearby elementary school with a number of

children in need. The money, given by the congregation through a Giving Tuesday campaign, supported a school lunch program.

Outreach Committee

The Outreach Committee's mission is to open our hearts to people in need.

During 2022, we held an event on the last Monday morning of every month to hand out city bus tickets or \$10 gift cards for supermarkets (\$20 in December). Given the ongoing pandemic, public health protocols were followed and indoor, sit-down, buffet-style events were not held.

On average, 45 people attended monthly. Each also received a goodie bag containing fresh fruit, a beverage, granola bar, homemade muffins and cookies, and other items such as cheese, packets of instant oatmeal and hot chocolate, and candy for seasonal holidays.

Due to the impact of inflation on food prices this year, we also often offered wrapped sandwiches and non-perishable food items. A selection of free used clothing, toiletries and small housewares was always available. The congregation has been generous in its donations of such items.

The help is greatly appreciated by the 550 guests who range in age from newborns to seniors. Some are the working poor, others live in rooming houses or emergency shelters, and a few are out-and-out homeless.

Other committee activities this year included weekly delivery of food items to the Greener Village Food Bank; co-ordinated assistance for a single mother who needed some furnishings; a talk about outreach at the diocesan ACW Quiet Day; organization of the annual Christmas Angels program at the cathedral to provide 50 toys and stocking stuffers worth \$1,700 for needy children; Christmas gifts to the Prison Fellowship Canada for six children with incarcerated parents; 40 pairs of men's socks to each of the John Howard Society, Fredericton Homeless Shelter, and Wilmot United Church; occasional food donations to the Fredericton Community Kitchen, Downtown Health Clinic and Women in Transition House; frequent contributions of content for the Cathedral website and Facebook page to raise awareness of outreach needs.

The committee is grateful to enjoy constant and compassionate support from the Dean, Bishop and Chapter, Cathedral staff and congregation, St. Margaret's Anglican Church and New Maryland United Church. We are grateful for the financial donations, time given by volunteers, and especially for the many prayers. We look forward to offering whatever we can to people in need in the coming year.

Respectfully submitted,
Penny Ericson, Chair, Doug Milander, Treasurer, and Ann Deveau, volunteer

Missions Committee

The committee's mission statement is "Serving God in mission, sharing Jesus with the world".

Our goals are to raise awareness about mission work, prayerfully and financially support missionary efforts, and encourage action by the congregation.

In 2022 our committee provided updates from several of our mission partners on the Missions Committee web page <cccath.ca/ccc/missions>. We continued our annual financial support of \$1500 each to the ministries of Revs. Nelson and Kara Mejia in Roatan, Honduras, as well as Rev. Canon Paul Jeffries, the Rector at Bishop McAllister College and Anglican Seminary in Uganda.

Although the Missions Committee did not meet in person during 2022, we are hoping to regroup and return to holding in person gatherings in the year ahead.

Our committee would be thrilled to welcome any new members! If anyone in the congregation is interested in joining us, please reach out to a current committee member who would be happy to answer any questions you may have.

Respectfully submitted,
Brad McKnight, John Dos Santos, Kurt Schmidt and Sam Mayo

Belize Missions

Our congregation has had an ongoing relationship with St. Hilda's School since 2005. Since that time we have sent 5 mission teams to Belize. We have been granting High School Scholarships for 4 students chosen each year. Application letters are sent to us by the children describing why they want to continue their education, with a bit of information about them and their families. The principal of St. Hilda's school, Ms. Jane Martinez, gives us great insight into each of the students and from all the information we receive we then decide who will receive the 4 scholarships of \$1000 each. Letters are sent to Ms. Jane who ensures they are given to the students and parents for their signatures, stating the requirements of being able to continue with the scholarships each year.

All of our students come from large families and single-parent homes with little to no ability to afford High School for their children.

With financial help from our congregation, we are able to continue with these scholarships. Education makes a lifetime of difference as it helps to prepare them for their life's work, personal development, poverty reduction, and a sense of accomplishment.

This year we have given scholarships to Caleb Martinez - Grade 9, Korey Kelly - Grade 10, Gian Myvette - Grade 11, and Edvin Perez - Grade 12.

We also send \$2000 a year to St. Hilda's School to provide ongoing support to the school. This year for the first time they have implemented a preschool class that will help with early education.

We continue to have ongoing communication with the students and Ms. Jane, the Principal. Please continue to help support financially and remember them in prayer.

Respectfully submitted,
Kelley Hall

Anglican Church Women (ACW)

The Anglican Church Women had 4 meetings, virtually and in person, during 2022.

In April, we hosted a special tea to honour Mary Allwood, whose birthday is the same April date as the late Queen Elizabeth II, but one year shy of the Queen in years. Mary is a keen ACW supporter and the fallout from not catering receptions is that there is no more sampling by kitchen help as Mary prepared her famed asparagus roll sandwiches.

In early December we again hosted a successful Christmas Gathering. As Angels were the theme, the beautiful variety of Angels, Christmas trees, and the joy of again coming together, made for a successful and rewarding event.

Mothers' Union has hosted special events and our members have assisted in those events.

The students' school year at Bishop McAllister College has been adjusted to reflect COVID mandates. A recent communication indicated that 'out of the box' down time from studies was being used to enhance skills beyond the classroom - music, gardening, housekeeping, etc. We wish to maintain our support to Bishop McAllister, the students and Reverend Paul Jeffries.

The Women's Auxiliary and the Anglican Church Women have a long and valued history of participation in our Church. With prayer and planning, we honour this as we work through decisions for the future.

Respectfully submitted,
Kaye Small, ACW Secretary

WELCOMING AND HOSPITALITY

In the fall of 2022 Andreas Decken was appointed chair of the committee, a position that had been vacant. Stacy Spoonheim and Kurt Schmidt have agreed to serve on the committee and we welcome additional members. We plan to have our first meeting in early 2023.

We were involved in the corn boil last fall and are currently in the process of rejuvenating the refreshment groups after the 10:30 a.m. service on Sundays. Anyone interested in this ministry can contact us and their help would be very much appreciated.

I would like to extend a special thanks to Kirsten McKnight and Hank Williams for their support.

Respectfully submitted,
Andreas Decken, Chair

Cathedral Kitchen Committee

With the easing of pandemic restrictions, the Kitchen Committee was once again able to meet on a regular basis on the third Wednesday of each month. Our committee consists of five members representing the Outreach Committee, the ACW, and the Guild of St. Joseph. Our mandate is to oversee the usage of the kitchen by both Cathedral and outside community groups, deal with any repairs or problems that occur and to ensure the cleanliness and order of our well appointed kitchen.

There were no major purchases or repairs made within the last year. We do provide coffee supplies for our Cathedral community to use for small group use. Thanks to a group of six volunteers, the kitchen was thoroughly cleaned in early October.

We would like to take this opportunity to thank David Crowe for his many years of service on our committee and welcome Gary Barfitt as his replacement.

Thanks to everyone who helps to maintain our kitchen and make it available to all.

Respectfully submitted,
Kathy McBride, Chair

WORSHIP

The Worship Committee is comprised of the groups who carry out the many tasks throughout the year that assist the Clergy in conducting services, allowing the congregation to join together in the worship of God. Many people together and separately perform the many tasks that are necessary for the smooth operation of worship. Below you will find reports from these groups.

COVID-19 continued to impact all our activities, although to a lesser extent than in previous years. In-person worship has settled into a pattern of two services each Sunday rather than three. This entails a weekly said service at 8:00 a.m. and alternating between the choir and organ service and the Come Worship service at 10:30 a.m. Choral Evensong is now at 4:00 p.m. every Come Worship Sunday, and the choir is glad to be back to singing weekly. Congregational singing has been back long enough that we've almost forgotten when it wasn't allowed. Mask wearing has become a matter of personal preference and we have a number of people who continue to wear masks and others that do not.

We continue to offer the host only at the Eucharist. This is not going to change for the foreseeable future.

The Servers' Guild is still without a head and is down to one or two existing members. If you have been a server in the past and are still interested in continuing to serve, or if you would like to become involved with this aspect of ministry, please talk to me or the Dean.

As you can see from the reports below, the members of the worship committee teams continue to be active. Fresh flowers bless us. The sanctuary and vessels are kept clean. The greeter team is active, musicians continue to make music, and we continue to be a venue for other musicians in the greater community. Lucy's Sewing Group has been active. The Verger continues in his duties. Morning and evening prayer continue to be held.

Peter Jacobs continues to handle all the technical aspects of recording and streaming. He schedules the team of videographers and a smaller one for the sound. These have become an integral part of all services, and now include Choral Evensong, funerals and weddings.

However, it should also be clear that a minimal number of people are attending to the weekly tasks necessary to the smooth running of the services. I have personally found it very rewarding to be involved in some way in addition to worship. I would encourage everyone to think about a way to become more involved, by reading a lesson or joining the Sanctuary Guild, becoming a Greeter or morning/evening prayer leader or server, contributing snacks to the social time, joining the choir or band, or bringing your hand-sewing skills to Lucy's Sewing Group.

Many blessings and my heartfelt thanks to the Thomas, Wayne, Jason, Lois, and Harry, and to all their group members who continue to serve through all our challenges. I am sorry to report that the head of Lucy's Sewing Group, Rita Cyr-Bonga, passed away this January. Sarah Petite has taken on managing the group.

Respectfully submitted,
Catherine Macdonald, Chair

Director of Music

2022 was a good year for the Music program and ministry! My report shall be brief!

The Come Worship Band and the Choir are in good shape and of good morale as well. 2022 saw us able to come together in a way that hadn't been possible in years previous. While not mandatory, most choir members chose to continue to wear masks. It's really been a big positive that we've been able to come together! I'm exceedingly grateful to the choir and band for their patience, cooperation and team effort. Certainly one of the highlights for the choir was being able to provide the music for the service in memory of our late Queen Elizabeth II.

We continued to host external music groups this past year including the Elm City String Quartet, Fredericton Symphony, Camerata Singers, Bel Canto Singers, Choeur Louisbourg and the NB Summer Music Festival.

Our Summer Music Series was a spectacular success, with a specific mention of our own Christian Vanicek who closed the series with a tremendous debut on piano and organ whilst breaking attendance records! Shortly after, with permission from the Dean, I appointed Christian as Organ Scholar. He will be observing and playing occasional hymns at Evensong until we get to more advanced levels of service playing.

Thanks to Dean Geoffrey and our wonderful Cathedral staff and volunteers. Thanks to all who support our vibrant music program here at Christ Church Cathedral. Having just entered my fourth year as Organist and Director of Music, I remain grateful and proud to serve.

Respectfully submitted,
Thomas Gonder, Director of Music and Organist

Sanctuary Guild

Our COVID years have been difficult, but we think we see a light.

Our duties have not changed. We keep our altars to the Glory of God and beautiful.

We thank Dean Geoffrey, Jason and Hank for their support and guidance. We would also like to thank Mary Pugh and Jane Percy who make our cathedral a lovely "home" with flowers, greens, and the west door lovely in all seasons.

Respectfully submitted,
Lois Baker, Chair

Vergers

2022 meant different things to different people. For some, we returned to old patterns while others have opted to stay doing what had become comfortable for them. For Hank and I, the role of Vergers has some seen changes as well as a return to the old such the passing of the plate and processing. One thing that has changed for me is that my children continue to grow more independent and as such, my wife Susan has returned to the work force. Unfortunately, that means I am no longer available to do both services on Sunday. Hank – being the devoted parishioner that we all know him to be – has stepped in to take on the later service while I open the Cathedral and set up for the 8:00 a.m.

One thing that has not changed unfortunately is the hope that is shared by the Dean, Hank and myself that we would see others wish to share in the role of Vergers with Hank and I. Many Cathedrals in Canada no longer have the position of Vergers as part of their Cathedral Staff. One

Priest from the Diocese of Brandon, seeing a photo the Cathedrals' East window that I had taken at the 8:00 a.m. service during Advent, and that was later shared on our Facebook page, reached out to gain permission to use it in a Sunday bulletin, remarked at how fortunate the Cathedral was to still maintain the role of Verger as so many others have chosen to leave it behind. My personal view is that it is one of those roles that once lost will be hard to recover. I too would be sad to see it go and hope I am not the last. While with the demand of life today I would say it is too much for one person, having a dedicated rotation of Vergers would make the job that much easier. So if anyone is interested in joining Hank, The Guild of Two would gladly see you join us with the Dean's concurrence.

I would like to take this time to say thank you to Dean Hall, Hank Williams for helping share the role of Verger, the Sanctuary Guild for their assistance in many things, the Cathedral Greeters, and those who work the livestreaming equipment each week. Your service to Christ and to the church family are visible in so many ways.

Respectfully submitted,
Jason Parsons

Cathedral Greeters

During 2022, a total of 22 members of the congregation actively participated as Cathedral greeters. Greeters are on duty at Sunday Services (8:00 a.m., 10:30 a.m., and 4:00 p.m. services) and, for a portion of this year, the Wednesday service at 10:00 a.m. They also assist at special services, especially during Advent, Lent, Holy Week and at Easter and Christmas.

The role of greeters changed a number of times during the year as dictated by Public Health and the Cathedral's COVID-19 operating plan. I wish to thank the dedicated group for their adaptability and attention to the necessary required procedures and regulations, as well as to thank the members of the congregation for their patience and flexibility.

The greeters perform an important supportive role and I would like to thank each of them for their dedicated service. Some members have taken a break during the pandemic and we look forward to their return when the situation allows.

On behalf of the group, I would also like to thank our Vergers Jason Parsons and Hank Williams for their assistance to our efforts, Peter Jacobs for provision of hearing tools and guidance on their use, and to Kirsten McKnight for the preparation of the weekly bulletins and activity brochures that we distribute each Sunday. I would also like to recognize the work of our Sexton, Ashley Swim. It is always a pleasure to have our Cathedral spotless and well cleaned when we open the doors and welcome our congregation and visitors.

Respectfully submitted,
Wayne Burley, Greeter Coordinator

Lucy's Sewing Group

We mourn the loss of our friend and mentor, Rita Cyr-Bonga, who passed away this past January. Three current active members - Diane Radford, Sarah Petite and Catherine Macdonald - are continuing to meet in the Cathedral Hall each Friday morning, to carry on Rita's work, projects still at the negotiating stage, and those in progress. Parishes in Nova Scotia and New Brunswick await altar cloths, and other customers will be asking for smaller pieces. We are in re-organization and learning-curve mode, but that is going well. As we complete standing orders, we welcome new ones.

What we do - we hand-produce ecclesiastical linens of all descriptions, from purificators to altar cloths, using Irish linen ordered from Ulster Weavers in Belfast, Northern Ireland. We charge reasonable rates to parishes all around the Maritimes and, sometimes, beyond. Profits, beyond what we keep in hand for our materials, go to good causes in the context of Cathedral worship and mission.

Ms Donna Roy, a post-graduate student in New Zealand, has been conducting a worldwide survey of groups such as ours that produce ecclesiastical work, towards a Masters thesis. With this we have been helping out, both individually and as a group. "Do you feel that the practice of ecclesiastical embroidery still has relevance and value in 21st century Christian worship?" Yes we do!

We welcome new recruits. You need only to drop by the Cathedral Hall lounge between 10:00 a.m. and 12:00 noon on a Friday, or pass us a message by way of the Cathedral office. The work is not difficult, and skills can be learned.

Respectfully submitted,
Sarah Petite

OTHER

Cathedral Matters' Guild

The Cathedral Matters are still selling rug hooked articles to raise funds for Cathedral restoration. We try to meet once a month to keep in touch with each other, however most of us are meeting in small groups in our homes.

We have had a sale of our fabrics and other items and will be making another donation to the Restoration Fund at a later date.

Respectfully submitted,
Doris A. Norman, Chair

Evening Matters' Rug Hooking Group

Our non-profit group expanded slightly to 26 members this last year; we've got 25 women and one man! Many of our new members have little to no previous experience rug hooking, so it has been fun to watch and re-learn with them. Our dues are \$25/yr. Monies go to Hall reservation, new books, and to offset the cost of teachers. Meetings are the second and fourth Tuesdays of every month from 7:00 - 9:00 p.m. We break in June, July, August, and December.

This group is open to anyone interested in this gentle art and we encourage you to come give us a try! If you have no supplies but would like to give it a try, contact the facilitator to arrange a loan for you.

Facilitator: Kimberly Moore #261-9303

Treasurer: Elizabeth Hubley #262-2610

Cathedral contact members: Doris Norman # 454-3855 and Mary Allwood #459-7893

Members: Mary Allwood, Elizabeth Bastin, Kim Benoit, Rhonda Broad, Julia Bourque, Debbie Cochrane, Suzanne Dudziak, Louise Farr, Mary Grant, Marlene Heidman, Elizabeth Hubley, Liz Jefferson, Gretchen Johnston, Alex Landine, Ute Lamb, Lita Llewellyn, Karen Matchett, Diane Melanson, Kimm Moore, Audrey Norman, Doris Norman, Judith Sherwood, Yvonne Tucker, Caroline Simpson, Krista Taylor, Erica Thomas, Joy Toole and May Whalen.

Respectfully submitted,
Kimm Moore, Evening Matters' Facilitator

Cathedral Quilters

The Cathedral Quilters had a good year, filled with fellowship, laughter, and encouraging support.

Over the course of the year, we completed six quilts. In the spring we finished a quilt with purple mermaids.

One member used donated fabrics to make a quilt we dubbed "The Shy Cow" - the fabric had Holstein cows on it, but a number of the heads were just out of the frame!

We completed "Ruff the Dog" as a gift for Amy Colson as her late mother, Judy, had made it and both Judy and Amy love dogs!

We refurbished a well-loved jean quilt with a new backing and hearts over the spots that were worn, and tied the quilt rather than using our usual quilt technique.

We are right now working on a "Ribbon Quilt" which is another of Judy's quilts. This one has multitudinous 9-patch squares, all different (!), and we are quilting each square and patch! A lot of quilting, but the finished quilt will be well worth it!

The money that we earn from quilting goes to support female students at Bishop McAllister College in Uganda.

A sixth quilt was another of Judy's quilts, this one was made of different fabrics featuring dogs. We set this out to be machine quilted, and the machine quilter very kindly donated her services when she learned that it was to be donated to the Fredericton SPCA for their auction. The SPCA raised over \$300 with this quilt.

The quilters meet on Tuesdays and Thursdays from September to June in the Lounge. We welcome anyone who would like to drop by for a chat, to learn or take up quilting again, or who would like to knit or needlepoint while sharing conversation!

Respectfully submitted,
Jennifer Griffiths, Quilter

Cathedral Sound and Video Team

Our Cathedral sound and video streaming systems performed well during 2022 and very few changes were made. Two new choir microphones were added to send the choir vocals to the video streaming solution. This has improved the audio portion of the streaming. In addition, a broken wireless microphone was replaced. The hearing assist devices have been available for a few years but it is worth noting that those who make use of them notice marked improvement in their ability to hear and participate in worship. Speak to an usher to try one. We were thankful to receive large donation to the audio system fund towards the replacement of the main speakers in the Cathedral. This project has yet to be started.

A special service of commemoration for Her Late Majesty Queen Elizabeth II was held in September. Outside organizations provided the live translation and video streaming function, but video and audio equipment in place at the Cathedral was utilized and appreciated. Synod 2022 was held at the Cathedral in November using a combination of Cathedral equipment and a rented projector and screen. The Medley Lecture was livestreamed and the Fredericton Symphony Orchestra concert was recorded with Cathedral video and audio equipment.

A dedicated team of volunteers operate the video live streaming function each Sunday as well as for special services, including Taizé, baptisms and funerals. Thank you to Kirsten McKnight, Helen Liang, and Canon Jon Lownds for their efforts and we welcome Rik Hall as a new volunteer operator. Additional volunteers for video operation are welcome and we would be especially pleased to have someone offer to learn the operation of the sound system equipment. Training would be provided.

Respectfully submitted,
Peter Jacobs

St. Margaret's Scouting Group

Submitted to St. Margaret's Church, Forest Hill United Church and Christ Church Cathedral

1st St. Margaret's Scouting Group has continued with strong Scouting activities in our four program Sections during 2022: a Beaver Colony for youth ages 5 to 7, a Cub Pack for youth aged 8 to 10, a Scout Troop for youth aged 11 to 14, and a Venturer Company for youth aged 15 to 18. All Scouts Canada programs are coeducational and we are fortunate to also have an ethnically diverse membership. At the end of 2022, we had a membership in all our Sections and the Group Committee of 58 youth, supported by 26 adult volunteers.

The year began with a renewed lockdown in our programs because of the return of a dangerous variant of Covid-19. Between January and March, Scouts Canada would only allow us to hold online meetings if we wanted to meet at all. These restrictions were lifted in March when we could return to indoor and outdoor programming, but our Group retained mandatory masking for all indoor meetings until June. During the rest of the year, our meetings were held both indoors and outdoors, with the latter being the most popular and preferred option for our programs.

We have found that we are able to retain youth in our programs by holding our "Going Up Ceremony" at the end of April or beginning of May, when youth who are old enough are moved to the next Section. This means that the ones who move participate in their new Section in May and June, are invested then and become comfortable as members of the new Section before the summer break. With the registration fee covering the calendar year now, we find that most of our youth return to our meetings enthusiastically in September and we are able to demonstrate a good retention rate. We also have a loyal team of continuing adult volunteers, many of whom are parents of youth participants.

We started 2022 with 15 Beaver Scouts and a membership capacity in our Beaver Colony of 16. In early May, after the Going-Up Ceremony, we had 5 vacancies in the Colony, which were filled by September, when we also expanded the capacity of the Colony to 18, which seems to be a workable number for children of Beaver age. Haley Keyser has continued as our Contact Beaver Scouter and, during the year, she was assisted by 5 other adult volunteers in the Beaver Scouter Team. The Beaver Colony meets at the Forest Hill United Church, using its inside meeting space, as well as the attractive grounds around the church. One of their popular programs is their first Beaver sleepover just before Christmas, when the Beavers sleep in tents that have been set up inside the church.

We always have a strong demand for our Cub program, which means that we are often at capacity with our membership. Capacity depends on the number of adult volunteers working with the Pack and, by September, 2022, we only had three Scouters working with the Pack. Because of this, we had to impose a capacity of 16 on the Pack until we could recruit a fourth Scouter, which we managed to do just before Christmas. This let us expand the capacity of the Cub Pack from 16 to 24 and we currently have 21 Cubs in our Pack. Christopher Lavigne continues as the Pack Contact Scouter with a leadership team of four. The Cub Pack holds its regular meetings on Wednesdays in the Cathedral Memorial Hall, while the Scouts meet in the Cathedral Hall on Monday evenings. Both Sections also take full outdoor advantage of the Green surrounding the Cathedral.

Our Scout Troop had a team of five registered adult volunteers during the year, with eleven Scouts and a capacity of 24, so they had adequate leadership for the youth involved. Burns Maher-Foster has continued as the Troop Contact Scouter.

Our Venturers are part of a Joint Venturer Company with Venturers from the 3rd and 7th Fredericton Groups. At the beginning of 2022, the Company consisted of three St. Margaret's Venturers, with Mac Maas as the Venturer Advisor along with two other Venturer Advisors. In the summer, two of the Venturers graduated from high school and Mac graduated from UNB. Steven Black, a Troop Scouter with 3rd Fredericton, was appointed as the Contact Scouter for the Joint Venturer Company and registered as such with 3rd and 7th Fredericton and with 1st St. Margaret's. In the fall, three new Venturers were recruited from 1st St. Margaret's and new Venturers were brought in from 3rd and 7th Fredericton, with the result that, by the end of 2022, the Joint Venturer Company had a membership of 10 youth and 5 Scouters. The Company has been meeting at the Christ Church Parish Church since September.

In addition to the 20 adult volunteers who work with our Sections as Scouters, our Scout program is also supported by six screened Group Committee members who are not affiliated with one of the Sections, but provide support in fund-raising, finance, registration and personnel support of the Group. The Group Committee meets monthly during the year and, in 2022, decided that three of its monthly meetings should be held in person at St. Margaret's Church, while the rest would be held digitally on Zoom. The Group Committee is chaired by Peter Kent as Group Commissioner. Faith Cormier sits on the Group Committee as the representative of St. Margaret's Vestry and Richard Bird sits as the representative of Christ Church Cathedral.

Our Scouting Group is funded by Christmas tree sales and by our bottle collection box on the St. Margaret's Parking lot. This has kept us solvent for a number of years, but, during 2022, we have had increasing problems with theft of our redeemables before Jobs Unlimited is able to take them to the Redemption Centre. Nevertheless, we have established a long-term Reserve Fund and a Jamboree Travel Fund in addition to funds to support our Operating Budget. The Jamboree Fund is being used to subsidize Venturer Scouts Jamie Heard and Onkit Saha, who will be attending the World Scout Jamboree in South Korea in the summer of 2023.

We are grateful for the support we receive from St. Margaret's Church, from Christ Church Cathedral, from the Forest Hill United Church and from Christ Church Parish Church, which all help to make our Scouting programs possible.

Respectfully submitted,
Peter Kent, Group Commissioner, 1st St. Margaret's Scouting Group

Nominating Committee

The following are nominations to the positions indicated for the year 2023. Please refer to the Cathedral By-Law (ss. 5-18) which outlines:

- 1) 3 year terms of members of Bishop and Chapter begin 01 March
- 2) 3 year terms are renewable once by election
- 3) Unless by office otherwise engaged, members of the Chapter will chair a Chapter committee
- 4) A Nominating Committee shall be elected by the Annual Congregational Meeting
- 5) The first meeting of Bishop and Chapter will immediately follow the Annual Meeting

X Bishop and Chapter	
Elect 3 (THREE) Only	
	Jane Hand (C-1) (Health and Pastoral Care))
	Bonnie Greenwood (C-1) (Mission and Outreach)
	Victoria Hachey (C-2) Finance and Administration

X Delegates to Synod	
Elect up to 3 (THREE) * vote for 3 if at least one is in Category 2	
Category 1 (age 36 and over) elect 2	
	Randy Audfroid
	Wayne Carr
	Jim Clowater
	Rosa Macaulay
	Catherine Schmidt
Category 2 (age 16-35) elect 1	
	Nat Fetter
	Claire McKnight

Should there be more nominations than openings, an election shall be called and a revised version of this page will become the Ballot. Delegates to Synod and substitutes are ordered by election.

Respectfully submitted,
K. Schmidt, Nominating Committee Chair

Revised 15 February 2023

Christ Church Cathedral

Financial Statements

December 31, 2022

Christ Church Cathedral

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Independent Practitioner's Review Engagement Report

To: The Members of Christ Church Cathedral

We have reviewed the accompanying financial statements of Christ Church Cathedral that comprise the statement of financial position as at December 31, 2022, and the statements of operations, changes in fund balances, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Independent Practitioner's Review Engagement Report, continued

Basis for Qualified Conclusion

Christ Church Cathedral, in common with many charitable organizations, derives revenue from donations and fundraising from the general public, the completeness of which is not susceptible to satisfactory review procedures. Accordingly, our review of revenues was limited to the amounts recorded in the records of Christ Church Cathedral. We were not able to determine whether any adjustments to revenues, deficiency of revenues over expenditures, and unrestricted net assets were necessary.

Qualified Conclusion

Based on our review, except for the effects of the matter described in the Basis for Qualified Conclusion paragraph, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Christ Church Cathedral as at December 31, 2022, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Fredericton, New Brunswick
February 13, 2023


Chartered Professional Accountants

Christ Church Cathedral

Statement of Financial Position

As at December 31, 2022

	2022	2021
ASSETS		
Current		
Cash	\$ 102,981	\$ 63,621
Accounts receivable	8,356	9,508
HST receivable	<u>6,555</u>	<u>5,089</u>
	117,892	78,218
Unrestricted investments (note 3)	227,729	291,730
Restricted investments (notes 3 and 4)	1,836,502	1,761,642
Capital assets (note 5)	<u>2,219,998</u>	<u>2,226,021</u>
	<u>\$ 4,402,121</u>	<u>\$ 4,357,611</u>
LIABILITIES		
Current		
Accounts payable and accrued liabilities	\$ 15,486	\$ 3,139
Deferred contributions	<u>-</u>	<u>248</u>
	<u>15,486</u>	<u>3,387</u>
FUND BALANCES		
General fund	2,550,133	2,592,582
Restricted fund (note 7)	<u>1,836,502</u>	<u>1,761,642</u>
	<u>4,386,635</u>	<u>4,354,224</u>
	<u>\$ 4,402,121</u>	<u>\$ 4,357,611</u>

Approved

Lay Chair _____

Christ Church Cathedral

Statement of Changes in Fund Balances

Year ended December 31, 2022

	<u>General fund</u>	<u>Restricted fund</u>	<u>Total 2022</u>	<u>Total 2021</u>
Balance, opening	\$ 2,592,582	\$ 1,761,642	\$ 4,354,224	\$ 4,236,423
Excess (deficiency) of revenues over expenditures	(63,771)	96,182	32,411	117,801
Net fund transfer (note 7)	<u>21,322</u>	<u>(21,322)</u>	<u>-</u>	<u>-</u>
Balance, closing	<u>\$ 2,550,133</u>	<u>\$ 1,836,502</u>	<u>\$ 4,386,635</u>	<u>\$ 4,354,224</u>

Christ Church Cathedral

Statement of Operations
Year ended December 31, 2022

	2022 Budget	2022 Actual	2021 Actual
Revenues			
Unrestricted offerings	\$ 556,000	\$ 512,660	\$ 525,152
Grants	16,000	49,661	13,025
Transfer from restricted funds	-	21,322	20,391
Rental	10,000	13,295	14,575
Unrestricted interest income	9,000	11,903	9,344
Specified offerings	10,000	8,831	38,718
Wage subsidies	-	-	8,520
	<u>601,000</u>	<u>617,672</u>	<u>629,725</u>
Expenditures			
Staff expenses	170,809	167,549	158,246
Property and buildings (note 6)	120,000	109,308	99,123
Diocesan shared ministry expense	93,155	94,320	96,848
Dean's compensation	84,684	84,450	83,107
Insurance	30,943	30,943	29,098
Finance and administration	36,753	28,929	31,841
Other clergy expenses	29,566	28,377	28,217
Mission and outreach	20,000	19,554	19,868
Worship	7,000	8,406	7,753
Interest and bank charges	-	2,820	2,670
Christian formation	1,500	1,470	556
Health and pastoral care	2,120	1,256	1,602
Communications	2,000	1,205	1,687
Special events and programs	2,000	407	396
Hospitality	-	178	-
	<u>600,530</u>	<u>579,172</u>	<u>561,012</u>
Excess of revenues over expenditures from operations	<u>470</u>	<u>38,500</u>	<u>68,713</u>
Other income (expenses)			
Amortization	-	(13,262)	(12,537)
Cathedral building conditions report	-	(31,137)	(21,510)
Fundraising assessment	-	(36,550)	-
	<u>-</u>	<u>(80,949)</u>	<u>(34,047)</u>
Excess (deficiency) of revenues over expenditures before restricted fund activity	<u>470</u>	<u>(42,449)</u>	<u>34,666</u>
Restricted fund activity			
Restricted Fund income (note 7)	-	96,182	103,526
Restricted Fund transfers to operating (note 7)	-	(21,322)	(20,391)
Flow through donations received	-	11,034	12,476
Flow through donations paid	-	(11,034)	(12,476)
	<u>-</u>	<u>74,860</u>	<u>83,135</u>
Excess of revenues over expenditures	<u>\$ 470</u>	<u>\$ 32,411</u>	<u>\$ 117,801</u>

Christ Church Cathedral

Statement of Cash Flows
Year ended December 31, 2022

	2022	2021
Operating activities		
Cash received from offerings	\$ 574,830	\$ 576,993
Cash received from investments	66,685	53,216
Cash received from rentals	13,295	14,575
Cash received from grants	49,661	13,025
Cash received from government subsidies	-	10,447
Cash paid to employees and suppliers	<u>(647,013)</u>	<u>(593,948)</u>
	<u>57,458</u>	<u>74,308</u>
Investing activities		
Transfer from investments to operations	88,084	20,391
Purchase of investments	(98,943)	(163,488)
Purchase of capital assets	<u>(7,239)</u>	<u>(10,694)</u>
	<u>(18,098)</u>	<u>(153,791)</u>
Change in cash position	39,360	(79,483)
Cash, opening	<u>63,621</u>	<u>143,104</u>
Cash, closing	<u>\$ 102,981</u>	<u>\$ 63,621</u>

Christ Church Cathedral

Notes to Financial Statements

December 31, 2022

1. Nature of operations

Christ Church Cathedral is a not-for-profit organization that conducts formal services of Christian worship in the Anglican tradition and carries out Christian education programs and social outreach in the Fredericton community. The organization is a registered charity and is exempt from income tax by virtue of paragraph 149(1) of the Income Tax Act.

2. Significant accounting policies

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant accounting policies are detailed as follows:

(a) Fund accounting

The organization follows the fund basis of accounting which provides for separate groups of accounts to ensure accountability for restricted assets. The funds established by the organization are as follows:

General Fund - reports general activities related to the collection of unrestricted offerings and offerings made for specified purposes. Offerings made for specified purposes include community outreach programs, missions, and other activities undertaken by the organization. Unspent offerings are deferred until they are used for their intended purpose.

Restricted Fund - reports activities related to amounts where the donation is externally restricted by the donors, investment income is restricted on usage and offerings are restricted for capital improvements to the Cathedral, Memorial Hall, the organ or the audio equipment, as well as local outreach, Dean's discretionary use, hymn and liturgical books, and music ministry.

2. Significant accounting policies, continued

(b) Revenue recognition

The organization follows the restricted fund method of accounting for contributions to its restricted fund. Contributions to the restricted fund are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

The deferral method of accounting is used for offerings made for a specified purpose where there is no restricted fund established. Offerings of this nature are recognized as revenue in the year in which the related expenses are incurred.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Investment income is recognized as interest income when earned.

(c) Cash

Cash consists of cash balances with financial institutions.

(d) Capital assets

Capital assets are recorded at cost. The organization provides for amortization using the declining balance method at rates designed to amortize the cost of the capital assets over their estimated useful lives. One half of the year's amortization is recorded in the year of acquisition. No amortization is recorded in the year of disposal. The annual amortization rates are as follows:

Buildings	4%
Equipment	20%

The cathedral is recognized as a national historical site and is not subject to amortization.

2. Significant accounting policies, continued

(e) Financial instruments

The organization initially measures its financial assets and liabilities at fair value, except for certain non-arm's length transactions. The organization subsequently measures all its financial assets and financial liabilities at amortized cost, except for securities quoted in an active market, which are subsequently measured at fair value.

Financial assets measured at amortized cost include cash and accounts receivable. Financial assets measured at fair market value include investments. Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

(f) Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the balance sheet date and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

3. Investments

The organization has an investment agreement with the Diocesan Synod of Fredericton which guarantees the principal amount invested, plus any interest income re-invested. Interest income is paid semi-annually with an additional annual interest bonus payable at the discretion of the Diocesan Synod of Fredericton. In 2022, 3.25% (2021 - 2.75%) interest was paid on investments.

Unrestricted investments are invested funds available for operational use without restriction. Restricted investments are invested funds with external restrictions on use.

Christ Church Cathedral

Notes to Financial Statements

December 31, 2022

4. Investment fund - restricted

	Restricted principal	Available for restricted use	2022	2021
Mary L. Boyce Bequest	\$ 271,972	\$ 190,074	\$ 462,046	\$ 447,388
Ellen Burchell Trust	86,970	42,823	129,793	125,675
S. C. and Henrietta Gray Trust	30,000	-	30,000	30,000
Robin W. Gough Bequest - Fabric repairs	25,000	23,000	48,000	46,477
Minchin-Gordon Bequests	23,000	-	23,000	23,000
M. Kearney Odell Bequest	20,000	-	20,000	20,000
W.W. Boyce Gift	18,000	-	18,000	18,000
Margaret and Harold Hoyt Memorial	15,000	9,149	24,149	23,383
Assistant Minister's Fund	12,600	14,059	26,659	25,814
W.W. Boyce Bequest	10,000	7,248	17,248	16,700
John Maxwell Bequest	10,000	3,730	13,730	13,294
Rosalie Belyea Music Fund	5,000	5,402	10,402	10,072
Robin W. Gough Bequest - Choir music	5,000	4,600	9,600	9,295
Louisa Morris Bequest	2,675	-	2,675	2,675
Memorial Hall Restoration Fund	2,456	108,728	111,184	107,657
W. T. Raymond Bequest	2,406	-	2,406	2,406
John Harding Bequest	2,000	-	2,000	2,000
Jubilee Offerings	1,490	-	1,490	1,490
Charles Peters Trust	1,102	-	1,102	1,102
Archbishop and Mrs. Richardson Fund	1,000	6,274	7,274	7,043
Allan Wilmot Bequest	1,000	-	1,000	1,000
Neales Memorial	500	1,469	1,969	1,906
Goodspeed Memorial	500	925	1,425	1,380
Archdeacon Forsyth Trust	500	362	862	835
Sarah C. Forsyth Trust	500	362	862	835
Marguerite Elgee Trust	500	-	500	500
Ada Raymond Bequest	100	-	100	100
	<u>\$ 549,271</u>	<u>\$ 418,205</u>	<u>\$ 967,476</u>	<u>\$ 940,027</u>

Christ Church Cathedral

Notes to Financial Statements

December 31, 2022

4. Investment fund - restricted, continued

	Restricted principal	Available for restricted use	2022	2021
Balance carried forward	\$ 549,271	\$ 418,205	\$ 967,476	\$ 940,027
Cathedral Restoration Fund	-	400,943	400,943	374,617
Cathedral Clergy Accommodation	-	332,516	332,516	332,516
Organ Restoration Fund	-	71,339	71,339	65,565
Audio Equipment Fund	-	37,519	37,519	21,569
Local Outreach Fund	-	11,226	11,226	10,870
Dean's Discretionary Fund	-	5,941	5,941	6,905
Hymn and Liturgical Books Fund	-	5,501	5,501	5,660
Music Ministry Fund	-	4,041	4,041	3,913
	<u>\$ 549,271</u>	<u>\$ 1,287,231</u>	<u>\$ 1,836,502</u>	<u>\$ 1,761,642</u>

Christ Church Cathedral

Notes to Financial Statements
December 31, 2022

5. Capital assets

	2022		2021	
	Cost	Accumulated amortization	Net	Net
Land	\$ 3,000	\$ -	\$ 3,000	\$ 3,000
Buildings	2,252,298	57,461	2,194,837	2,203,464
Equipment	41,056	18,895	22,161	19,557
	<u>\$ 2,296,354</u>	<u>\$ 76,356</u>	<u>\$ 2,219,998</u>	<u>\$ 2,226,021</u>
Land consists of:				
Cathedral	\$ 2,000	\$ -	\$ 2,000	\$ 2,000
Memorial Hall	1,000	-	1,000	1,000
	<u>\$ 3,000</u>	<u>\$ -</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>
Buildings consists of:				
Cathedral	\$ 1,987,798	\$ -	\$ 1,987,798	\$ 1,987,798
Memorial Hall	264,500	57,461	207,039	215,666
	<u>\$ 2,252,298</u>	<u>\$ 57,461</u>	<u>\$ 2,194,837</u>	<u>\$ 2,203,464</u>

Christ Church Cathedral

Notes to Financial Statements

December 31, 2022

6. Property and building expenses

Property and building expenses for 2022:

	<u>Cathedral</u>	<u>Memorial Hall</u>	<u>General</u>	<u>Total</u>
Repairs and maintenance	\$ 23,127	\$ 4,210	\$ 7,628	\$ 34,965
Fuel	32,408	21,225	-	53,633
Ground care	-	-	7,622	7,622
Security	-	-	5,326	5,326
Utilities	3,105	4,657	-	7,762
	<u>\$ 58,640</u>	<u>\$ 30,092</u>	<u>\$ 20,576</u>	<u>\$ 109,308</u>

Property and building expenses for 2021:

	<u>Cathedral</u>	<u>Memorial Hall</u>	<u>General</u>	<u>Total</u>
Repairs and maintenance	\$ 32,741	\$ 2,894	\$ 5,645	\$ 41,280
Fuel	23,106	16,770	-	39,876
Ground care	-	-	6,164	6,164
Security	-	-	5,922	5,922
Utilities	1,585	4,296	-	5,881
	<u>\$ 57,432</u>	<u>\$ 23,960</u>	<u>\$ 17,731</u>	<u>\$ 99,123</u>

Christ Church Cathedral

Notes to Financial Statements

December 31, 2022

7. Restricted fund activity

	<u>2022</u>	<u>2021</u>
Revenue		
Interest	\$ 54,782	\$ 43,871
Offerings - Audio equipment fund	15,000	276
Offerings - Cathedral restoration fund	13,828	10,388
Offerings - Local outreach fund	9,004	9,555
Offerings - Organ restoration fund	3,568	10,536
Prior year contributions for newly established funds	-	28,362
Offerings - Dean's discretionary fund	-	538
	<u>\$ 96,182</u>	<u>\$ 103,526</u>
	<u>2022</u>	<u>2021</u>
Transfer from the restricted fund		
Clergy housing allowance	\$ (10,808)	\$ (9,144)
Local outreach	(9,004)	(9,931)
Dean's discretionary	(1,171)	(1,176)
Hymn and liturgical books	(339)	-
Choir music	-	(140)
	<u>\$ (21,322)</u>	<u>\$ (20,391)</u>

8. Lease commitment

The organization is entered into a five-year photocopier lease agreement ending May 2025. Minimum quarterly lease payments are \$900, excluding applicable taxes.

9. Comparative amounts

The financial statements have been reclassified, where applicable, to conform to the presentation used in the current year.

Christ Church Cathedral
 Restricted Funds
 For year ended December 31, 2022

	Total	Available for Use	Restricted Principal
Unrestricted Principal with Restricted Use	135,567.46	135,567.46	102,273.00
Restricted Principal with Unrestricted Use	102,273.00		446,997.50
Restricted Principal and Restricted Use	1,598,661.41	1,151,663.91	549,270.50
DCIF Restricted Fund Balance	1,836,501.87	1,287,231.37	549,270.50
Unrestricted Use (General Fund)	227,729.15	227,729.15	
Total DCIF Fund Balance	2,064,231.02	1,514,960.52	549,270.50

UNRESTRICTED PRINCIPAL WITH RESTRICTED USE	Restricted Principal	Opening Balance		Total	2022 Interest Earned		Additions	Transfers	Closing balance	
		Available for use	Total		Jan-June (3.25%)	Jul-Dec (3.25%)			Total	Available for use
Organ Restoration Fund		65,564.69	65,564.69	1,065.43	1,140.73	3,568.44		71,339.28	71,339.28	
Audio Equipment Fund		21,568.98	21,568.98	350.50	599.94	15,000.00		37,519.42	37,519.42	
Local Outreach Fund		10,869.84	10,869.84	176.63	179.51	9,004.46	(9,004.46)	11,225.98	11,225.98	
Dean's Discretionary Fund		6,904.99	6,904.99	112.21	95.00		(1,171.25)	5,940.94	5,940.94	
Hymn and Liturgical Books Fund		5,660.33	5,660.33	91.98	87.96		(339.44)	5,500.83	5,500.83	
Music Ministry Fund		3,912.81	3,912.81	63.58	64.62			4,041.01	4,041.01	
Total	-	114,481.64	114,481.64	1,860.33	2,167.75	27,572.90	(10,515.15)	135,567.46	135,567.46	

RESTRICTED PRINCIPAL with UNRESTRICTED USE	Restricted Principal	Opening Balance		Total	2022 Interest Earned		Additions	Transfer to Unrestricted General Use	Closing balance	
		Available for use	Total		Jan-June (3.25%)	Jul-Dec (3.25%)			Total	Available for use
S C and Henrietta Gray Trust	30,000.00		30,000.00	487.50	487.50		(975.00)	30,000.00	-	
Minchin-Gordon Bequests	23,000.00		23,000.00	373.75	373.75		(747.50)	23,000.00	-	
M Kearney Odell Bequest	20,000.00		20,000.00	325.00	325.00		(650.00)	20,000.00	-	
W W Boyce Gift	18,000.00		18,000.00	292.50	292.50		(585.00)	18,000.00	-	
Louisa Morris Bequest	2,675.00		2,675.00	43.47	43.47		(86.94)	2,675.00	-	
W. T. Raymond Bequest	2,406.00		2,406.00	39.10	39.10		(78.20)	2,406.00	-	
John Harding Bequest	2,000.00		2,000.00	32.50	32.50		(65.00)	2,000.00	-	
Jubilee Offerings	1,490.00		1,490.00	24.21	24.21		(48.43)	1,490.00	-	
Charles Peters Trust	1,102.00		1,102.00	17.91	17.91		(35.82)	1,102.00	-	
Allan Wilnot Bequest	1,000.00		1,000.00	16.25	16.25		(32.50)	1,000.00	-	
Marguerite Elgee Trust	500.00		500.00	8.13	8.13		(16.25)	500.00	-	
Ada Raymond Bequest	100.00		100.00	1.63	1.63		(3.25)	100.00	-	
Total	102,273.00	-	102,273.00	1,661.94	1,661.94		(3,323.87)	102,273.00	-	

Christ Church Cathedral
 Restricted Funds
 For year ended December 31, 2022

RESTRICTED PRINCIPAL AND RESTRICTED USE	Restricted Principal	Available for use	Total Opening	2022		Additions	Transfers	Closing balance		Restricted Use	
				Interest Earned	Jan-June (3.25%)			Jul-Dec (3.25%)	Closing balance		31-Dec-22
									Available for Restricted Use		
Dean's Discretion											
Ellen Burchell Trust - Dean's discretion	86,970.00	38,704.95	125,674.95	2,042.22	2,075.40	129,792.57	42,822.57	Dean's discretion			
Margaret and Harold Hoyt Memorial - Dean's discretion	15,000.00	8,383.33	23,383.33	379.98	386.15	24,149.47	9,149.47	Dean's discretion for his duties or materials for Guild of St Joseph			
Bishop and Chapter											
Mary L. Boyce Bequest - maintenance of the services and the general upkeep of the Cathedral	271,972.00	175,415.55	447,387.55	7,270.05	7,388.19	462,045.79	190,073.79	General maintenance and services			
Assistant Minister's Fund	12,600.00	13,213.54	25,813.54	419.47	426.29	26,659.29	14,059.29	Assistant Minister's discretionary fund			
W. W. Boyce Bequest - current expenses	10,000.00	6,700.29	16,700.29	271.38	275.79	17,247.46	7,247.46	Current expenses			
Property and Buildings											
Robin W. Gough Bequest (1) - fabric repairs	25,000.00	21,476.85	46,476.85	755.25	767.52	47,999.62	22,999.62	Repairs to exterior stonework, roof, and steeple			
Memorial Hall Restoration Fund	2,455.50	105,201.24	107,656.74	1,749.42	1,777.85	111,184.01	108,728.51	Memorial Hall maintenance			
Archdeacon Forsyth Trust - Fabric	500.00	334.88	834.88	13.57	13.79	862.23	362.23	Repairs and upkeep of the Cathedral Fabric			
Sarah C. Forsyth Trust - Fabric	500.00	334.88	834.88	13.57	13.79	862.24	362.24	Repairs and upkeep of the Cathedral			
Cathedral Restoration Fund		374,616.58	374,616.58	6,087.52	6,411.14	400,942.74	400,942.74	Cathedral restoration			
Cathedral Clergy Accommodation (Note 1)		332,516.02	332,516.02	5,403.39	5,403.39	332,516.02	332,516.02	Proceeds of sale of O'Dell House; interest on proceeds can be used for clergy housing			
Worship											
John Maxwell Bequest - organ upkeep and maintenance	10,000.00	3,294.29	13,294.29	216.03	219.54	13,729.87	3,729.87	Upkeep and maintenance of Organ			
Rosalie Belyea Music Fund - printed music for choir	5,000.00	5,072.08	10,072.08	163.67	166.33	10,402.08	5,402.08	Printed music for choir library			
Robin W. Gough Bequest (2) - choir music	5,000.00	4,295.37	9,295.37	151.05	153.50	9,599.92	4,599.92	To purchase music for choir			
Neales Memorial for annual award to a choir boy	500.00	1,406.40	1,906.40	30.98	31.48	1,968.86	1,468.86	Annual award to choir boy			
Goodspeed Memorial for choir purposes	500.00	879.95	1,379.95	22.42	22.79	1,425.16	925.16	For choir purposes			
Christian Formation											
Archbishop and Mrs. Richardson Fund - education	1,000.00	6,043.32	7,043.32	114.45	116.31	7,274.08	6,274.08	For lay educational purposes			
Total	446,997.50	1,097,889.51	1,544,887.01	25,104.41	25,649.25	1,598,661.41	1,151,663.91				

Note 1 - Cathedral Clergy Accommodation

320,593.20 Restricted for purchase of property
 11,922.82 Restricted for clergy housing allowance (interest earned)
 332,516.02

CONSTITUTION OF THE DIOCESAN SYNOD OF FREDERICTON

Lay Members of the Synod

- 4(1) Lay delegates to the Synod and their substitutes, if any, shall be voting members of the parish for which they are chosen.
- 4 (1.1) A person who has attended three consecutive regular synods as a lay member or substitute lay member is ineligible to be chosen as a lay delegate or substitute lay delegate to the Synod until after a further regular synod has been held; but if a special or electoral synod is convened after any regular synod at which the lay person might have had the right to vote and before the next regular synod, and if the lay delegate or substitute has not been replaced, that person may attend and vote at that special or electoral synod.
- 4 (1.2) For purposes of calculating the consecutive regular meetings of the Synod referred to in subsection 4(1.1), the synod at which this provision is adopted shall be counted the first such synod. [Note: this term limit becomes operative in 2020.]
- 4(2) The voting members of each parish in the Diocese may elect up to two lay delegates to the Synod but, where at least one of the persons elected is between the ages of sixteen and thirty-five years at the time of election, they may elect up to three lay delegates.
- 4(3) The voting members of each parish in the Diocese may elect up to three substitute lay delegates to the Synod.
- 4(4) The voting members of the Cathedral of Christ Church in the City of Fredericton may elect up to two lay delegates to the Synod but, where at least one of the persons elected is between the ages of sixteen and thirty-five years at the time of election, they may elect up to three lay delegates, and up to three substitutes in accordance with this section.
- 4(5) Lay delegates to the Synod and their substitutes, if any, shall be elected at an annual meeting of voting members of a parish and, provided they continue to hold the qualifications for election, shall continue in office until others are elected in their place.
- 4(6) If a vacancy occurs among the lay delegates to the Synod or their substitutes, if any, by death, resignation, refusal to act or otherwise, the parish corporation of the parish in which the election took place may fill the vacancy.
- 4(7) The chair of a meeting at which lay delegates to the Synod and their substitutes, if any, are elected shall promptly forward to the Secretary of the Synod a certificate of election in such form as the Diocesan Council prescribes, indicating which, if any, delegates and substitutes were, at the time of election, between the ages of sixteen and thirty-five years.
- 4(7.1) When a worship community is unrepresented in the Synod, the Diocesan Council may invite it to choose up to three lay delegates and substitute delegates to the Synod, subject to age and length of term considerations similar to those for parishes.
- 4(8) When a lay delegate to the Synod is not present at a meeting of the Synod, that delegate's place may be taken by a substitute lay delegate from the same parish, worship community or the Cathedral of Christ Church, as the case may be.
- 4(8.1) Notwithstanding any other provision in this section, the number of delegates from a parish, worship community or the Cathedral of Christ Church chosen by virtue of this section who attend the Synod as lay members or substitute lay members is limited to two unless one of the persons so attending was, at the time of election, between the ages of sixteen and thirty-five years.
- 4(9) The right to attend meetings of the Synod as a substitute lay delegate belongs to the substitute lay delegates in the order in which their names appear on the certificate of their election.
- 4(10) A substitute lay member shall sit and vote until the end of the meeting of the Synod, or at any adjournment thereof, at which the place of the lay member of the Synod has been taken.

- 4(11) A lay member of the Synod whose place has been taken by a substitute lay member may not sit or vote at the same meeting of the Synod unless the substitute lay member does not attend at some adjournment thereof.

November 2019

DIOCESE OF FREDERICTON

Policy B-2

RESPONSIBILITIES OF A MEMBER OF SYNOD

Lay Delegates to Diocesan Synod elected by parishes have responsibilities to the Diocese and to the parish until they are replaced at a subsequent annual meeting of parishioners according to the Constitution, s. 4. All Clergy licensed in the Diocese are members of Synod.

- (1) Lay delegates, although elected by the parish, are “members” of Diocesan Synod and responsible to it when in session.
- (2) Synod members, when Synod is in session, act and vote as members according to their conscience and Christian understanding.
- (3) Synod members have the responsibility of reporting and explaining the action of Synod in a positive way at the parish level.
- (4) Synod members need to be familiar with the life of the Church at the parish level to guide their discussion at Synod and on committees at Synod, and be familiar with the structures of the Diocese so as to facilitate understanding at the local level.
- (5) Prior to any meeting of Synod, synod delegates will familiarize themselves with the agenda and any material pertaining to the said Synod.
- (6) Synod members should give leadership and accept election and/or appointment to Diocesan committees.
- (7) Synod members shall attend Archdeaconry Greater Chapter meetings when called by the Archdeacon.
- (8) Synod members are expected to promote the work of the Church at the parish, diocesan, and national level, as well as overseas.
- (9) Synod members ought to promote the actions of Synod, once decided upon, whether or not they voted in favour.

Adopted 27 January 2007

**THE BISHOP AND CHAPTER OF THE
CATHEDRAL OF CHRIST CHURCH
IN THE CITY AND DIOCESE OF FREDERICTON**

INTERPRETATION

1 In this by-law words in the singular include the plural, words in the plural include the singular and words in one gender include all genders.

2. In this by-law, unless the context otherwise requires,

“Bishop” means the Bishop of Fredericton;

“Canon,” as it relates to the laws of the Church in the Diocese, means a Canon enacted by the Diocesan Synod of Fredericton;

“Canon,” as it relates to a member of the clergy, means a Canon appointed by the Bishop under Canon Four;

“Cathedral” means the Cathedral of Christ Church in the City and Diocese of Fredericton;

“Chapter” means the corporation known as The Bishop and Chapter of the Cathedral of Christ Church in the City and Diocese of Fredericton continued by subsection 2(3) of the Anglican Church Act, 2003;

“Dean” means the Dean of the Diocese appointed by the Bishop under Canon Four;

“Diocese” means the Diocese of Fredericton;

“Lay Chair” means the Lay Chair of the Chapter;

“Lay Vice-Chair” means the Lay Vice-Chair of the Chapter;

“Secretary” means the Secretary of the Chapter;

“Treasurer” means the Treasurer of the Chapter.

OBJECTS AND DUTIES OF THE CHAPTER

3. The objects of the Chapter are the maintenance and management of the Cathedral, its grounds and appurtenances, religious and charitable works connected therewith, and the temporal affairs of the Cathedral and its congregation. (Anglican Church Act, 2003, section 6(1)).

4. The Chapter shall

(a) appoint the Cathedral Nominating Committee and shall submit to the Annual Congregational Meeting a list of suggested nominees for election to fill the positions of members elected by the Congregation whose terms of office will expire.

- (b) organize and manage activities and programs in furtherance of Christian life among the members of the Cathedral Congregation and to advance the mission of the Church in the Diocese,
- (c) manage the investment of endowment and other funds of the Cathedral and, in so doing, may engage professional assistance and pay reasonable fees therefor,
- (d) manage the properties, revenues and expenditures of the Cathedral, utilizing appropriate financial controls and procedures,
- (e) employ the lay employees of the Cathedral,
- (f) initiate recommendations regarding the appointment of the Dean and other clergy of the Cathedral,
- (g) appoint annually, in accordance with section 50, a Cathedral Advisory Committee, to assist the Bishop in the appointment of a Dean,
- (h) approve or reject a decision by the Cathedral Advisory Committee to vest the appointment of a Dean solely in the Bishop,
- (i) prepare and submit to the Annual Congregational Meeting a full and detailed statement and account of the receipts and expenditures of the Chapter for the previous financial year duly reviewed or audited by a public accountant,
- (j) set priorities and annual objectives and prepare budgets for approval at the Annual Congregational Meeting, and
- (k) establish policies for the effective and efficient maintenance and management of the Cathedral.

CHAPTER MEMBERSHIP

- 5. The Chapter shall consist of
 - (a) the Bishop of Fredericton,
 - (b) the Dean of Fredericton,
 - (c) the Archdeacon of Fredericton,
 - (d) any Canon Residentiary of the Cathedral,
 - (e) a Lay Vice-Chair and three other lay members appointed by the Bishop, and
 - (f) seven lay members elected by the Cathedral Congregation.

QUALIFICATION OF LAY MEMBERS

- 6. Lay members shall be individuals who are
 - (a) baptized Christians,
 - (b) at least sixteen years old,
 - (c) members of the Cathedral Congregation, and
 - (d) regular contributors, financial or otherwise, to the mission of the Cathedral.
- 7. Notwithstanding clauses 6(c) and (d) one of the lay members appointed by the Bishop may be a person who worships in, and is a regular contributor, financial or otherwise, to the mission of a parish.

ELECTION AND APPOINTMENT OF LAY MEMBERS

- 8. Cathedral Nominating Committee
 - (1) There shall be a Cathedral Nominating Committee appointed by the Chapter

- (2) The Nominating Committee shall consist of four persons, two of whom shall be members of the Chapter and two of whom shall be Cathedral members who are not members of the Chapter.
 - (3) Within 60 days following the Annual Congregational Meeting, the Nominating Committee shall meet and elect one of its lay members to serve as Chair
 - (4) On or before December 31, the Nominating Committee shall submit to the Chapter its recommended nominees for appointment by the bishop and for election by the Congregation.
 - (5) The Chapter shall receive the recommendations from the Nominating Committee and shall make recommendations to the Bishop and the Annual Congregational Meeting regarding the election and appointment of the lay members of the Chapter.
9. Bishop's appointments
- (1) On or before January 31 in each year the Chapter shall submit to the Bishop a list of suggested nominees for appointment to fill the positions of members appointed by the Bishop whose terms of office will expire during the year.
 - (2) The Bishop shall, before the Annual Congregational Meeting, appoint the number of members required to fill the places of members appointed by the Bishop whose terms will expire. In making such appointments the Bishop is not restricted to the nominees recommended by the Nominating Committee.
 - (3) The names of the members appointed by the Bishop shall be announced at the Annual Congregational Meeting before the meeting proceeds to the election of members to the Chapter.
10. Nominations
- (1) The Chapter shall submit to the Annual Congregational Meeting a list of suggested nominees for election to fill the positions of members elected by the Congregation whose terms of office will expire.
 - (2) Any person qualified to vote and present at the Annual Congregational Meeting may nominate an eligible person to serve as a lay member of the Chapter.
11. The Meeting shall elect by plurality vote the number of members required to fill the places of the members whose terms will expire in the that year.
12. In addition to its function regarding Chapter membership, the Nominating Committee may also assist the Chapter in identifying persons to serve on Chapter Committees, task groups and other elected or appointed Cathedral functions.
13. The Chair of the Annual Congregational Meeting shall confirm that each nominee has consented to have her/his name placed in nomination.

VACANCIES

14. The Bishop may appoint a person to fill a vacancy among the Lay Vice-Chair and lay members appointed by the Bishop.
15. The Chapter may appoint a person to fill a vacancy among the lay members elected by the Congregation.

TERM OF OFFICE OF LAY MEMBERS

16. Lay members, including the Lay Vice-Chair, shall hold office for a term of three years commencing on the first day of March following the Annual Congregational Meeting at which they were appointed or elected.
17. A lay member other than the Treasurer shall not hold office for more than two consecutive three-year terms but is eligible to be appointed or elected again after 18 months have elapsed since the expiry of his or her second term.
18. A person appointed to fill a vacancy holds office for the unexpired term of his or her predecessor.

CHAPTER MEETINGS

19. The Chapter shall normally meet at least seven times each year at such times and places as the Chapter decides, and, except as provided in section 20, notice shall be given at least seven days in advance of a regular meeting.
20. The Chapter may establish a schedule for its regular meetings in which event once notice of the schedule has been given no further notice of such meetings need be given.
21. The Secretary or, in the absence of the Secretary, the Lay Chair shall give the members written or electronic notice of all non-scheduled meetings.
22. A special meeting of Chapter may be called at the direction of the Bishop, the Dean or the Lay Chair on at least forty-eight hours notice, or if all members of Chapter are present a special meeting may be held without notice.
23. In the absence of the Bishop or at the Bishop's request, the Lay Chair, or in the absence of the Lay Chair, the Lay Vice-Chair shall preside. If all three are absent the Chapter shall elect an Acting Chair from among the members present at the meeting.
24. Seven members of the Chapter constitute a quorum.
25. At meetings of the Chapter questions shall be decided by consensus or by a majority of votes cast by members present at the meeting. Each member of the Chapter has one vote. When there is an equality of votes the chair shall declare that the question has not carried.
26. Notwithstanding any other provision of this by-law, any Chapter proceeding, including a proceeding by any of its committees or other subordinate bodies, this by-law, any Chapter proceeding or other action, including any meetings or elections, may be conducted by written correspondence (mail), telephone (teleconference), email or other electronic or other communication device.
27. Any member of the Cathedral Congregation may attend a meeting of the Chapter and with the consent of the Chapter may be given the privileges of the floor.

OFFICERS OF THE CHAPTER

28. The officers of the Chapter are
 - (a) the Bishop,
 - (b) the Dean,
 - (c) the Lay Chair,
 - (d) the Lay Vice-Chair,
 - (e) the Secretary, and
 - (f) the Treasurer
29. The Chapter shall elect or appoint the Lay Chair, the Secretary and the Treasurer from among the lay members and those officers shall hold office at the pleasure of the Chapter or until they cease to be members of the Chapter.
30. The Lay Vice-Chair is the person appointed to that office by the Bishop.
31. The signing officers of the Chapter for all banking purposes shall be any two of the Bishop, the Dean, the Lay Chair, the Lay Vice-Chair, and the Treasurer.

THE BISHOP

32. The Bishop is the Chair of the Chapter.
33. The Bishop
 - (a) shall, unless he or she gives notice to the contrary, celebrate Holy Communion or preach or both in the Cathedral on Christmas Day, Easter Day, Ascension Day and Whitsunday,
 - (b) may use the Cathedral for episcopal purposes and diocesan meetings, for confirmations, for ordinations, for celebrating the sacraments, and for preaching or otherwise after giving reasonable notice to the Dean, and
 - (c) may use the Cathedral Memorial Hall, by prior arrangement with the Dean so as to avoid scheduling conflicts, for any episcopal purposes or diocesan meetings.

THE DEAN

34. The Dean is the Chief Executive Officer of the Cathedral and has jurisdiction and cure of souls over the Cathedral Congregation.
35. The authority of the Dean respecting worship and spiritual matters is that of a parish rector, but is subject to use of the Cathedral by the Bishop as provided in section 33.
36. Subject to the direction of the Chapter and with respect to the areas of responsibility defined by the Chapter, the Dean is responsible for the day-to-day operations of the Cathedral, its services and staff.
37. The Dean is entitled to such stipend and other payments and benefits as are agreed upon and approved annually by the Chapter.
38. The Dean shall live in the Deanery unless the Dean and the Chapter agree otherwise.

THE LAY CHAIR

39. The Lay Chair shall chair meetings of the Chapter unless the Bishop is present.

THE LAY VICE-CHAIR

40. In the absence of the Lay Chair the Lay Vice-Chair shall perform the duties of the Lay Chair.

THE SECRETARY

41. The Secretary shall

- (a) attend meetings of the Chapter and of the Congregation and keep a permanent written record of their proceedings,
- (b) have official possession of the Chapter's corporate seal,
- (c) ensure the filing and safekeeping, in the Cathedral office, of all important documents of the Cathedral including the by-laws, annual reports, financial statements, minutes of the Chapter and of congregational meetings, and forward such documents to the Diocesan Archivist from time to time, and
- (d) perform other duties incidental to the position of Secretary.

THE TREASURER

42. The Treasurer shall

- (a) keep accounts of the revenues and expenditures of Chapter,
- (b) keep accounts of all trust money held by the Chapter,
- (c) subject to the approval of Chapter, arrange for trust funds, stocks, bonds and other securities to be managed by qualified professional investment managers retained for that purpose by the Diocese,
- (d) prepare and present monthly, annual and such other financial reports as are required by the Chapter,
- (e) carry out banking and investment procedures of the Chapter,
- (f) supervise the functions of the Envelope Secretary, who shall be the person appointed by the Chapter for that purpose,
- (g) supervise the issue of charitable donation receipts,
- (h) supervise the collection and prompt deposit of revenues in a bank, trust company or credit union in the City of Fredericton in the name of the Chapter,
- (i) present the annual budget to the Annual Congregational Meeting,
- (j) make salary and stipend payments, and pay other accounts and sums due by cheque,
- (k) forthwith following the end of each financial year present to the Chapter and to the annual meeting of the Congregation a complete financial statement for that year including
 - (i) a statement of receipts and expenditures,
 - (ii) a statement of assets and liabilities (balance sheet) as of the end of the year,
 - (iii) a statement of special offerings,
 - (iv) a report on the state of the Restoration Trust Fund including additions to, and expenditures from, the Fund during the year, and
 - (v) with respect to each endowment or trust fund
 - (vi) the original principal amount,
 - (vii) the income earned during the year,

- (viii) the amount and source of any additions to the principal during the year
- (ix) the amount of accrued income, if any, and
- (x) any expenditures from either the principal or the income of the fund during the year
- (l) deposit all securities pertaining to the Chapter and the Cathedral in a safety deposit box of a bank, trust company or credit union in the City of Fredericton, or lodge the securities in the Chapter's name with such depositories as the Chapter determines,
- (m) following acceptance by the Chapter present the year-end financial statement at the Annual Congregational Meeting, and
- (n) recommend to the annual meeting the scope of an annual review or audit of the Cathedral's accounts, and a chartered professional account who will complete that work
- (o) perform other duties incidental to the position of Treasurer.

EXECUTIVE COMMITTEE

- 43. There shall be an Executive Committee of the Chapter consisting of the Lay Chair, who shall be the chair, the Dean, Lay Vice-Chair and the Treasurer.
- 44. The Executive Committee shall
 - (a) play a leadership role in all aspects of the life of the Cathedral,
 - (b) facilitate the effective operation of the Chapter, its committees and task groups,
 - (c) support and work closely with the Dean in the Dean's roles as priest and Chief Executive Officer of the Cathedral,
 - (d) act on behalf of the Chapter in emergencies,
 - (e) prepare the agenda for all meetings of Chapter, and
 - (f) exercise other powers and perform other functions delegated to it by the Chapter.

STANDING COMMITTEES, AD HOC COMMITTEES, AND TASK GROUPS

- 45. The Chapter, in consultation with the Dean, may establish standing committees, ad hoc committees and task groups to carry out tasks necessary for the day-to-day functioning of the Cathedral and define the duties of each committee and task group.
- 46. The Chapter, in consultation with the Dean, shall appoint the chair and members of such committees and task groups.
- 47. The Chapter shall appoint at least one lay member of the Chapter to each committee or task group. Such lay member is the chair of the committee or task group and shall report to the Chapter on behalf of the committee or task group.
- 48. Committees and task groups shall meet at the call of their respective chairs.
- 49. The Bishop and Dean shall be ex-officio members of each committee and task group. The Dean may assign clerical staff employed by the Cathedral to any Committee or task group.

CATHEDRAL ADVISORY COMMITTEE

50. There shall be a Cathedral Advisory Committee comprising
 - (a) the Lay Chair and Lay Vice-Chair, and
 - (b) three members of the Chapter appointed annually by the Chapter.
51. The Cathedral Advisory Committee shall meet within two weeks following its appointment to elect a chair and a secretary from among its members and the secretary shall forthwith inform the Bishop of the names and addresses of the chair and the secretary.
52. All subsequent meetings of the Cathedral Advisory Committee shall be convened at the Bishop's direction.
53. The Bishop shall consult with the Cathedral Advisory Committee before appointing the Dean.
54. If, within six months after the effective date of the vacancy in the office of Dean, the Bishop considers that no substantial progress has been made in the consultation process, the Bishop may declare an inordinate delay and inform the Chapter of intent to appoint a Dean without further consultation.
55. The Cathedral Advisory Committee may, at any time, by unanimous vote with the approval of a majority of all of the members of the Chapter, vest the appointment of a Dean solely in the Bishop.
56. The Bishop may consult with the Cathedral Advisory Committee about the appointment of a member of the clergy to a position in the Cathedral other than the office of Dean and for advice respecting any matter affecting the life of the Cathedral.
57. The Bishop may, after informing the Dean or other member of the clergy, consult with the Cathedral Advisory Committee about the transfer of the Dean or other member of the clergy to another position or office.
58. The Bishop shall consult with the Dean or other member of the clergy before transferring him or her to another position or office.
59. Nothing in this by-law limits the authority of the Bishop to appoint the Dean or the clerical officers of the Cathedral.

THE CATHEDRAL CONGREGATION

60. The persons entitled to vote at any meeting of the Cathedral Congregation are those who
 - (a) are baptized Christians,
 - (b) are at least sixteen years old,
 - (c) worship in the Cathedral, and
 - (d) are regular contributors, financial or otherwise, to the mission of the Cathedral.
61. Twenty qualified persons constitute a quorum for a meeting of the Congregation.
62. The Dean or, in the absence of the Dean, the Lay Chair or Lay Vice-Chair shall be the chair of meetings of the Congregation.

ANNUAL CONGREGATIONAL MEETING

63. The Annual Congregational Meeting shall be held before the end of February and shall
- (a) elect, by a plurality of votes, lay members of the Chapter as required by section 13,
 - (b) elect, by a plurality of votes, lay delegates to the Diocesan Synod and their substitutes,
 - (c) receive a full and detailed statement and account of the receipts and expenditures of the Chapter for the previous financial year duly reviewed or audited by a public accountant, and any other information required by the Treasurer of the Diocesan Synod or by diocesan regulation in such form as may be prescribed by regulation,
 - (d) receive and approve or amend the budget proposed by the Chapter for the current year, and
 - (e) discuss other matters and make recommendations to the Dean and to the Chapter.

SPECIAL CONGREGATIONAL MEETING

64. A Special Congregational Meeting may be summoned by the Secretary at the request of the Bishop, the Dean, the Lay Chair, the Chapter or twelve members of the Cathedral Congregation, on at least ten days notice.

NOTICE OF CONGREGATIONAL MEETINGS

65. The Dean or the Lay Chair
- (a) shall post a notice of any Congregational Meeting in a conspicuous place in the Cathedral,
 - (b) cause a notice to be read at each worship service in the Cathedral during the three weeks preceding the meeting,
 - (c) cause the notice to be published in the Cathedral bulletins for at least three weeks preceding the meeting, and
 - (d) may post the notice on the Cathedral web site and circulate the notice electronically to members of the Congregation.

MISCELLANEOUS PROVISIONS

DOCUMENTS UNDER SEAL

66. A document requiring execution under seal shall be signed on behalf of the Chapter by the Bishop or the Dean, and the Secretary, and, if required, by the Lay Chair. The seal shall be affixed and a document executed only when authorized by the Chapter.

BISHOP'S AUTHORITY WITH RESPECT TO CATHEDRAL PROPERTY

67. No major change shall be made to the structure, furnishing or grounds of the Cathedral without the consent of the Bishop.
68. The Chapter shall not acquire any real property without the approval of the Bishop and shall not lease, sell, mortgage or otherwise dispose of any real property without the approval of the Bishop and of the Diocesan Synod.

FINANCIAL YEAR

69. The financial year of the Chapter ends on December 31st of each year.

AVAILABILITY OF MINUTES AND BY-LAWS

70. A copy of Chapter minutes and by-laws will be made available for inspection by any member of the Cathedral Congregation at the Cathedral office during normal business hours.

71. The Secretary shall ensure that a copy of this by-law is posted on the Cathedral web site and that a copy is provided to each member of the Chapter.

THE CATHEDRAL ADVISORY CHAPTER

72. There shall be an advisory body to the Chapter known as the Cathedral Advisory Chapter.

73. Clergy, other than Canons Residentiary of the Cathedral, may be appointed by the Bishop as Canons and members of the Cathedral Advisory Chapter, and shall be installed in the Canon Stalls of the Cathedral in the same manner and have the same seating privileges as the Canons Residentiary.

74. The Bishop may summon the Cathedral Advisory Chapter to a special meeting of the Chapter, which meeting shall be for information and discussion only, and no decision made at such a meeting is binding on the Chapter.

75. Canons of the Cathedral Advisory Chapter are not entitled to sit or to vote at a regular meeting of the Chapter, or at any special meeting to which they are not called.

PROCEDURES FOR MEETINGS

76. During any Cathedral meeting when a question of order is not covered by the by-laws, the chair may refer, for guidance, to Kerr and King's "Procedures for Meetings and Organizations."

REPEAL AND AMENDMENT

77. Subject as herein provided, this by-law may be amended or repealed

(a) by the Chapter, on notice given by one of its members at least six weeks before consideration of the proposed amendment or repeal, or by the unanimous consent of all its members without notice, or

(b) by the Cathedral Congregation, on notice given by twenty-five of its members who are not members of Chapter, or, subject to the approval of Chapter, on notice given by twelve members of the congregation who are not members of Chapter. Such notice must be given at least six weeks before consideration of the proposed amendment or repeal at an Annual Congregational Meeting or at a Special Congregational Meeting called to consider the proposed amendment or repeal.

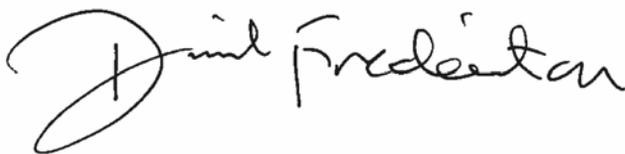
78. No amendment or repeal of this by-law is effective unless and until it is approved in writing by the Bishop.

COMING INTO FORCE

79. This by-law shall come into force on 24 November 2022.

80. On the coming into force of this By-Law all previous By-Laws of the Chapter are repealed.

Adopted by the Chapter on 21 November 2022 and
Approved by the Bishop of Fredericton on 24 November 2022.

A handwritten signature in black ink that reads "Daniel Fredericton". The signature is written in a cursive style with a large, looped initial "D".

Signature of the Bishop of Fredericton

**THE BISHOP AND CHAPTER OF THE
CATHEDRAL OF CHRIST CHURCH
IN THE CITY AND DIOCESE OF FREDERICTON**

A BY-LAW RESPECTING THE CATHEDRAL RESTORATION TRUST FUND

1. In this By-law

“Bishop” means the Bishop of Fredericton;

“Cathedral” means Christ Church Cathedral in Fredericton, New Brunswick;

“Chapter” means The Bishop and Chapter of the Cathedral of Christ Church in the City and Diocese of Fredericton as continued by the Anglican Church Act 2003;

“Committee” means the Restoration Committee established under section 6;

“Fabric” means the roof, interior and exterior walls, windows (including casements, sashes, stone tracery, stained and other glass and material used to hold the glass in place), floors, exterior doors, supporting structural elements, sprinkler system, decorated portions of the sanctuary and nave walls, carved or decorated architectural elements and sculptural items (both interior and exterior), ecclesiastical furnishings and fittings, mechanical clock above the crossing and its related fittings, steeple bells and their associated mechanisms, and steeple, of the Cathedral, but does not include portions of the Cathedral described in section 5;

“Fund” means the Restoration Trust Fund;

“Undesignated Gifts” means gifts and bequests to the Chapter that the donor or testator does not restrict to a specific purpose or to the use of income only but does not include offerings of the Cathedral congregation for operating expenses or for a specific purpose other than the maintenance, repair or restoration of the Fabric.

2. The Fund shall consist of

- (a) assets held in or for the Fund when this By-law comes into force,
- (b) gifts and bequests to the Chapter that the donor or testator directs be used for the maintenance, repair or restoration of the Fabric,
- (c) Undesignated Gifts that the Chapter does not direct to another purpose,
- (d) income earned by the Fund, and
- (e) assets that the Chapter transfers to the Fund.

3. The Fund shall be invested in the Diocesan Consolidated Investment Fund of the Diocese of Fredericton unless the Chapter determines otherwise.

4. It is declared that the Fund is a trust of which the Chapter is the trustee, the income and capital of which is to be used only to maintain, repair or restore the Fabric.

5. Neither the capital nor the income earned by the Fund shall be used to maintain, repair, restore or replace the Cathedral electrical, heating, air conditioning, plumbing or sound systems, the pews,

washrooms, organ and other musical instruments, or to repair or paint the interior walls of the Cathedral except the decorated portions of the walls in the sanctuary and the nave, or for any other part of the Cathedral not included in the definition of Fabric in section 1.

6. There shall be a Restoration Committee consisting of the Lay Chair of the Chapter, the Chair of the Chapter's Property Committee, the Dean of Fredericton and three members who may, but need not, be members of the Chapter, appointed by the Chapter. The appointed members of the Committee shall serve for a term of three years or until their successors are appointed. The Committee shall appoint a chairperson and a secretary from among its members.
7. The Chapter shall manage and direct the Fund but expenditures from the Fund shall be governed by sections 8 to 12.
8. No expenditure from the Fund shall be made that is contrary to the agreement between the Chapter and Her Majesty the Queen in right of Canada dated March 23, 1996 for the preservation of the Cathedral as a National Historic Site.
9. The Committee shall monitor the condition of the Fabric and shall recommend to the Chapter expenditures for maintaining, repairing and restoring the Fabric.
10. The Chapter shall consider the Committee's recommendations and may authorize or refuse to authorize a proposed expenditure.
11. The Chapter shall not refuse to authorize a proposed expenditure unless it has met with the Committee to discuss the matter.
12. If the Chapter authorizes an expenditure its decision shall be submitted to the Bishop and no expenditure shall be made without the Bishop's written approval.
13. If the Cathedral is irreparably damaged or destroyed and is not replaced the assets in the Fund shall be paid to the Diocesan Synod of Fredericton to be used, with the Bishop's approval, to maintain, repair and restore the Fabric of other Anglican churches in the Diocese of Fredericton.
14. The Chapter shall not repeal or amend this By-law unless the amendment or repeal is
 - (a) recommended by the Committee, and
 - (b) approved by a Special Meeting of the Cathedral Congregation called for the purpose.
15. No amendment or repeal of this By-law is effective until it is approved in writing by the Bishop.
16. The definition of Fabric in section 1 and sections 4 and 5 may not be amended.

Adopted by the Chapter on 18 May 2020