

# **2015 ANNUAL REPORT**



**CHRIST CHURCH  
CATHEDRAL**  
Fredericton NB

**Diocese of Fredericton  
Province of Canada  
Anglican Church of Canada**

168 Church Street, Fredericton, New Brunswick  
E3B 4C9

**Congregational Annual Meeting**

**Sunday, February 22, 2015**

**2:00 pm**

**in**

**Christ Church Cathedral Memorial Hall**

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## **Notice of Meeting**

The Congregational Annual Meeting of Christ Church Cathedral, Fredericton NB, will be held at the Cathedral Memorial Hall on Sunday, February 22, 2015 at 2:00 p.m.

All members of the Cathedral are urged to be present.

Nominations for Bishop and Chapter and Lay Delegates to Synod with the nominee not present need to have gained their consent.

Please bring this report with you to the meeting.

## **Agenda**

1. Open and Prayer
2. Approval of Minutes February 23, 2014 Congregational Annual Meeting
3. Presentation and reception of reports
4. 2014 Financial Statements and report
5. Adoption of the 2015 Budget
6. Elections:
  - Bishop and Chapter
  - Lay Delegates and Substitutes to Synod
7. Adjournment and close

## **Minutes of the Annual Meeting February 23, 2014**

Chair, B&C: Tom Fetter; Secretary, B&C: Gwen Davies; 60 members of the Congregation attending.

Tom Fetter welcomed Bishop Claude Miller and reported on Dean Keith Joyce's recuperation from knee surgery.

### **Scripture and Prayer**

**Addition to Agenda:** (1) Election of Cathedral Parish Advisory Cmte. (PAC) (now in place—to be elected from B&C)

Agenda moved by Penny Ericson and seconded by Michelle LeBlanc: Carried.

**Review of minutes** of Annual Congregational Meeting, Christ Church Cathedral, Feb. 24, 2013: Spelling error: "sidelia", item 4, l.3. Approval of minutes moved by Bill Tierney; Seconded Carol Brander. Carried.

**Presentation & Reception of Reports for 2013 (Previously Circulated):** Tom Fetter asked people to review each report but drew particular attention to page 8 ("Contribution Giving")—As context, he noted that Christ Church Cathedral is the largest worshipping Anglican congregation in New Brunswick (both in terms of people and budget) ---He urged attendees to read from the left side of the graph to the right on page 8. Of the 267 identified givers (envelope holders), the largest group --- 28% of the congregation ---give \$100-\$500 per year. The next 21% give \$500-\$1000 per year. Basically, then, roughly 50% of the congregation gives less than \$1000 per year to the work and mission of the Cathedral. This means that 42 identified givers provide over 55% of all the Cathedral Sunday offerings.

This pattern is not unique to congregations but explains why Christ Church Cathedral has a "one-day a week Monday mission outreach programme" rather than an "everyday outreach programme". The low percentages in our giving have an impact on our ability to do more full-time mission work, including the work of the parish nurse and the pastoral care that could be provided by further clergy assistance.

Tom Fetter walked the congregation members at the ACM through the various reports for 2013, opening possibilities for, and responses to, questions. It was moved by Anne Deveau, seconded by Isabel Cutler, that the Reports for 2013 be accepted as presented. Carried.

**Diocesan-Cathedral Collaboration Opportunity:** --Tom Fetter briefly outlined the challenges facing both the Cathedral and the Diocese in the maintenance of buildings and the skyrocketing costs of heat, deferred maintenance, etc. He explained that the Joint Property Committee had therefore been looking at the state of properties within the Cathedral-area precinct, including having properties surveyed and considering options for building a new chapter house or a new building that would support the ministry of both the parish and the diocese. Out of the ensuing analysis, Bishop and Chapter, Bishop Miller, and the Joint Property Committee have gravitated toward the idea of renovating Christ Church Cathedral's Memorial Hall to reframe its space to

include offices & facilities for the Diocese as well as for the continuing mission and use of Christ Church Cathedral. In doing so, the Diocese and the Cathedral could share the costs of heat, rental contracts for xeroxing, possible staff responsibilities (for example, bookkeeping), building upkeep, etc. to effect economies in both their budgets. The sharing of space and costs would in no way indicate a loss of autonomy for either the parish or the diocese. Tom Fetter then called upon Bishop Claude Miller to add to what Tom had outlined.

Bishop Miller elaborated upon Tom's comments, speaking of the proposed renovations to --and sharing of-- Memorial Hall by the parish and the diocese as the response of "prudent people of mission" and "stewards of God's graciousness". He added that the Cathedral and Diocese's "working together could become a place of pilgrimage and an example for everyone".

Tom Fetter then asked the Christ Church Cathedral congregational meeting for approval in principle to move ahead with pursuing the initiative as outlined above in the meeting: (1) to develop a model for financial sharing (2) to develop a staffing model, including the impact on people (3) to develop an assessment of space needs, of insulation needs, etc.

Tom indicated that the Joint Committee had already called for bids for the cost of some of the renovation work & (4) was seeking approval in principle (and money) to get a condition report done. He noted that there is pressure for moving ahead quickly on this project so that things will be in place for a new Dean.

Moved by Marilyn Lewell to proceed with #4, a condition report of Memorial Hall. Seconded by Bill Tierney. Carried.

Moved by Chris Stevenson and seconded by Bill Tierney that, with respect to Memorial Hall, Christ Church Cathedral should (1) develop a model for financial sharing with the diocese (2) develop a staffing model (3) develop an assessment of space needs, of insulation needs, etc. Carried.

Tom Fetter discussed the process to be followed in finding a new Dean---What is God asking us to do within the Cathedral? How do we construct a search to respond to that? What do we understand ourselves to be as a worshipping community? He indicated that a small subcommittee will develop the parish profile, then take it to vestry (Bishop & Chapter), and then take it to the Congregation.

**Financial Report & Budget for 2014:** Martha Jo Hoyt thanked all of those who had turned up for the pre-budget meeting on the Monday preceding the Congregational Meeting. She indicated that the offerings had been under-budget for 2013 and less than those of 2012. The most significant decrease was in "open offerings".

Much of the budget discussion from the floor focused on specifics—why were expenses for the washrooms or a lawnmower not capital expenses? Martha Jo responded that CCC operates on a cash basis which is a hiccup when CCC needs something as major as a new roof.

Considerable discussion took place from the floor about endowment funds, particularly the Restoration Fund, with parishioners asking: (a) Why is the interest from the Restoration Fund not being used for various Cathedral expenses such as roof repairs (for example, there is over

\$100,000 available interest from the Restoration Fund endowment funds) (b) Why is there such an inflexible definition of what is restoration and what is not? How do we resolve the difference in interpretation between *restoration* and *maintenance*? A number of people who spoke from the floor felt that there was an arbitrary distinction between the two (c) With respect to both weekly offerings for restoration and with memorials to the Restoration Fund in memory of loved ones--- what is happening to this money? It is unclear. There used to be protocols and a committee for managing restoration funds. Although not a motion, Jim Morrell asked Martha Jo Hoyt and Bishop & Chapter to “fix this problem”. (4) David Wilson, the late David Norman, and others met over the years with the notion of creating a *trust* for the administration of the restoration funds and for having a body to oversee the distribution of the funds. This committee has long been dissolved so Christ Church Cathedral would need to be starting over again were we to pursue the idea of a trust to administer the Restoration Fund and its interest (5) There are people willing to donate to the Restoration Fund but they are waiting until issues surrounding it in the Cathedral are resolved (6) There was a big Restoration Fund drive years ago and there must be some funds left over from that---including contributions made since---why is that not available for something like a new roof? (7) Money is being contributed to restoration in weekly envelopes & is not showing up on statements in the budget---Why is this? (8) How does CCC decide how to use the restoration funds from the envelopes and the endowments? Where have we gone off the tracks? We need “to get our house in order” on this matter. (9) Why not a line for weekly memorial and restoration contributions? **(End of typical questions from the floor)**

Following these Restoration Fund issues raised from the floor, Tom noted that restoration engineer Tom Morrison had submitted a proposal last year to look at the soundness (or lack thereof) of the Cathedral as a heritage building. However, before proceeding with that study, B&C needs to look at the record of prior restoration work done on the Cathedral going back twenty years (Chris Stevenson indicated that no money had been spend from the Restoration fund on the Cathedral in the previous three years when he had been chairing B&C).

Tom indicated that B&C wants to first undertake a discernment process before tackling the issue of restoration and buildings. There are measures that we need to have (such as mission) to tell us how well we are doing. B&C needs to drill down on this in developing a parish profile.

The lively discussion culminated in the following question being called. Moved by Chris Stevenson and seconded by Catharine MacDonald that we accept the statements pertaining to the budget for 2013. Carried.

Martha Jo Hoyt indicated that designated funds are a problem and we need to move away from them. She gave an historical review of what had been happening in the budget between 2009 and 2013. Two line items for 2014 are new or changed: (1) diocesan shared ministry---increased \$12,000 from last year---redistributed amongst parishes in more equitable apportionments and so our CCC apportionment increased (2) Joint Properties Committee—led by Nathan Cutler as facilitator—B&C worked hard on how we might walk together in shared space even before the proposal about Memorial Hall was developed. Therefore, there are shared expenses between the Cathedral and the Diocese for the work of the Joint Properties Committee (\$22,000 due from CCC) ---repayment will be half in 2014 and half next year.

Martha Jo Hoyt warned that the 2014 budget has a deficit forecast. We are “living beyond our means” and need to go forth being prudent financial managers. Although we can pare down

expenses, we also need to have increased “giving” in the plate. In the interim, she is looking at “low hanging fruit” as a way of controlling expenses---(1) Remove estimates for Audio Equipment or a study of restoration work on the Cathedral (2) Telecommunications costs, printing, repairs & maintenance, clergy stipends, Dean’s professional development, etc--- these may be ways of cutting \$30,000 down to \$16,000.

Martha Jo Hoyt indicated that there had been other suggestions for saving money:--reducing the use of the Cathedral during the week in winter to save heat; worshipping in the hall at the height of the winter; reconfiguring staff responsibilities as people retire; Deanery/housing allowance; etc. She noted that interest on endowment funds has been treated as part of the budget and is concerned about that. In 2013 there was not an intentional matching of expenses to qualified income coming in. In 2014 we need to understand what the interest is being used for.

We need a re-established Finance Committee (it is too late by the time we get invoices). We need a Finance Committee that oversees the operational budget & the Restoration funds; that advises Bishop & Chapter; that adopts a 3-5 year rolling plan for properties in order to address issues ahead of time.

We also need intentional savings for expected expenses (such as a roof).

We now have the potential for shared space in Memorial Hall with the diocesan office but the future capital costs are unknown. The long-term savings and economy of scale are there but, in the interim, we do not know what we face.

**Motion:** To refer the budget to a special ad hoc Budget Committee of 3 members\* as well as the Lay Chair of B&C for review—and, once approved by them (examination, quantification, recommendations for spending reductions)-- to be referred to the Congregation no later than between March 23 and March 31st.

\*Volunteers from the floor to serve are Michael Hines, Jim Morrell, and Catharine MacDonald.

Notice by Martha Jo Hoyt to refer to ad hoc Budget Committee:

- March 14---completion of revised budget
- March 17—presentation to B&C
- Available to Congregation via email/office
- March 23---available at worship service
- Special meeting of the congregation called by Lay Chair, B&C, to approve revised budget (24 March -31 March)

Moved: Norma Jean Belyea. Seconded: Chris Stevenson. Carried.

**Election of Members to Bishop & Chapter for July 1, 2014, to June 30, 2015 (half elected from the floor—1 year term renewable 3 times):** Moved Chris Stevenson; Seconded Cheryl Jacobs. Carried.

Bob Garland—year 3  
Jane Carr—year 3  
Eric Hadley—year 2

Martha Jo Hoyt (Bishop)—year 2  
Tom Fetter (Bishop)—year 3  
Keith Radford—year 2  
Geoffrey Richard (Bishop)—year 2  
Gretta Wells—year 2  
Catherine Schmitt—year 1  
New Dean

**Election of Lay Delegates & Alternates to Synod for 2014:** Moved Marianne Vanicek;  
Seconded: Penny Ericson. Carried.

Lois Baker  
Doug Wright  
Chris Stevenson  
Tom Fetter--alternate  
Nicholas Tracy--alternate  
Richard Tervo---alternate

**Parish Advisory Committee (PAC):** Moved Carol Brander; Seconded Lois Baker. Carried.

Tom Fetter—Chair  
Gwen Davies—Secretary  
Martha Jo Hoyt—Treasurer  
Bob Garland  
Jane Carr

**Parish Profile:** To Consult and prepare parish profile no later than the middle of April, 2014. Circulated well before May 10, the election of a new Bishop, to enable potential candidates for Dean to make decisions about their possible availability for the position.

**Action Items Emerging From the Congregational Annual Meeting:**

- In the proposal by the Properties Committee, the B&C, and the Diocese to share space and expenses in Memorial Hall: (1) develop a model for financial sharing (2) develop a staffing model, including the impact on people (3) develop an assessment of space needs, of insulation needs, etc. (4) get a condition report done. There is pressure to move ahead quickly on this project so that things will be in place for a new Dean and so that economies in heating, office supplies, upkeep, etc. can be realized as quickly as possible.
- The Parish Advisory Committee will prepare a parish profile no later than the middle of April, 2014, take it to vestry (Bishop & Chapter), and then take it to the Congregation as a prelude to drawing up a job description in the search for a new Dean of Christ Church Cathedral. This process is to take place well before the May 10th election of a new Bishop to enable potential candidates for new Dean to make decisions about their possible availability for the position.  
Members of the congregation at the Annual Congregational Meeting asked B&C and the Treasurer of B&C to bring clarity to how restoration funds and their sources (envelopes, bequests, endowment) are managed and identified; how the fine line between “restoration”



and “maintenance” is defined when dealing with a heritage building such as the Cathedral; & whether a trust approach to restoration funds is worthy of consideration (see proposal below for a re-established Finance Committee as an alternate suggestion). The general message of the congregation wrt the administrative complexities surrounding restoration funds was “fix it” (a quote).

- The Chair of B&C indicated that “giving” is low at Christ Church Cathedral for what is the largest Anglican congregation in New Brunswick. Roughly 50% of the congregation gives less than \$1000 per year to the work and mission of the church. This means that 42 identified givers provide over 55% of all the Cathedral Sunday offerings. The low percentages in our giving impact on our ability to do more full-time mission work, including the work of the parish nurse and the pastoral care that could be provided by further clergy assistance.
- The budget for 2014 is to be referred to a special ad hoc Budget Committee of 3 members as well as the Lay Chair of B&C for review—and, once approved by them (examination, quantification, recommendations for spending reductions)—is to be referred to the Congregation no later than between March 23 and March 31st.
- Christ Church Cathedral needs a re-established Finance Committee that oversees the operational budget & the Restoration funds; that advises Bishop & Chapter; & that adopts a 3-5 year rolling plan for properties in order to address issues ahead of time.

## **Report of the Dean of Fredericton**

### **Introductions**

As I look back over an ordained ministry in the Diocese of Fredericton of 25 years this coming June, I’m thankful for the opportunity to have had such a broad experience of serving as a priest in the Church of God. A more regular pastoral leadership ministry was interrupted in 2003 with the appointment as Executive Assistant to the Bishop where administration was more of a main focus. The time at the Bishop’s Office was an important part of my on-going priestly formation and who I have become thus far. Each step on the journey of ministry has had its challenges, and for them all I am grateful. Leadership in the ministry of Christ Church Cathedral comes also with its own unique challenges, but I have to say it feels right to once again be engaged in pastoral ministry. I pray for God’s guidance as we move forward together as an important component of the Anglican presence in the Diocese of Fredericton. We have much to give and much to learn as we strive to walk faithfully on this road our Lord has given us.

### **The beginning months**

It has been a relatively short time since I began as Dean of Fredericton. The first few months were, quite honestly, a bit of a whirlwind as I attempted to put names to faces and begin to get my bearings in the midst of the many facets of Cathedral life. It continues to cause a sense of marvel for me in terms of just how much is accomplished, all because many are deeply committed to

ministries among us. While we have those visible commitments, I'm also deeply aware that we have enormous gifts yet untapped. The Cathedral congregation is blessed with a unique and eclectic membership. Our regular patterns of worship cover a broad range of diversity. Many Cathedral groups create varied opportunities for engagement. For all of this we need to be thankful while also stay alert to further opportunities to do and to be as God calls.

### **A Strategic Plan**

In his capacity as Lay Chair, Tom Fetter has helpfully assisted in the clarification of some strategic emphases which will continue to guide Bishop and Chapter and all of us in good choices to help our ministries together become even more well-rounded and effective. The overall areas include:

- **Accountability to God:** How do the programme offerings and individual ministries help move us towards our mission goals? How will we be selective in where we place our emphasis for a time in order to bring greater wholeness to our life in Christian community? Financial health and longer term sustainability are important components which need our on-going attention.
- **Vibrant Community Life:** Continuing emphasis on excellence in worship and related ministries. Clear and effective communication using various tools to build unity of message and assure that all understand "what's going on here."
- **Formation and Spirituality:** Although the church has generally considered its Christian Educational responsibilities complete with the presence of a Sunday School, the more inclusive notion of "formation" of an intergenerational community is more to the point. How do we reach out and engage all age groups with the challenge of continuing Christian formation.
- **Sound Management and Stewardship**  
All that being said, I'm pleased to see that Bishop and Chapter is making progress towards the structuring of ministry management with the establishment of overseeing committees to help with our communication and accountability challenges. This attempt to better organize ourselves in no way suggests that those who are faithfully called and engaged in many and various ministry activities will be prevented in their valuable contributions. As a body, it is very important for us to be wholistically connected, not doubling our efforts and able to make strategic shifts in emphasis when necessary. A recent revision of Cathedral by-laws helps to make this so by removing a delay between election of Bishop and Chapter membership and the beginning of service and, making committee leadership a requirement. Please note the current version of the Cathedral By-laws in this report.

### **My Stewardship Commitment**

The efforts in strategic planning give us an excellent starting place and a way to measure our progress. It is my conviction that among all of the roles I might choose to play as Dean, the most important is one of being one of the congregation's chief stewards. I was asked recently where stewardship fits in the new arrangement of Bishop and Chapter committees. My answer was more or less simple: it belongs squarely in all of them. While I continue with pastoral role givens: regular prayer and study, visitations in homes, hospital and care facilities, worship preparation, committee and group support, staff oversight and administration, there are three areas

(stewardship areas, if you like) where I think we have the potential to make some significant headway over the next year.

### **1. Christian Formation (Stewardship of the Community)**

A definition:

*“Christian formation is the process of being conformed to the image of Christ for the sake of others. It is inspired by the Holy Spirit and grounded in Scripture and a faith community.”*

The Apostle Paul taught that the goal of the Christian is that our minds be one with that of Christ. (“Let the same mind be in you that was in Christ Jesus...” *Philippians 2:5*) “Formation” not a term often used in Anglican circles somehow, maybe since the Anglican Church has long depended on its rich worship life doing most of the work. In a day when there is so much competing for our attention, formation happening automatically is all the less likely. The day has passed when a Sunday School with a large attendance satisfies some unspoken and unmeasured level of formation success for a whole church. Families are smaller, younger people experience increasing other demands on their time. The numbers enrolled in Sunday Schools in any Anglican church should indicate for us that something is missing – not just the numbers. For Anglicans, indeed worship in spirit and in truth is the foundation upon which the Christian life is built. Past patterns of including those of younger years in our worship are lacking. It can be argued that the “focus moment” does more for adults than for children. Someone once asked why we don’t invite those 65 and up to the front of the church so that we have an opportunity to giggle at their answers. Why do we seem to think that’s appropriate for our children? Treating our younger members with the integrity we ourselves expect is critical if they are full members of the Body and the Church is “home.” The important feature of our worship life is the sacramental moment when we gather at the Table as family and the message communicated when that happens for the young is deeper and more significant than we could imagine. It will be important for us to be intentional about a programme that prepares those who are about seven years and older to make their Communion. “Make” their Communion because it is not something we receive but rather is an act of faith, being one in the Body, one in the Lord. Not a requirement, parents will need to both request this and be involved in the preparation. In our 10:00 a.m. Sunday worship life, the initiative will require a slight reshaping of our current patterns with the expectation that the part of worship for which children are present is the most important one and that it begins at the Offertory not the opening hymn.

Children at Communion is but a first step in a wholesale change of culture needed throughout the entire Church. Christians of all ages need to be attentive to the need for formation. We need to actively seek opportunities to recover the practice of mentoring one another in faith both formally and informally. I would challenge every Cathedral group to include in their meeting agenda time opportunities for “faith conversations.” Briefly discussing a passage of scripture, a collect, an appropriate or interesting article, or last week’s sermon is an easy way to add a spiritual component to any church meeting and we need to consider it an essential part of mission. We never stop being shaped into what Christ would have us be. Opportunities to do so are all around us if we create room to let them creep in. I will commit to assisting in that work in concert with the capable many who help us strive towards excellence in worship and, our administrative and missional life with an eye to identifying those opportunities whenever possible.

## **2. “Good” Management (Stewardship of Assets)**

### **Our giving**

Despite our best efforts, when we use the word “stewardship” what we hear is the giving of money. While our monetary giving is an important sign of our generosity, giving is also good for us. You heard that right. We need to give. Its also goes without saying that its necessary for the financial health of the Body. But stewardship is about much more than money.

In many ways, the money we make available for God’s work in the world is the easy part of stewardship if we take God’s Word seriously. Here we might find it useful to consider with some reflection how the scriptures teach that our giving is in the form of “tithes and offerings.” Through our gifts, his will may be done and his work accomplished in the world. I continue to find it amusing that so many like to twist and warp that simple teaching in any number of ways in an attempt to escape the obvious and the inevitable. To be aligned with the will of God, we need to be generous. God requires that we be generous. The “tithe” is a variable amount only in that it is calculated based on that with which we start – it’s a different amount for each of us and its based not on what we think we have to give but on what we actually have. (For all of us, it’s a simple exercise of moving the decimal one place to the left!) I continue to be personally committed to giving one tenth – a tithe – of my income regularly to the ministry of my church family. The tithe is not whatever percentage I choose but, by definition, it is 1/10th of what I have. Quite frankly, our mission and ministry would literally explode if we were to all take that seriously for even one Sunday! “Offerings,” I would suggest, are of another, important order of giving which we might wish to “designate” to a special appeal or favourite purpose. As a church family we need to review how we give. Diverting our tithe to designated projects places an incredible burden and often an impossible task on those we elect to help steward our corporate resources. Although we may all have our own special causes and preferred ministry emphases, our “designated” giving needs to be quite clearly from our offering, not our tithe. The tithe provides for the continuation of regular mission, ministry and expenses. “Offerings” we are welcome to direct to our favourite purposes. Expecting our elected and appointed leadership to struggle with how to keep the lights on while our personal ministry priorities are comfortably looked after is NOT practising good stewardship. What it says about our trust in those we charge with those responsibilities should be completely unmentionable. And we’re happy to nominate you to what?

### **The Green Audit**

The Creation Matters green audit completed in January 2015 was an important element of a corporate attention to stewardship. As the report is made available for review, there are many suggestions for how we can take steps towards better stewardship with regard to the Cathedral building itself. We thank the General Synod for the grant for the completion of this project - a significant act of good faith that efforts are being made in the local church to be better stewards. We also look forward to a diocesan Creation Matters network being established to help congregations throughout the diocese take steps toward being greener. As one church having completed an audit, we have something to offer: our example, our experience and our mentorship.

### **Memorial Hall on-going considerations**

The care, maintenance and/or re-purposing of the Memorial Hall is possibly our largest stewardship challenge at the moment. The issue of the possible renovation of the Hall has taken

much time of many over the past several years. As we continue to prayerfully seek God's will it would appear that we are unfortunately not yet at a place where any final decisions can be made. I know you join me in thanking those who have worked so diligently and have offered important leadership to guide those considerations. Whether, in the end, we share space with diocesan offices and ministry or not, the Memorial Hall will need our attention over the next year.

### **3. Communication (Stewardship of the Message)**

A quick word about communication. Our calling as a Christian community is first and foremost to proclaim the good news of Jesus Christ. We do that in many ways including what we say, what we do, and how we behave. Needless to say, in a world where communication has never been easier its becoming increasingly difficult to do. We have some huge communication challenges while at the same time we need not be too hard on ourselves for our efforts. Ultimately, we need to focus always on honesty and integrity in our messages while our real goal is to be a community where the good news is front and centre. We have work to do on the tools at our disposal including our Sunday bulletins (always a work in progress), the Cathedral web site, social media options, signage in and around the Cathedral. All of these will be receiving some special effort on my part over the next several months.

### **Final thanks and blessing**

And finally, a sincere word of thanks to all who make the Cathedral and its ministry what it is. To members of Bishop and Chapter, members of Cathedral Staff, assisting clergy and all who truly accomplish so much, day by day and week by week in their respective ministries, various groups, teams and committees. I am fortunate and it is truly an honour to be present among you and to witness the work of God accomplished through your commitment. I look forward to the next year. May the Lord bless us and keep us, now and always. Amen.

Respectfully submitted,  
Geoffrey Hall  
Dean of Fredericton

## From the Registers

The Diocesan Statistical Return for the year 2014 was submitted early in January. The following is a summary.

### Population

Households	
Families.....	356
Individuals.....	55
Membership	
Children.....	78
Adults.....	720
Other	
Confirmed persons.	525
Communicants. ....	380
Identifiable givers. .	425

### Groups and Roles

Church School	
Schools.....	1
Teachers. ....	3
Students.....	12
Attendance.....	8
Groups	
Men's Groups.....	1
Membership.....	19
Women's Groups. ....	4
Membership.....	40
Youth Groups.....	1
Membership.....	5
Choirs.....	3
Membership.....	52
Other Groups.....	5
Membership.....	25

### Worship

Holy Eucharist	
Inside. ....	222
Outside.....	19
On Sundays.....	179
On Weekdays.....	62
Admin of Reserved.....	5
Other. ....	47
Total Services	
On Sundays.....	166
On Weekdays.....	117

### Individuals

Making Communion	
At Easter. ....	367
By Reserved.....	5
Yearly Totals	
Normal Sunday.....	185
Easter.....	467
Pentecost.....	212
2 <sup>nd</sup> in September....	257
Christmas. ....	701
Buried.....	11
Baptized.....	10
Marriages. ....	6
First Communions.....	0
Confirmations.....	0
Received. ....	0
Grand Totals	
On Sundays.....	11,893
On Weekdays.....	5,970

## Bishop and Chapter Report

2014 was a year of substantial change in the life of the Cathedral congregation, with Bishop & Chapter working hard to discern God's vision for us, try and discover what it may mean to be a Cathedral congregation over the coming years, and to prepare ourselves to take action on such a challenge.

Near the end of 2013, Dean Keith Joyce informed us of his intention to leave the Cathedral, and take up a new role in Ontario. Coming close on the heels of the announcement of a special Synod to elect a new Bishop, it signaled significant change for the Diocese of Fredericton. At the Cathedral, it prompted us to welcome Archdeacon Pat Drummond to join us as Priest in Charge for the duration of the Dean vacancy, and to undertake a comprehensive and consultative process to develop a Congregational Profile to support the search process.

Pat's work with us proved to be enormously satisfying – bringing both a strong and warm presence in worship and pastoral care, and a combination of wisdom and experience which proved a great support to Bishop and Chapter. We are blessed that Archdeacon Drummond continues to make the Cathedral her home parish ... and that revisions to the *Bishop and Chapter Bylaws* mean that she still joins us at the B&C table as Archdeacon of Fredericton.

The Spring largely focused on preparing ourselves to welcome a new Dean. What B&C had originally intended as a CCC Discernment Process swiftly morphed into consultations to develop a Congregational Profile. We discovered a surprising amount about who we are already ... and began to articulate some of where we think God wants us to move. Spiritual renewal, among all age groups. Prioritization of mission – both in and outside the CCC community. And retrieval of a distinct "Cathedral" identity and role, providing service at a Bishop's direction to promote God's work within the Diocese.

As those themes emerged, we took action:

- We invited the Joint Committee on Properties (which had been examining how to handle all of the Anglican properties in our end of Fredericton) to develop a proposal for the Diocesan offices to move into a renewed Memorial Hall. The work rolling out of this has consumed much energy, and at the time of writing is still in process – but the concept of building a strong and foundational partnership between Diocese and Cathedral is accepted at the highest levels.
- We revised CCC's primary governance document, the Bishop and Chapter bylaws, to align with changes both to Canon law and to the *Anglican Church Act (2003)*. The Bylaw changes also provide scope in a number of ways for a Bishop to *choose* to use the Cathedral more intentionally as a tool to express Diocesan mission.
- We took initial steps to revitalize the congregation's committee structure, providing a solid basis to do the work we think God is asking, and to align it with what we can discern of His priorities for our action.

This set us in position to receive a new Dean with our arms open, with a clearer sense of vision, and with important steps taken towards improving our effectiveness at doing what God asks. And God responded to our prayers and invitations; in September we welcomed Dean Geoffrey

Hall to lead our community, and Bishop David Edwards to lead the Diocese. September found CCC hosting significant liturgical events, attended by a roomful of bishops!

More than that, the Fall of 2014 also found us considering and consolidating the themes which had emerged from the Congregational Profile. We bade farewell to Anne Zinck, who had led youth work with us for a year, but also initiated a partnership in youth work with Christ Church Parish Church – which is growing, and provides the seeds for future partnering. We consulted, gave opportunities for input, and then adopted key priority areas for CCC's ongoing activity. The document "***Improving our Faithfulness to Gods Mission***" (attached) structures these, and is being used by B&C and by all committees reporting through B&C to shape the activities we do, and how we will know when success happens!

It also provides a lens to celebrate what we are already doing.

Our Parish Nursing program, our Monday Morning outreach, our visitation teams etc. are already examples of dedicated mission to their "clients," of the promotion of a vibrant CCC community. The Cathedral's music programs – from the Chancel choir and Trebles, to the 11:45 worship band, to the Godspell musical cast – are already not only expressing excellence to us, but are consciously becoming "Instruments of Mission." For evidence, one need only look to the 11:45 band's leadership at Warden's Day, the entire musical team's leadership in September's liturgical events, and the building excitement for this Spring's Godspell production.

To support sound management and sound strategic investment, B&C commissioned a Condition and Energy Efficiency Report on the Hall, and a Hazardous Materials study – and made the necessary decisions to take remedial action where needed. B&C similarly commissioned a condition report of the Cathedral building, and a Creation Matters efficiency audit – which will form the basis of a considered multi-year action plan. Information collection and management is being renewed, to support better Congregational communications and program use. A renewal of the audio system in the Cathedral is underway, with important improvements already in place to assist those with hearing challenges, and a full phase 1 completion to occur within the next few months.

And at the time of writing, plans which began development last Fall to offer ministry to university age students, from any (or no) parish, have taken flight. Where last year we had no structured initiatives with this age group ... now two dozen are participating in the beginning of a new ministry.

And our congregation is incrementally growing – at each of our services. This has not yet led to massive financial security (!), but indicates that not only is God with us, but you are too. We do not know where any of this will lead. What we do know, is that we have renewed our commitment to God's mission, opened ourselves to be led, and have taken concrete, tangible steps to follow. There are ripples of renewed excitement, renewed optimism. And for this we feel blessed, and thankful.

The Members of Bishop & Chapter in 2014 were:

January – June

Keith Joyce, Dean (Jan-Feb)  
Patricia Drummond (Priest in Charge)  
Tom Fetter, Lay Chair

July - December

Geoffrey Hall, Dean  
Tom Fetter, Lay Chair



Martha Jo Hoyt, Treasurer  
Gwen Davies, Secretary  
Bob Garland, Property Chair  
Marianne Vanicek  
Jane Carr  
Keith Radford  
Eric Hadley  
Geoffrey Richard  
Gretta Wells

Martha Jo Hoyt, Treasurer  
Gretta Wells, Secretary  
Bob Garland, Property Chair  
Catherine Schmidt  
Jane Carr  
Keith Radford  
Eric Hadley  
Geoffrey Richard  
Keith Radford  
Dianne Wilkins

Respectfully submitted,  
Tom Fetter, Lay Chair, Bishop & Chapter

Improving our Faithfulness to God’s Mission (adopted by B&C Dec 15, 2014)

<b>From:</b> <i>(our reality in 2014)</i>	<b>Area for Action</b>	<b>To:</b> <i>(what God calls us to become)</i>
<b>1. Why are we doing this anyway? (Who must we please, and how will we know?)</b>		
<b>Accountability to God</b>		
present	<b>Cathedral discipleship</b>	“Enter into the joy of your Master”
<b>Direct “customers” or clients (<i>not</i> God)</b>		
Largely unarticulated objectives, and no performance measures	<b>Program Outcomes</b>	Clear objectives; performance measures where possible
Largely unarticulated objectives, and no performance measures	<b>Program Access</b>	Clear objectives; performance measures for key programs
<b>Financial partners (<i>not</i> God)</b>		
Unknown and unmeasured	<b>Cost-effectiveness</b>	Measures where possible
Unfocused, ad hoc, not evidence-driven	<b>Strategic investment</b>	Focused, planned, “God’s return on investment” oriented
Precarious, restricting mission	<b>Financial Health</b>	Mission priorities fully expressed through CCC general budget
<b>2. Which improvements in which program areas will have the most impact on <i>all we do</i> this year?</b>		
<b>Vibrant CCC Community</b>		
Inverse pyramid	<b>Demographic Ratios</b>	Mirror Fredericton’s demographics
Passive and limited	<b>Engagement</b>	Active and multi-faceted
Minimal	<b>Communication</b>	Effective and multi-faceted
<b>Excellence in Worship</b>		
Instrument of worship	<b>Music</b>	Instrument of mission
Professional, limited reach	<b>Message</b>	Instrument of mission
Sustaining for present membership	<b>Format / Liturgy</b>	Sustaining for present membership, while appealing to new communities
<b>Formation and Spirituality</b>		
Unfocused, limited reach	<b>Children</b>	Innovative, goal-driven, comprehensive reach
Limited and parochial	<b>Youth</b>	Thriving and partner-rich
Limited reach, limited range of opportunities outside Sunday services	<b>Adults</b>	Broad reach, broad range of opportunities outside Sunday services
<b>3. What “enabler” supports must function well, so our programs can thrive?</b>		
<b>Sound Management and Stewardship</b>		
Disconnected or absent	<b>Committee / Administrative Structure</b>	Integrated, effective, resourced, and mission-focused
Anecdotal, risk averse	<b>Decision making</b>	Evidence informed, Faith grounded
Structurally at risk; lightly used (mostly by CCC)	<b>Buildings</b>	Ongoing planned infrastructure renewal; heavily used by multiple partners
Fragmented, underutilized	<b>Data / Information</b>	Integrated, broadly used

## CHRISTIAN FORMATION

### Sunday School Report

The Sunday School continues to be associated with the 10 am service. We have 19 children enrolled with an average attendance of 10 children.

This year the children were divided into two classes. The age 4 to grade 4 children were together and the grade 4 and up had their lessons in the lounge. There is a designated Sunday School room in the basement of Cathedral Hall. The children enjoy having a place to call their own. It is hoped that two classes will continue but this depends on teacher volunteers.

The lessons are based on the lectionary and the material is from the on line resource "sermons4kids."

The children sponsor through their offerings a child with Care Plan Canada. Thank you to Kathryn Collet who continues to be the treasurer for our Sunday School.

Thank you to the teachers - Marianne, David, Anne and Cheryl and to the parents who were able to help when required.

Special thanks to Cheryl Jacobs who is continuing on with this ministry after my resignation in January. Please keep Cheryl and her small team of volunteers in your prayers as she continues to offer Sunday School to the children of the Cathedral.

Respectfully submitted,  
Jane Hand

### Sunday School Financial Report

**Opening Balance - January 2014** **+\$499.63**

#### **Deposits 2014/2015**

Deposits	Sept 8, 2014	\$ 105.00
	Jan 8, 2015	\$ 134.55
Total deposits		<b>+\$239.55</b>

#### **Expenditures 2014**

Foster Parents Plan (FPP)	\$37 x 5	-\$ 185.00
	\$39 x 6	-\$ 234.00
Service Fees (CIBC)		-\$ 85.41
Total expenditures		<b>-\$504.41</b>

<b>2014/15 CIBC Account Activity</b>	\$499.63
	+\$239.55
	\$739.18
	-\$504.41

**Balance (Jan 8, 2015)** **\$234.77**

**Notes:**

- FPP commitment and Service Fees requires having a minimum balance of \$200. in June to cover the summer months
- Smaller attendance and Service Fees (monthly account fees and deposit charges) are overwhelming the account
- Have not finalized if Sunday School account could be a sub-account under the Cathedral account
- Decision needs to be made by February 2015 to stop sponsorship or sponsor at a reduced rate

Respectfully submitted,  
Kathryn Collet, Treasurer

**Canadian Mothers' Union, Cathedral Branch Report**

The Mothers' Union is an international Christian society, currently in 83 countries, seeking to support families worldwide. The Aim of the society is the advancement of Christian religion in the sphere of marriage and family life. The purpose of the Mothers' Union is to be especially concerned with all that strengthens and preserves marriage and Christian family life.

Our branch was established over 25 years ago, during Dean Wright's time here at the Cathedral. We meet on the third Wednesday of each month at Memorial Hall at 7 pm. Currently we have 19 active members. Several of our branch members also hold office on the executive of the MU Diocesan council.

Some of the branch activities during 2014 included:

- As in past years, we presented a pewter ornament to all of the newly baptized.
- Financial Donations were sent to the MU international literacy and development projects.
- Childcare was provided in the Nursery during the 10 am service. We are appreciative for the assistance that members of the congregation have given us in order to sustain this service for parents of the little ones.
- On March 1, we joined with many members of the diocese to say farewell to Keith and Elinor Joyce. St. Mary's branch hosted the afternoon event where laughter was heard and refreshments were shared.
- On March 30, Mothering Sunday, members took leadership roles at the services and home-baked Simnel cake was offered to the congregation.
- On Saturday, April 26th our branch hosted the annual Diocesan Spring Rally. The theme this year was, 'Balancing Relationships'. Approximately 60 were in attendance, including our Canadian Council president, Margaret deCarvalho and Archbishop Claude Miller.
- Guests from the NB Association of Community Living provided us with information on their work, during our May meeting.
- In October we made beeswax candles for the annual Advent Candle sale.
- I represented the branch at the national biennial conference in Halifax, November 7-9.
- Dean Geoffrey Hall joined us during our November meeting and spoke to us about the Sacrament of Baptism and some new initiatives at the Cathedral.
- Our Christmas Party and Pot Luck Dinner was on December 7th. Monetary donations and supplies were collected for the Monday morning Outreach Project at the Cathedral.
- In December, we welcomed Nancy Robinson as the newest member of our branch.

Thank you to the branch members who always step up to the requests for volunteering. Leadership with this group is made easy by the support they so willingly give. I would also like to express my appreciation to Fran Miles and Kevin Hayward for all of their assistance throughout the year.

Respectfully submitted,  
Bonnie Greenwood, Branch Leader 2014-2015  
robgre@rogers.com

For more information about Mothers' Union in the Diocese, in Canada, and around the world please visit: [www.mothersunionnb.ca](http://www.mothersunionnb.ca); [www.mothersunioncanada.ca](http://www.mothersunioncanada.ca); [www.themothersunion.org](http://www.themothersunion.org)

## **MISSION AND OUTREACH**

### **Missions Committee Annual Report for 2014**

The committee's mission statement is *Serving God in mission, sharing Jesus with the world*. Our goals are threefold: raise awareness about mission work, prayerfully and financially support missionaries, and encourage hands-on efforts by the congregation. During 2014, with the support of the outgoing dean, the priest-in-charge, and the new dean, we organized a number of activities related to those goals. Examples follow:

#### **Awareness**

- held PWRDF Sunday on June 1<sup>st</sup> to place emphasis on the important work of the Primate's World Relief and Development Fund
- visited the cathedral's youth group to inform them about the work of PWRDF
- attended the annual missions conference, *Jesus to the Nations*, in Halifax
- invited Alan Sears to speak to the congregation on June 22<sup>nd</sup> about his visit to Colombia, highlighting the work of the Mennonite Central Committee
- published mission-related topics in the notices bulletin twice a month; frequently placed photos and information on the bulletin board at the back of the cathedral to highlight work being done by our mission partners and to report on the progress of students being sponsored to attend high school in Belize (two will graduate in 2015, one each in 2017 and 2018)
- learned about the work of the Wycliffe Bible Translators by attending a talk sponsored by the cathedral ACW and heard more about our companion diocese when Bishop Matthias of Ghana spoke at services Sept. 21<sup>st</sup>

#### **Support**

- donated \$1,250 to assist Canon Paul Jeffries at Bishop McAllister College in Uganda and shared information with the congregation about activities at the school
- donated \$1,250 to The Rev. Kara Thompson Mejia and The Rev. Nelson Mejia in Honduras and shared information about the new church they are building
- hosted a meeting for PWRDF's parish representatives May 27<sup>th</sup> to hear from Suzanne Rumsey, public outreach co-ordinator with the national office
- donated \$260 to help students in the Inter-varsity Christian Fellowship at UNB/STU attend

- a retreat; offered to provide a meal for IVCF's weekly Bible study
- shared prayer requests from our mission partners

### **Action**

- spoke to the youth group at the cathedral and offered funds to encourage their attendance at the *Jesus to the Nations* conference
- discussed, accepted and presented to Bishop and Chapter a comprehensive report on the 2013 mission trip to Belize; the document contains historical information and specifics to plan a future mission trip; it also sets out policies and procedures related to the student scholarship program which began in 2010
- assisted in approaching the congregation to raise funds for the college educations of two students in Belize whose high school tuition had been sponsored
- discussed and endorsed the idea of a future mission trip to Belize, reviewing time lines and needs, including the composition of a steering committee

In 2014 we also developed some plans for 2015. Activities may include:

- inviting missions speakers such as Canon Jeffries when he is home in New Brunswick
- attending *Jesus to the Nations*
- urging students from the cathedral to attend *Urbana*, a worldwide missions conference
- continuing our relationship with IVCF
- keeping in touch with and supporting the Mejias and our other mission partners
- liaison with the ACW concerning its mission work
- supporting other parishes who are sending short-term mission teams to Honduras, Belize and other places
- getting involved with plans for *Back to Church Sunday*
- providing mission-oriented prayer requests
- serving on the steering committee for a proposed mission trip to Belize in 2016 and helping with the team's preparations, training and fund-raising.

It should be noted that Samuel Mayo served as committee chair for the first half of the year, after which others led on a rotating basis. Additional members include Gregg Finley, Ann Deveau, Kurt Schmidt, Brad McKnight and Helen Sullivan. New members would be welcome.

Respectfully submitted by

Ann Deveau  
Missions Committee Secretary

### **Outreach Committee Report for 2014**

The Outreach Committee's mission statement is to "open our hearts to people in need." We sincerely thank the cathedral family for its prayers and financial support throughout 2014. During the year, we welcomed 1,750 visitors. There were probably more, but not everyone remembers to sign in!

We met on 30 Mondays. We did not meet on holiday Mondays, and for the first time, we gave the volunteers a summer holiday!

**During the Christmas season, we:**

- delivered 72 Christmas Angel gifts to the Fredericton Food Bank, representing \$2,160 worth of toys and stocking stuffers for needy children;
- received \$1,185 in donations and divided the money equally among the Fredericton Community Kitchen, Fredericton Homeless Shelters, and Women in Transition House, Inc.

**Weekly, from September until April, on non-holiday Monday mornings, we:**

- provide food, friendship and support, such as lunch vouchers and bus tickets, to an average of 58 people in need;
- appreciate the many generous donations from the congregation such as sandwiches, muffins, scarves and mittens, used clothes, and small housewares;
- are grateful for the dozens of volunteers who help in the kitchen, do set-up and clean-up, and visit to chat with our guests;
- offer help in other ways such as when people are moving, going to court, looking for work;
- benefit from partnerships with the Dean, the Parish Nurse, student nurses from UNB, local musicians, the Pastor and congregation of the New Maryland United Church, Partners for Youth, Inc. and the City of Fredericton.

**Year round, we:**

- empty the big wicker basket near the font and deliver an average of one tote box of non-perishable groceries to the Fredericton Food Bank every week;
- assist the food bank by distributing food boxes at the cathedral once a month to downtown clients;
- recruit teams (about 40 people) from the cathedral to prepare, serve and clean up after the evening meal every Saturday at the local soup kitchen.

On your behalf, I wish to thank everyone within our congregation who has supported our work, and especially the committee members for their commitment. Our current committee members are: Ann Deveau, Doug Milander, Pat Drummond, Don MacPherson, Doris Norman, and Wayne Phillips.

Submitted by,  
Penny K. Ericson, Chair

### **Anglican Church Women Report**

The Anglican Church Women have, in the past year, contributed to the spiritual enrichment and fellowship of church members and to the mission of faith beyond our immediate circle. Spiritual Enrichment was the theme of the first meetings of 2014. Speakers and topics were:

- January, the Right Reverend Bill Hockin
- February, Lionel Hayter, C.S. Lewis
- March, the Right Reverend George Lemmon, Lenten Lectionary
- April, Reverend Canon Jon Lownds, Healing-Mind and Body
- December, Marion Leaman, Nativity dioramas as interpreted by Mexican villages

Fellowship brought us together for sad occasions, pleasant occasions, and sharing experiences.

On January 1, we assisted Bishop Claude Miller at a reception following the New Year's Day service.

March 2, with the warm and generous support from all the congregation, we hosted a farewell lunch, honouring Dean Keith Joyce and Elinor, who have since moved to a parish in Ontario.

In late March we provided refreshments as well as lunch for the Diocesan Warden's Day.

On May 14, we thanked Sharon Miller for her years of faithful support to Bishop Claude with a tea at Odell House.

Following two services of installation of deacons, we provided refreshments.

During these months we also hosted four receptions following funerals.

Mission includes the financial support for three students at Bishop McAllister College and assistance with the stipend of Reverend Canon Paul Jeffries. There is also personal communication with these students and our group. Local mission involves volunteers who staff the kitchen and canvass for the tremendous contributions of food from our congregation. This insures that the ACW commitment is fulfilled to meet the needs of the gathering for the first Monday of the month at the Monday Morning Outreach. The ACW provide, as well, substantial financial support to this program.

On behalf of the ACW Executive, I thank all of our church family for their participation, ready response, and generous support. All this insures that our programs are carried out and our goal of Christian service in our church and beyond is attained. We are happy to continue our active presence in 2015.

Respectfully submitted,  
Kaye Small, Secretary

## **SOCIAL AND HOSPITALITY**

### **Cathedral Greeters' Report**

**Purpose:** to greet members of the congregation, collect the offering, and assist as required at all regular and special worship services held at the Cathedral

During 2014, a total of 54 members of the congregation actively participated as Cathedral ushers/greeters. Greeters and/or teams of greeters are on duty at Sunday Services (8am, 10am, 11:45am and 4pm services) throughout the year; as well as at special services, especially during the Advent, Christmas and Easter season. The greeters perform an important supportive role and I would like to thank each of them for their dedicated service. The group met on October 24, 2014 to discuss duties and concerns and to meet with Dean Hall. New members of the congregation joined the group this year and additional members are needed and always welcome. I would especially like to thank those ushers who have retired this year: Mac Haynes, Brad McKnight and Ron Targett. On behalf of the group, I would also like to thank our Verger Hank Williams for his dedicated



assistance to our efforts and to Fran Miles and her many volunteers for the preparation of the weekly bulletins and activity brochures that we distribute each Sunday.

Respectfully Submitted,  
Wayne Burley, Greeter Coordinator

## **WORSHIP**

### **Organist and Choir Director's Report**

It has been another wonderful year of music-making at Christ Church Cathedral. The Choirs continue their work of providing music for the liturgies. Dr. Noble continues to work closely with the Dean to develop innovative ways to engage the Choirs and the congregation in praise of God.

The Cathedral Trebles continue to make music. We sing on the first and third Sundays of each month. They will be performing a Passion Play on March 22 between Sunday Services. We are looking for more young people between the ages of 7 and 14. This is a real opportunity for children to learn the basics of music. Betty Bamford continues to act as Choir Mother and she is loved by the Trebles.

The 11:45 am Music Group also continues to celebrate music-making, with 11 singers and instrumentalists. Paul Macdonald is writing new songs for the service. The Group has introduced many new songs this past year. Catherine Macdonald does so much to organize the music.

The Choir of Christ Church Cathedral has sung much challenging music during the past year. They sing a wide variety of music and are supported by two experienced organists who accompany the Choir - Dr. Sharon Pond, Associate Organist, and Mr. Peter Waterhouse. Bobbi Milner is our extraordinary librarian. The Choir is deeply grateful for their talents. The Choir was awarded a Certificate of Merit by Archbishop Miller this past June.

It has been Dr. Noble's goal to fully engage young people within the Cathedral in praising God through music. On March 16, 17 and 18, 13 young people from the Cathedral community will present Godspell. We are very excited about the project and we hope the people of Christ Church Cathedral will fully support and enjoy the presentation. Chef Terry Pond will direct the production. Lionel Hayter and Sharon Pond are providing musical leadership and Catherine Macdonald is the accompanist. There are at present sixty-eight people within the Cathedral directly involved in the music programmes. The Summer Cathedral Music Series and the Advent Recital Series bring in more than 1500 visitors to our Cathedral each year.

Thank you to the many people who support music at Christ Church Cathedral.

Respectfully submitted, Dr. Willis Noble, Organist and Choir Director

### **Sanctuary Guild Report**

We have had another successful and rewarding year. Our weekly cleaning by the 5 teams we have continues as well as the usual set ups for services.

We want to thank Moira McLaughlin for her having stepped in last year at the AGM to act as secretary. She has agreed to stay on in that post. Thanks as well to Gayle Hanson who took the minutes at this year's AGM since Moira was unable to attend that meeting. Lois Baker has stepped back into the post of president. Joan Crate has stepped down as flower convenor. That post will be filled by Hank Williams, Wendy Brien and Mary Pugh with any volunteers for the congregation who might want to step in occasionally as help out.

We look forward to another year serving the needs of the congregation and continuing the preparation for services.

Respectfully submitted,  
Hank Williams, Past President, Sanctuary Guild

### **Cathedral Prayer Chain Report**

The Cathedral prayer chain is a small group of people connected by telephone who receive requests from Cathedral members for intercessory prayer. It was organized in 1996 and co-ordinated by Ethel and Reid Saunders until their retirement in January, 2014. This is our first opportunity to sincerely thank them for their faithful and devoted leadership through 18 years. Well done, Ethel and Reid!

The prayer chain responded to 56 requests for prayer in the year 2014. There are eight active members at this time, with one member on educational leave until December, 2015. We receive prayer requests by phone and occasionally by email. Prayers for each need are usually carried on for two weeks unless otherwise requested. All requests are received in complete confidence. We are always open to new members who are available by phone, have a committed daily prayer life and a belief in the power of prayer. We share a heartfelt desire to have a part in God's ministry to the needs of others.

The dictionary defines "intercede" as (1) to intervene on behalf of another or (2) to plead the cause of another. Intercessory prayers may be of short duration or may continue for varying lengths of time. And, as we all know from our personal experience, they may continue indefinitely depending on need and the deepest desires of our hearts. We believe we are all called as God's children to regularly engage in intercessory prayer before God and we feel it is a great privilege to do so.

"Ask and you will receive; seek and you will find; knock and the door will be opened to you." Matt. 7:7 (NIV)

Respectfully submitted,

Carolyn Howlett, Acting Prayer Chain Co-Ordinator  
459-5601  
kchowlett@rogers.com

## **PASTORAL CARE / HEALTH**

### **Health Ministry/Parish Nursing Ministry Report**

As I reflect on 2014 it has been a year of great changes at the Cathedral and indeed our Anglican Diocese. For myself as a Parish Nurse the changes reflect losses of people both with whom I have worked and with whom we have supported over years in our Ministry here at the Cathedral but it has also offered exciting new challenges as we move forward with new people and new ideas. It has been expressed to me that we (alongside other staff members) as a ministry provided some stability in these changing times.

I do wish to acknowledge the great support and care our former Dean Keith Joyce gave to our Health and Parish Nursing ministries. We started under his watch as far back as 2003 and with the establishment of Parish Nursing in 2005 and they have flourished in these intervening years. This year we welcomed Archdeacon Pat Drummond as our Interim and it was a pleasure to work with her as she understood team ministry in a very positive way. As our new Dean, Geoffrey Hall is bringing innovative ways for us to continue our communications with our Cathedral family and has been very open and supportive of our Health/ Parish Nursing Ministries. I look forward to working with him in the coming years as our Father in Heaven leads us.

The Health Ministry team provide oversight, direction and support to these ministries. In 2014 the members have changed a little from the previous year. They are The Dean, Wendy Brien, Dr Erica Frecker, Carole Hines, Marilyn Lewell, Michele Le Blanc.RN, Mike Melvin, Kathleen Snow RN. PN, Barbara Toole and myself as the Parish Nurse Coordinator. Without the strong commitment and hard work of these members we would not move forward in strength and with fresh ideas; new growth. We meet quarterly to set direction and we also held a "visioning day" last spring to set our focus for the next three years. This team also assisted in providing input as new architectural plans were explored for the hall.

We continue to provide weekly and monthly programming which include afternoon teas (attendance-15 to 30), Blood Pressure clinics (attendance 15 to 22), Fit club (attendance 8 to 12) and added "Clatter Chatter for young families and children to meet in the nursery weekly (attendance 8 to 12). We also provided an opportunity for staff, Parish Nursing team members and others to recertify with St John Ambulance their First Aid and CPR certificate. We also provided our annual VON "Flu Clinic" (attendance 62). In conjunction with UNB School of Nursing and the Downtown Clinic I coordinate the 4th year nursing students attending our Monday morning Outreach programme to provide blood pressure and blood sugar assessments and some health education. This happens twice a year for 6 to 8 weeks.

Our own Health Information sessions provided some excellent health teaching and support. In January a course run in conjunction with MU "Parents supporting Parents" ran for 8 weeks with participants including those with a young family, with teenagers ,with those in their 30's and grandparents. Needless to say there was much discussion! In September we held a very successful session on "Dementia "presented by Dr Patrick Feltmate. We had over 100 in attendance from the congregation and wider community. In the fall Constable Duncan Lombard from the City Police held two sessions on "Whiteboards" and on Safety and Scams both in the home, via Telephone and Internet.

Our Cathedral Visitors remain dedicated to visiting regularly those who are home or in residential care who are alone or would welcome a contact with our Cathedral family. The quiet Prayer Shawl ministry continues to provide a spiritual comfort to those who are facing a critical time in their lives. These shawls knitted by Wendy Brien, Marilyn Lewell and others go around the world and are greatly appreciated. They are accompanied by written prayers and words of comfort.

The most significant activity in this past year has been the support and care of individuals within our own church community by members of the Parish Nursing team, which included most of the names on our Health Ministry team as well as individuals in our congregation who have willingly stepped forward to help us. The numbers of hours given by congregational members to help those at critical times in their lives are hard to count. The number of people requesting this help has substantially increased.

The practical support by "Helping Hands" in driving folk to doctor and hospital appointments, taking meals, picking up medical equipment, the list is too long. Suffice it to say that all this is offered alongside loving care, support and above all, listening, providing a circle of care. Carole Hines has stepped in to take over from Wendy Brien as coordinator of Helping Hands, we cannot thank Wendy enough for all she has done and continues to do for this ministry.

As the Parish Nurse Coordinator and a Registered Nurse many hours have been spent in advocacy with the health care system and also referral to other health care professionals including some in our own congregation offering advice and support. There are also the frequent phone calls, short (and long!) conversations for health counselling, advice and above all listening. Again I cannot do this on my own and I am very grateful to Michele le Blanc who as an RN has worked alongside and given me back up, strength and support when I have needed it; to Kathleen Snow who is now a Parish Nurse and will come on board at a later time when her time constraints elsewhere ease and the rest of the team: Wendy, Carole, Marilyn who continue to work tirelessly. Aside from our work in our own congregation the advocacy for Parish Nursing in our local community, both within the health care system and outside continues to be part of my role. Parish Nursing is growing in our city (11 PN's of various church denominations). Our own NB Parish Nursing Ministries in the province is evolving and change is needed.

Needless to say our strength is in Our Lord God, Father, Son and Holy Spirit, we need His loving guidance for this ministry at all times and we ask you all to continue to pray that we grow according to His Will.

Respectfully submitted,  
Isabel Cutler, R.N., Parish Nurse

### **Pastoral Care Committee Report**

Members: Lois Baker  
Isabel Cutler  
Penny Ericson  
Charles and Susan Ferris  
Diana Rayworth

We feel privileged and blessed to be part of this ministry. We are always welcomed by those we visit, and we believe our visits are appreciated.

Our schedule is on a two-week rotation. If we find something of concern – the Dean is called. We report to him at the end of our time and also to the next person on the roster. We do not discuss the patients' case or ask questions.

We have welcomed Paul MacDonald, Heather Perritt and Carole Hines as new pastoral team members this year.

We give thanks for all the clergy in this transition year who have supported this ministry.

We would ask of everyone that if you are in hospital and would like a visit, that you would notify the Cathedral office, 450-8500. Fran will then alert the pastoral care person volunteering at that time.

Respectfully submitted,  
Lois Baker and Isabel Cutler

## **BUILDINGS AND PROPERTY**

### **Guild of St. Joseph Report**

#### Membership

We have 18 full members plus 4 honorary members. As well, there are a number of other congregational members who have willingly assisted when the need arose. Their generosity has made it possible to carry out a variety of tasks that otherwise would be difficult or impossible to tackle on our own.

#### Business Meetings

We meet on the first Monday of each month. Meetings typically last for about an hour and are followed by a brief social period where coffee and Timbits are enjoyed.

#### Finances

We continue the past practice of a voluntary contribution at each meeting. These contributions cover the cost of the coffee and Timbits as well covering the costs of our guests at our social events during the year. The main fundraising activity of our guild is revenue from the annual Shrove Tuesday Pancake Supper. The net revenue from this in 2014 was \$916.89.

In addition to the pancake supper, we are also fortunate to be able to access the interest from the Hoyt Bequest and these are used to cover projects from Cathedral groups who lack funds to carry out projects.

Funding for the purchase of materials and supplies for projects requested by the Bishop & Chapter are provided by the Cathedral Property Committee. Similarly, project requests from Cathedral groups such as the ACW, who do have the revenue to cover projects, are charged back to them on a cost recovery basis.

#### Work Sessions

Work sessions are scheduled on an "as needed basis."

## Fellowship

We have 2 special social events with our spouses and special guests - the Christmas dinner in December and a barbeque in June.

## Activities in the past Year

- Halloween watch
- Raked (and removed) leaves in the fall & removed fallen tree limbs (throughout the year)
- Provided set-up for special events in the Cathedral & Hall
- Set up & took down the crèche & tree at Christmas time
- Assisted with the "greening of the Cathedral" at Christmas time
- Maintained the kneelers & pews in the Cathedral
- Renovated cupboard shelving in the Hall kitchen
- Painted tables to be used in receptions hosted by the ACW
- Maintained a preparedness in the event of spring flooding

Executive for 2014-15

President: David Crowe;

Treasurer: Phil Belyea

Secretary: Gary Barfitt

Respectfully submitted,

David Crowe, President

## ADMINISTRATION

### **The Cathedral Quilters' Report**

The Cathedral Quilters, who meet twice a week on Tuesday and Thursday mornings, have completed several quilts. We worked on one this past summer, a third interpretation of the International Flag Alphabet (the first two were completed last year), this time queen-sized with the number flags around the border complementing the alphabet flags in the middle. We also completed another queen-sized quilt, a lovely confection in apple pinks and greens quilted with an apple blossom in the centre of each large square. For the fun of it, we entered it into the Fredericton Exhibition where it won a small monetary prize. We did up two baby quilts, a play mat complete with a church, several houses and in one corner, a witch's house all connected by roads in a size suitable for Hot Wheels (this one is for sale). The other baby quilt was a challenge to see what could be done with an assortment of fabrics. That one ended up being a vibrant quilt of egg yolk yellow and hot pink! We worked on a lovely sage green sampler quilt. The owner of this quilt had the top stored in her home for 15 years and finally got it quilted! We are currently finishing up two quilts, one is an interpretation of a Hudson Bay blanket, complete with the iconic points. The second is a gorgeous quilt made of Batiks that are reminiscent of the sea. That one had to be quilted with a wave in the border!

Lois Baker decided, after many years of sterling service, to resign as the Quilters' Treasurer. We have appreciated her looking after our books.

The Quilters are very happy to be able to support two girls at Bishop McAllister College in Uganda as we believe that if the girls are educated, then the standard of living for their families improve. And the girls reward us through delightful letters and promises to do their best at school.

As usual, if anyone has a quilt they would like to have hand-quilted, or if they would like to learn to quilt or to revive their skills in quilting, and share in fellowship, they would be more than welcome to join us in the Lounge on Tuesdays and Thursdays.

Respectfully submitted,  
Jennifer Griffiths, President

### **The Cathedral Matters Guild of Rug Hookers**

The Guild continues to meet every other Tuesday afternoon from September to May. We create rug hooked items inspired by the stained glass windows of the Cathedral and other subjects. These items are hooked and sold by our members with proceeds going to the Cathedral Restoration Fund. This year the Guild donated another \$1,000 to the fund.

Each year the Guild gains a new member or two. We are delighted to have anyone interested in learning to rug hook or would like to help provide funds for the Restoration to join us. Last year, two of our rug hooked articles were exhibited at Old Government House with the work of the Heritage Rug Hooking Guild.

The guild members create works of art using hand dyed wool fabric, a rug hook and a small frame. The technique is the same age old technique as our grandmothers used to create decorative hooked items for their homes. For the last few years the Guild has been influenced by John Leroux's book, "The Glorious Light: The Stained Glass of Fredericton." We are very grateful to Johnny for sharing his slides and DVD with us.

Respectfully submitted,  
Doris A. Norman, President

### **Cathedral PewterSmiths**

This might well be the last report I submit on behalf of the Cathedral PewterSmiths as the space is needed for future development at the hall.

We have without knowing it, performed a present day miracle and have done a present day sermon of the talents here in Fredericton. We were given \$10,000.00 to set up shop by Dr Ivan Crowell and we said we would make at least \$7,500.00 for Restoration. To this date we have generated over \$100,000.00 and donated it to restoration during the over twenty years we have been in operation.

We have been helped by a number of faithful from our congregation who have helped to either make, finish or sell the finished product and I would like to thank Ann Waugh (now

deceased) and her husband Richard, Wendy and Gordon Brien, Norma Jean and Phil Belyea, Lois Baker and others too numerous to mention but who have been of so much help.

We are hoping to sell off the valuable equipment and turn over this our last contribution to the Cathedral Restoration Fund.

It has been a pleasure to have been of help when it was needed.

Respectfully submitted,  
Charles Davies

### **Cathedral Kitchen Committee Report**

This committee, representing several user groups, was formed in 2013 to share responsibility for the operation of the busy kitchen at Cathedral Memorial Hall.

Members meet monthly to focus on the need for a clean, safe and efficient kitchen that is monitored regularly. This year the committee developed a rotation and a maintenance log to make sure the kitchen is thoroughly cleaned seasonally, including the refrigerator, stoves, ovens, freezer, vents, microwave, cupboards and windows. The work is assigned in turn to the "Holy Joes," Outreach Committee, Saturday Morning Breakfast team, and the ACW.

A kitchen manual and checklist for users is reviewed monthly in order that concerns are addressed promptly. Some items have been identified for repair, replacement or disposal. For example, wooden cutting boards were replaced with vinyl, washable cutting mats, and safer oven mitts were purchased.

All hazardous materials are now stored in locked cupboards. Signage was posted concerning efficient operation and cleaning of the dishwasher as well as the need to date and label food put into the freezer or the refrigerator. Individuals were reminded to pick up containers, casserole dishes, pie plates, etc. in which food had been donated.

Protocols for the safe handling of food and its proper storage have been placed in the kitchen. In this regard, frequent users of the kitchen are being asked to read educational materials from the health department. The committee is researching the regulations governing such activities and pursuing training in this important area.

The committee worked within its 2014 budget. The chair of the committee was Lois Baker (ACW), assisted by acting chair David Crowe (Guild of St. Joseph); Wayne Phillips (Saturday Morning Breakfast); Kaye Small and Mary Allwood (both ACW); secretary, Ann Deveau (Outreach Committee). Participation by other user groups would be welcomed.

Respectfully submitted,  
Lois Baker, Chair



## **Treasurer's Report**

Fiscal Year Ended 31 December 2014

### **Summary**

The year 2014 has been full of challenges, and you may recall even from the outset that our initial budget for 2014 required rework as a result of concerns raised about a deficit budget. As we discussed together at that time, our budget is dependent upon the offerings to sustain the majority of the important work that we do together. At the same time, there was some level of uncertainty with the announcement that The Very Rev. Keith Joyce would be leaving in March and we would be, for an unknown period of time, without a full time Dean. We were most fortunate to have Archdeacon Pat Drummond step in and provide full time leadership, and we are grateful that she continues to be actively involved in our shared life at the Cathedral, including through her participation with Bishop and Chapter.

All of that said, our financial results for 2014 are a bit of a good news and bad news story. The good news is that we were able to finish the year with a very small surplus! The bad news is that it was not the result of surpassing our forecasted increase in givings; in fact our envelope givings are within \$1,000 of our 2013 level. Rather, a combination of some anticipated expenses being under budget, and a decision to include all of the interest income from the endowment funds and rolling of joint properties as well as drawing upon funds designated for the hall renovation project have all contributed toward a positive financial result.

Efficiencies that may have been anticipated as a result of an amalgamation of our day to day operations (phone systems, heating, staffing models, etcetera) did not materialize the year, despite the excellent work done by the Joint Properties Committee to propel us forward. No consideration has been given to these efficiencies in the 2015 budget figures.

### **Receipts**

- Offerings (Budget \$500,250)

Offerings represent approximately 80% of the total receipts for the year, and as such they are key to our ability to meet our financial obligations. The 2014 budget reflected a modest increase in givings of approximately 2.5% which was felt to be realistic based on past trends and was required in order to balance the budget. For 2014, the annual givings remained static and the subtotal for all offerings is within \$74 of the amount for 2013.

- Other, including transfer from Designated Funds (Budget \$23,000)

The revenue generated from the use of the hall was only 65% of the budgeted figure and of the previous year's actual; however, in dollar terms it represented approximately \$1,400. The most significant impact was in the recognition of the interest income earned on the Endowment Funds held in the Diocesan Consolidated Investment Funds. Despite our desire to include only a portion of the annual interest, we needed to include all of the interest income in order to avoid a deficit for the year; this is consistent with previous years. In addition to the interest from the DCIF, interest income of \$3,468 was received from the Fredericton Community Foundation representing interest income from the Otis Logue and Hedley Wilson funds.

## **Expenditures**

- Diocesan Assessment (Budget \$85,273)

The Shared Ministry Budget request increased by approximately \$11,000 from 2013, and our commitment was met in full 2014.

- Joint Property Committee (Budget \$11,000)

The budgeted amount for 2014 reflected the first of two annual installments of \$11,000 (total of \$22,000) owed to the Diocese for the Cathedral's share of the costs to December 2013 which were incurred as part of our shared exploration of property related issues. Our commitment to the first installment was met in 2014 as budgeted. In addition, we incurred related expenses to undertake a building assessment report for the Hall, as well as a hazmat study during the year which have also been reflected as part of Joint Property Committee expenses for 2014.

- Employment Costs (Budget \$182,193)

Total employment related costs are over budget by approximately \$7700, resulting from a combination of under and over budget expenditures on the lay staff and clergy side of things. When the budget was finalized, the timing of a new Dean was unknown and the budgeted amount represented our best estimate for when this may occur. However, we did acknowledge at the time that it was not realistic in the long term to expect to balance the budget through cost savings from what would normally be required to sustain full time ministry leadership.

- Properties - Budget \$149,260

Total property related costs for 2014 are approximately \$152,000 and broken down as follows: Cathedral - \$102,501; Hall - \$42,416; and Deanery - \$7,057. The most significant impact on this area of our budget arose from the cost of natural gas, which was approximately \$15,000 over budget for the Cathedral and Hall. The impact of the long and snowy 2014 winter is also reflected in the Ground Care & Snow Removal costs for the Cathedral. Hall Repair and Maintenance expenses such as the building assessment report by Capital Management Engineering in early 2014, and the hazmat study by ARC Geobac in late 2014 were removed from the regular Hall Repair and Maintenance line item and have been reclassified under Joint Properties Committee. While a decision regarding the Deanery will need to be made during 2015, no changes are forecasted for the purposes of the budget.

- Administration - Budget \$41,200

Overall administration related expenses of \$44,223 were relatively close to the budgeted amount, and the overage is not directly attributable to any one particular area. Miscellaneous expenses were approximately \$1,000 over the budgeted amount and included such items as small gifts to the former Dean and Verger and staff (at Christmas) on behalf of the congregation, as well as other minor expenses.

- Ministries (Music, Service & Worship, Christian Education, Pastoral Work) – Budget \$50,080

Total expenditures under this grouping were approximately \$33,500 and are under budget largely due to under spending in the Christian Education Ministry area when the former Youth Director advised Bishop and Chapter that she was unable to accept our payment for her work.

Endowment Funds

As noted, all interest generated by the endowment funds held within the Diocesan Consolidated Investment Fund (DCIF) was included in operations for 2014. No bonus interest was paid and therefore there was no increase to capital for 2014..

### **Designated Funds**

We are blessed by some very generous donors, both from within our congregation as well as externally, that contribute to specific ministry areas of the life and work of the Cathedral. At times, this can be challenging as funds are designated to specific line items of the operating budget rather than contributing to an overall vision of what we feel we are being called to do. In an effort to be more transparent about the funding of activities using Designated Funds, an addendum to the Operating Statement has been included.

### **Budget 2015**

As previously noted, our operating budget is dependent upon the offerings to sustain the majority of the important work that we do together and much of our operating expenses are related to employment and buildings. While there are no significant changes with respect to employment costs, consistent with the direction of the Diocese, salaries/stipends have been increased for 2015 to reflect changes to the cost of living. Of particular interest for 2015 is the planned improvement to the audio system of the Cathedral will be undertaken under the leadership of Peter Jacobs, and which will be funded through the monies raised thanks to the efforts of the Cathedral Breakfast team; many thanks to them for their hard work!

An increase to the Cathedral's contribution toward the Shared Ministry Budget of the Diocese will also increase during 2015. Joint Property Expenses reflect our second repayment installment to the Diocese for the work of the Joint Properties Committee to December 2013 plus estimated hazmat related expenses for the hall during 2015. However, the Joint Properties Committee has continued to its mandated work during 2014, and has incurred additional expenses which have been paid by the Diocese during 2014 but for which the Cathedral is a financial partner.

Opportunities to improve efficiencies and reduce costs will continue to be a focus for 2015. Activities such as the Green Audit and a recently completed review of the phone system for the hall hold potential for cost savings. In addition, the Health Ministry Team has been blessed by recent contributions to this ministry, which will be used to fund the Health Ministry costs for 2015 costs.

### **A final note of thanks...**

With the first full year of Treasurer behind me, I can attest that the financial management of the Cathedral is no small undertaking. I'm very grateful for the support provided by Fran Miles in the office, Diane MacKinnon (bookkeeper) and Norma Jean Belyea as Envelope Secretary. Thank you does not seem sufficient for all hard work and patience, and I truly appreciate all you do to make my life easier!

Respectfully submitted,  
Martha Jo Hoyt, Treasurer

**The Bishop and Chapter of the Cathedral of Christ Church  
Statement of Operations (Unaudited)  
Year Ended December 31, 2014**

	<b>2014</b>		<b>2013</b>	
	<b>Actual</b>		<b>Actual</b>	
<b>RECEIPTS</b>				
<b>Offerings</b>				
Open	\$10,090	1.8%	\$11,765	2.2%
Envelope	\$452,906	81.6%	\$452,054	83.8%
Easter	\$9,654	1.7%	\$8,080	1.5%
Lenten Cards	\$1,320	0.2%	\$1,253	0.2%
Thanksgiving	\$3,826	0.7%	\$4,062	0.8%
Christmas	\$10,642	1.9%	\$11,380	2.1%
Initial	\$560	0.1%	\$478	0.1%
<b>Subtotal Offering</b>	<b>\$488,998</b>	<b>88.1%</b>	<b>\$489,072</b>	<b>90.7%</b>
<b>Targeted Giving</b>				
Outreach - PWRDF	\$7,446	1.3%	\$8,540	1.6%
Outreach - Food Bank	\$3,813	0.7%	\$3,870	0.7%
Outreach - Community Kitchen	\$1,410	0.3%	\$1,545	0.3%
Internal - Flowers	\$2,002	0.4%	\$2,430	0.5%
<b>Subtotal Targetted Giving</b>	<b>\$14,671</b>	<b>2.6%</b>	<b>\$16,385</b>	<b>3.0%</b>
<b>Other</b>				
Use of Hall	\$2,655	0.5%	\$4,085	0.8%
Music - Summer Concert Series (net)	-\$91	0.0%	-\$67	0.0%
Interest Income	\$25,120	4.5%	\$19,767	3.7%
Washroom Renovations	\$0	0.0%	\$70	0.0%
Diocese Fabric Grant	\$10,000	1.8%	\$10,000	1.9%
Archdeaconry Support	\$500	0.1%		
<b>Subtotal Other</b>	<b>\$38,183</b>	<b>6.9%</b>	<b>\$33,856</b>	<b>6.3%</b>
<b>Transfer from Designated Funds</b>				
Designated Remnant Transfer	\$1,214	0.2%		
Hall Renovation Fund	\$1,500	0.3%		
Audio Equipment	\$0	0.0%		
Health Ministry/Parish Nursing	\$0	0.0%		
Outreach	\$5,000	0.9%		
Restoration	\$5,402	1.0%		
Sunday School	\$0	0.0%		
<b>Subtotal Tsf from Designated Funds</b>	<b>\$13,116</b>	<b>2.4%</b>		
<b>TOTAL REVENUE</b>	<b>\$554,969</b>	<b>100.0%</b>	<b>\$539,313</b>	<b>100.0%</b>

**The Bishop and Chapter of the Cathedral of Christ Church  
Statement of Operations (Unaudited)  
Year Ended December 31, 2014**

	2014		2013	
	Actual		Actual	
<b>EXPENDITURES</b>				
<b>Diocesan Assessment</b>				
Shared Ministry Assessment	\$84,823		\$72,972	
Clergy Continuing Education	\$488		\$1,322	
<b>Subtotal Diocesan Assessment</b>	<b>\$85,310</b>	<b>15.4%</b>	<b>\$74,294</b>	<b>13.5%</b>
<b>Joint Property Committee</b>	<b>\$23,885</b>	<b>4.3%</b>	<b>n/a</b>	
<b>Clergy Related</b>				
Stipends	\$44,376		\$49,226	
Clergy LTD Premium	\$938		\$1,763	
Pension - Clergy	\$5,627		\$9,937	
Pension Bonus - Clergy	\$810		\$762	
Car Allowance - Clergy	\$320		\$4,600	
Car Replacement - Clergy	\$2,188		\$4,200	
Telephone - Deanery	\$243		\$760	
Employee Benefits - Clergy	\$2,543		\$3,664	
Deans' & Spouses' Conference	\$0		\$1,102	
Visiting Clergy Honoraria	\$6,075		\$7,926	
Dean's Hospitality Allowance	\$253		\$1,637	
Clergy Travel	\$478			
Clergy Prof. Development	\$0		\$401	
Interim Priest in Charge	\$0		\$0	
<b>Subtotal Clergy Related</b>	<b>\$63,849</b>	<b>11.5%</b>	<b>\$85,979</b>	<b>15.6%</b>
<b>Clergy Housing Allowance</b>	<b>\$9,375</b>	<b>1.7%</b>	<b>\$18,000</b>	<b>3.3%</b>
<b>Lay Salaries</b>				
Salaries - Lay	\$94,875		\$98,533	
Pension - Lay	\$4,871		\$4,910	
Employee Benefits Lay (CPP/EI)	\$6,772		\$6,907	
Admin Medical-Dental Plan	\$8,177		\$9,106	
Lay LTD Premium	\$1,397		\$2,140	
WCB - Lay	\$702		\$1,018	
Professional Development - Lay	\$0		\$0	
<b>Subtotal Lay Salaries</b>	<b>\$116,794</b>	<b>21.0%</b>	<b>\$122,613</b>	<b>22.3%</b>

**The Bishop and Chapter of the Cathedral of Christ Church**  
**Statement of Operations (Unaudited)**  
**Year Ended December 31, 2014**

	2014 Actual		2013 Actual	
<b>EXPENDITURES</b>				
<b>Deanery</b>				
Fuel - Deanery	\$6,427		\$6,220	
Maintenance & Repairs	\$342		\$0	
Electricity & Water	\$288		\$58	
<b>Subtotal Deanery</b>	<b>\$7,057</b>	<b>1.3%</b>	<b>\$6,278</b>	<b>1.1%</b>
<b>Cathedral Expenses</b>				
Electricity & Water	\$9,396		\$9,333	
Fuel	\$34,174		\$23,893	
Ground Care & Snow Removal	\$6,648		\$12,099	
Janitorial Supplies	\$2,051		\$95	
Maintenance & Repairs	\$14,436		\$6,458	
Special Deferred Maintenance	\$0		\$10,118	
Washroom Renovations	\$0		\$1,885	
Insurance	\$35,180		\$32,707	
Telephone	\$617		\$612	
Audio Equipment	\$0		n/a	
Study - Cathedral Restoration	\$0		n/a	
<b>Subtotal Cathedral</b>	<b>\$102,501</b>	<b>18.5%</b>	<b>\$97,200</b>	<b>17.7%</b>
<b>Hall Expenses</b>				
Electricity & Water	\$5,742		\$5,245	
Fuel	\$28,468		\$21,223	
Security	\$3,600		\$3,320	
Maintenance, Repairs & Renovations	\$4,607		\$5,552	
<b>Subtotal Hall</b>	<b>\$42,416</b>	<b>7.6%</b>	<b>\$35,340</b>	<b>6.4%</b>
<b>General Administration</b>				
Office Supplies	\$8,317		\$18,678	
Subscriptions	\$0		\$0	
Telephone - Hall	\$10,782		\$10,922	
Bookkeeping	\$8,307		\$9,000	
Office Equipment	\$9,742		\$2,860	
Media	\$1,484		\$2,352	
Interest & Service Charges	\$1,421		\$941	
Postage	\$1,068		\$1,254	
Dean's Discretionary Fund	\$120		\$1,351	
Safekeeping Charges	\$133		\$107	
Travel Allowance	\$442		\$200	
Miscellaneous	\$2,534		\$987	
<b>Subtotal General Administration</b>	<b>\$44,351</b>	<b>8.0%</b>	<b>\$48,650</b>	<b>8.8%</b>

**The Bishop and Chapter of the Cathedral of Christ Church  
Statement of Operations (Unaudited)  
Year Ended December 31, 2014**

	2014 Actual		2013 Actual	
<b>EXPENDITURES</b>				
<b>Music Ministry</b>				
Music	\$3,073		\$5,311	
Instrument Tuning & Repair	\$2,118		\$750	
Replacement Organist	\$2,535		\$1,350	
<b>Subtotal Music Ministry</b>	<b>\$7,727</b>	<b>1.4%</b>	<b>\$7,412</b>	<b>1.3%</b>
<b>Service and Worship</b>				
Service & Worship Supplies	\$3,825		\$4,240	
Sanctuary Guild	\$250		\$97	
Hymn Books, Liturgical Books	\$0		\$0	
Verger's Honorarium	\$2,120		\$2,985	
<b>Subtotal Service and Worship</b>	<b>\$6,195</b>	<b>1.1%</b>	<b>\$7,322</b>	<b>1.3%</b>
<b>Christian Education Ministry</b>				
Sunday School	\$744		\$1,131	
Vacation Bible School	\$21		n/a	
Youth Director	\$0		\$4,080	
Youth Group (Jr. & Sr.)	\$0		\$0	
Sunday School Sponsorship	\$0		n/a	
Adult Ed & Spiritual Growth	\$178		\$849	
<b>Subtotal Christian Education Ministry</b>	<b>\$943</b>	<b>0.2%</b>	<b>\$6,059</b>	<b>1.1%</b>
<b>Pastoral Work Ministry</b>				
Dean's Pastoral Fund	\$0		\$0	
Pastoral Care	\$0		\$1,271	
Health Ministry	\$3,461		\$2,449	
Parish Nurse	\$14,950		\$11,965	
Taxis for Seniors	\$267		\$211	
<b>Subtotal Pastoral Work Ministry</b>	<b>\$18,678</b>	<b>3.4%</b>	<b>\$15,896</b>	<b>2.9%</b>
<b>Membership</b>	<b>\$330</b>	<b>0.1%</b>	<b>\$1,143</b>	<b>0.2%</b>
<b>Outreach and Social Action</b>	<b>\$7,000</b>	<b>1.3%</b>	<b>\$5,208</b>	<b>0.9%</b>
<b>Missions Committee</b>	<b>\$3,000</b>	<b>0.5%</b>	<b>\$2,800</b>	<b>0.5%</b>
<b>Kitchen Committee</b>	<b>\$840</b>	<b>0.2%</b>	<b>n/a</b>	

**The Bishop and Chapter of the Cathedral of Christ Church  
Statement of Operations (Unaudited)  
Year Ended December 31, 2014**

	2014		2013	
	Actual		Actual	
<b>EXPENDITURES</b>				
<b>Targetted Giving</b>				
Outreach - PWRDF	\$7,446		\$8,540	
Outreach - Food Bank	\$3,813		\$3,870	
Outreach - Community Kitchen	\$1,410		\$1,545	
Internal - Flowers	\$2,002		\$2,430	
<b>Subtotal Targetted Giving</b>	<b>\$14,671</b>	<b>2.6%</b>	<b>\$16,385</b>	<b>3.0%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$554,924</b>	<b>100.0%</b>	<b>\$550,579</b>	<b>100.0%</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b><u>\$45</u></b>		<b><u>-\$11,267</u></b>	



**The Bishop and Chapter of the Cathedral of Christ Church  
Diocesan Consolidated Investment Fund  
For the Year Ending December 31 2014**

	Original Principle	Value as of December 31, 2014	Value as of 12/31/2013
<b>General Fund</b>			
<b>General Use - Perpetual</b>			
Marguerite Elgee	\$500	\$635	\$634
<b>General Use - Non-Perpetual</b>			
Everlasting General Fund	\$0	\$673	\$673
Edith Valerie Merritt Bequest	\$4,363	\$5,513	\$5,513
Cathedral Trust Funds	\$1,666	\$1,254	\$1,254
<b>Designated Use - Non-Perpetual</b>			
Hymn Book, Liturgical Book and Bible Fund	\$2,518	\$3,915	\$3,915
Mary Elizabeth Squibb Memorial Fund	\$16,000	\$970	\$970
<b>Total General Fund</b>	<b>\$25,047</b>	<b>\$12,960</b>	<b>\$12,960</b>
<b>Restoration Fund</b>			
<b>Designated for Fabric and Property - Perpetual</b>			
John Harding	\$2,000	\$2,524	\$2,524
Charles Peters	\$1,102	\$1,400	\$1,400
Allan B. Wilmot	\$1,000	\$1,271	\$1,271
Miss M. Kerney O'Dell	\$20,000	\$25,060	\$25,060
Mrs. Louise J. Morris	\$2,675	\$3,388	\$3,388
Wm. Tyng Raymond	\$2,406	\$3,043	\$3,043
Ada C. Raymond	\$100	\$128	\$128
Mrs. M.L. Boyce	\$271,968	\$336,526	\$336,526
Ada C. Henrietta Gray	\$30,000	\$36,932	\$36,932
W.W. Boyce	\$10,000	\$12,562	\$12,562
Diamond Jubilee Celebration Offering	\$1,490	\$1,889	\$1,889
W.W. Boyce	\$18,000	\$22,740	\$22,740
Evelyn G. Richard	\$1,000	\$1,279	\$1,279
Minchin Gordon	\$23,000	\$25,530	\$25,530
<b>Designated Use - Perpetual</b>			
Robin William Gough Trust - Stonework, roof, steeple	\$25,000	\$41,332	\$41,332
Sarah Forsyth Trust	\$500	\$628	\$628
Archdeacon Forsyth Trust	\$500	\$628	\$628
<b>Total Restoration Fund</b>	<b>\$410,741</b>	<b>\$516,859</b>	<b>\$516,859</b>
<b>Children and Youth Fund</b>			
<b>Designated for Choir "Boy" - Perpetual</b>			
William & Iris Neales	\$500	\$1,434	\$1,434
<b>General Use - Non-Perpetual</b>			
Everlasting Children and Youth Fund	\$85	\$96	\$96
<b>Total Children and Youth Fund</b>	<b>\$585</b>	<b>\$1,530</b>	<b>\$1,530</b>

**The Bishop and Chapter of the Cathedral of Christ Church  
Diocesan Consolidated Investment Fund  
For the Year Ending December 31 2014**

	<b>Original Principle</b>	<b>Value as of December 31, 2014</b>	<b>Value as of 12/31/2013</b>
<b>Mission and Outreach Fund</b>			
<b>Designated for Clergy Support - Perpetual</b>			
Assistant Minister Fund:	\$12,600	\$19,417	\$19,417
<b>Designated for Clergy Education - Perpetual</b>			
Archbishop Richardson	\$1,000	\$5,298	\$5,298
<b>Designated at the Dean's Discretion - Perpetual</b>			
Ellen Burchell	\$87,900	\$94,533	\$94,533
Margaret & Harold Hoyt Memorial	\$10,000	\$16,172	\$15,620
<b>Designated Use - Non-Perpetual</b>			
Theology Education Fund	\$227	\$254	\$254
Service of Hope	\$488	\$921	\$921
<b>Total Mission and Outreach Fund</b>	<b>\$112,215</b>	<b>\$136,595</b>	<b>\$136,044</b>
<b>Organ and Music Fund</b>			
<b>Designated for Choir Purposes - Perpetual</b>			
Lois Goodspeed	\$500	\$1,038	\$1,038
<b>Designated for Cathedral Music - Perpetual</b>			
Rosalie Belyea	\$5,000	\$7,747	\$7,747
Robin William Gough Music Trust	\$5,000	\$7,192	\$7,192
<b>General Use - Non-Perpetual</b>			
Everlasting Music Fund	\$4,788	\$854	\$854
<b>Organ Restoration Fund - Non-Perpetual</b>			
Organ Restoration Fund	\$14,569	\$25,788	\$25,788
<b>Total Organ and Music Fund</b>	<b>\$29,857</b>	<b>\$42,618</b>	<b>\$42,618</b>
<b>Total Everlasting Fund</b>	<b>\$578,445</b>	<b>\$710,011</b>	<b>\$710,011</b>
<b>Contingency Operating Fund</b>		\$15,108	\$15,108
<b>Belize Mission</b>		\$97	\$97
<b>P.Murray Choir School Fund</b>		\$1,489	\$1,489
<b>Total of Investments</b>		<b>\$726,705</b>	<b>\$726,705</b>

**Christ Church Cathedral  
Historical Summary and Budget**

	FYE 31/12/2013		Budget 2014		FYE 31/12/2014		Budget 2015	
<b>RECEIPTS</b>								
<b>Offerings</b>								
Open	\$11,765	2.2%	\$10,000	1.8%	\$10,090	1.8%	\$12,000	1.9%
Envelope	\$452,054	83.8%	\$463,025	84.6%	\$452,906	81.6%	\$491,900	78.1%
Sunday School	\$0		\$0		\$0		\$750	0.1%
Easter and Lenten	\$9,333	1.7%	\$9,600	1.8%	\$10,974	2.0%	\$12,000	1.9%
Thanksgiving	\$4,062	0.8%	\$4,175	0.8%	\$3,826	0.7%	\$4,500	0.7%
Christmas	\$11,380	2.1%	\$13,000	2.4%	\$10,642	1.9%	\$13,000	2.1%
Initial	\$478	0.1%	\$450	0.1%	\$560	0.1%	\$575	0.1%
<b>Subtotal Offering</b>	<b>\$489,072</b>	<b>90.7%</b>	<b>\$500,250</b>	<b>91.4%</b>	<b>\$488,998</b>	<b>88.1%</b>	<b>\$534,725</b>	<b>84.9%</b>
<b>Targeted Giving</b>								
Outreach - PWRDF	\$8,540	1.6%	\$6,900	1.3%	\$7,446	1.3%	\$7,500	1.2%
Outreach - Food Bank	\$3,870	0.7%	\$3,600	0.7%	\$3,813	0.7%	\$3,800	0.6%
Outreach - Community Kitchen	\$1,545	0.3%	\$2,000	0.4%	\$1,410	0.3%	\$1,500	0.2%
Internal - Flowers	\$2,430	0.5%	\$2,000	0.4%	\$2,002	0.4%	\$2,000	0.3%
<b>Subtotal Targetted Giving</b>	<b>\$16,385</b>	<b>3.0%</b>	<b>\$14,500</b>	<b>2.7%</b>	<b>\$14,671</b>	<b>2.6%</b>	<b>\$14,800</b>	<b>2.3%</b>
<b>Other</b>								
Use of Hall	\$4,085	0.8%	\$4,000	0.7%	\$2,655	0.5%	\$3,500	0.6%
Music - Summer Concert Series (net)	(\$67)	0.0%	\$0	0.0%	(\$91)	0.0%	\$0	0.0%
Interest Income	\$19,767	3.7%	\$8,000	1.5%	\$25,120	4.5%	\$25,000	4.0%
Washroom Renovations	\$70	0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%
City of Fredericton - Grant		0.0%	\$0	0.0%		0.0%	\$7,000	1.1%
Diocese Fabric Grant	\$10,000	1.9%	\$10,000	1.8%	\$10,000	1.8%	\$10,000	1.6%
Archdeaconry Support			\$1,000	0.2%	\$500	0.1%	\$0	0.0%
<b>Subtotal Other</b>	<b>\$33,856</b>	<b>6.3%</b>	<b>\$23,000</b>	<b>4.2%</b>	<b>\$38,183</b>	<b>6.9%</b>	<b>\$45,500</b>	<b>7.2%</b>
<b>Transfer from Designated Funds</b>								
Designated Remnant Transfer			\$0		\$1,214			
Hall Renovation Fund			\$0		\$1,500			
Audio Equipment			\$0		\$0		\$16,000	
Health Ministry/Parish Nursing			\$3,900		\$0		\$8,855	
Outreach			\$5,000		\$5,000		\$10,000	
Restoration					\$5,402			
Sunday School			\$420		\$0		\$0	
<b>Subtotal Tsf from Designated Funds</b>			<b>\$9,320</b>	<b>1.7%</b>	<b>\$13,116</b>	<b>2.4%</b>	<b>\$34,855</b>	<b>5.5%</b>
<b>TOTAL REVENUE</b>	<b>\$539,313</b>	<b>100.0%</b>	<b>\$547,070</b>	<b>100.0%</b>	<b>\$554,969</b>	<b>100.0%</b>	<b>\$629,880</b>	<b>100.0%</b>

**Christ Church Cathedral  
Historical Summary and Budget**

	FYE 31/12/2013		Budget 2014		FYE 31/12/2014		Budget 2015	
<b>EXPENDITURES</b>								
<b>Diocesan Assessment</b>								
Shared Ministry Assessment	\$72,972		\$84,823		\$84,823		\$92,581	
Clergy Continuing Education	\$1,322		\$450		\$488		\$450	
<b>Subtotal Diocesan Assessment</b>	<b>\$74,294</b>	<b>13.5%</b>	<b>\$85,273</b>	<b>15.6%</b>	<b>\$85,310</b>	<b>15.4%</b>	<b>\$93,511</b>	<b>14.9%</b>
<b>Joint Property Committee</b>								
	n/a		\$11,000	2.0%	\$23,885	4.3%	\$18,000	2.9%
<b>Clergy Related</b>								
Stipends	\$49,226		\$9,151		\$44,376		\$52,600	
Clergy LTD Premium	\$1,763		\$201		\$938		\$1,875	
Pension - Clergy	\$9,937		\$1,208		\$5,627		\$11,250	
Pension Bonus - Clergy	\$762		\$146		\$810		\$0	
Car Allowance - Clergy	\$4,600		\$2,966		\$320		\$0	
Car Replacement - Clergy	\$4,200		\$700		\$2,188		\$4,200	
Telephone - Deanery	\$760		\$140		\$243		\$0	
Benefits - Clergy (CPP/EI/Health)	\$3,664		\$676		\$2,543		\$7,600	
Deans' & Spouses' Conference	\$1,102		\$0		\$0		\$1,200	
Visiting Clergy Honoraria	\$7,926		\$6,400		\$6,075		\$3,000	
Dean's Hospitality Allowance	\$1,637		\$800		\$253		\$1,000	
Clergy Travel			\$0		\$478		\$2,400	
Clergy Communications			\$0		\$0		\$720	
Clergy Prof. Development	\$401		\$0		\$0		\$500	
Interim Priest	\$0		\$33,280		\$0		\$0	
<b>Subtotal Clergy Related</b>	<b>\$85,979</b>	<b>15.6%</b>	<b>\$55,668</b>	<b>10.2%</b>	<b>\$63,849</b>	<b>11.5%</b>	<b>\$86,345</b>	<b>13.7%</b>
<b>Clergy Housing Allowance</b>								
	\$18,000	3.3%	\$3,375	0.6%	\$9,375	1.7%	\$18,000	2.9%
<b>Lay Salaries</b>								
Salaries - Lay	\$98,533		\$98,500		\$94,875		\$100,500	
Pension - Lay	\$4,910		\$4,900		\$4,871		\$5,050	
Benefits - Lay (CPP/EI/Health)	\$6,907		\$6,900		\$6,772		\$12,100	
Admin Medical-Dental Plan	\$9,106		\$9,200		\$8,177		\$0	
Lay LTD Premium	\$2,140		\$2,200		\$1,397		\$1,450	
WCB - Lay	\$1,018		\$1,200		\$702		\$900	
Professional Development - Lay	\$0		\$250		\$0		\$0	
Replacement Sexton			\$0		\$0		\$1,800	
Summer Tour Guides			\$0		\$0		\$7,000	
<b>Subtotal Lay Salaries</b>	<b>\$122,613</b>	<b>22.3%</b>	<b>\$123,150</b>	<b>22.6%</b>	<b>\$116,794</b>	<b>21.0%</b>	<b>\$128,800</b>	<b>20.5%</b>
<b>Deanery</b>								
Fuel - Deanery	\$6,220		\$6,500		\$6,427		\$6,750	
Maintenance & Repairs	\$0		\$3,000		\$342		\$500	
Electricity & Water	\$58		\$400		\$288		\$400	
<b>Subtotal Deanery</b>	<b>\$6,278</b>	<b>1.1%</b>	<b>\$9,900</b>	<b>1.8%</b>	<b>\$7,057</b>	<b>1.3%</b>	<b>\$7,650</b>	<b>1.2%</b>

**Christ Church Cathedral  
Historical Summary and Budget**

	FYE 31/12/2013		Budget 2014		FYE 31/12/2014		Budget 2015	
<b>EXPENDITURES</b>								
<b>Cathedral Expenses</b>								
Electricity & Water	\$9,333		\$8,500		\$9,396		\$9,000	
Fuel	\$23,893		\$25,000		\$34,174		\$35,900	
Ground Care & Snow Removal	\$12,099		\$5,000		\$6,648		\$6,000	
Janitorial Supplies	\$95		\$500		\$2,051		\$1,500	
Maintenance & Repairs	\$6,458		\$15,000		\$14,436		\$7,500	
Special Deferred Maintenance	\$10,118		\$0		\$0		\$0	
Washroom Renovations	\$1,885		\$0		\$0		\$0	
Insurance	\$32,707		\$35,000		\$35,180		\$37,000	
Telephone	\$612		\$660		\$617		\$0	
Audio Equipment	n/a		\$0		\$0		\$16,000	
<b>Subtotal Cathedral</b>	<b>\$97,200</b>	<b>17.7%</b>	<b>\$89,660</b>	<b>16.4%</b>	<b>\$102,501</b>	<b>18.5%</b>	<b>\$112,900</b>	<b>17.9%</b>
<b>Hall Expenses</b>								
Electricity & Water	\$5,245		\$5,500		\$5,742		\$5,900	
Fuel	\$21,223		\$22,300		\$28,468		\$30,000	
Security	\$3,320		\$3,900		\$3,600		\$3,600	
Maintenance & Repairs	\$5,552		\$18,000		\$4,607		\$6,000	
<b>Subtotal Hall</b>	<b>\$35,340</b>	<b>6.4%</b>	<b>\$49,700</b>	<b>9.1%</b>	<b>\$42,416</b>	<b>7.6%</b>	<b>\$45,500</b>	<b>7.2%</b>
<b>General Administration</b>								
Office Supplies	\$18,678		\$7,500		\$8,317		\$6,200	
Telephone - Hall	\$10,922		\$9,540		\$10,782		\$7,500	
Bookkeeping	\$9,000		\$8,400		\$8,307		\$6,600	
Accounting - Review Engagement	n/a		\$0		\$0		\$7,500	
Office Equipment	\$2,860		\$10,000		\$9,742		\$8,500	
Media/Advertising	\$2,352		\$1,700		\$1,484		\$1,600	
Interest & Service Charges	\$941		\$1,000		\$1,421		\$1,500	
Postage	\$1,254		\$1,200		\$1,068		\$1,200	
Dean's Discretionary Fund	\$1,351		\$0		\$120		\$0	
Safekeeping Charges	\$107		\$0		\$133		\$135	
Travel Allowance	\$200		\$360		\$442		\$400	
Miscellaneous	\$987		\$1,500		\$2,534		\$1,000	
<b>Subtotal General Administration</b>	<b>\$48,650</b>	<b>8.8%</b>	<b>\$41,200</b>	<b>7.5%</b>	<b>\$44,351</b>	<b>8.0%</b>	<b>\$42,135</b>	<b>6.7%</b>
<b>Music Ministry</b>								
Music	\$5,311		\$2,000		\$3,073		\$3,000	
Instrument Tuning & Repair	\$750		\$1,500		\$2,118		\$1,000	
Replacement Organist	\$1,350		\$1,500		\$2,535		\$2,000	
<b>Subtotal Music Ministry</b>	<b>\$7,412</b>	<b>1.3%</b>	<b>\$5,000</b>	<b>0.9%</b>	<b>\$7,727</b>	<b>1.4%</b>	<b>\$6,000</b>	<b>1.0%</b>
<b>Service and Worship</b>								
Service & Worship Supplies	\$4,240		\$5,000		\$3,825		\$4,500	
Pentecost Sunday			\$0		\$0		\$1,500	
Sanctuary Guild	\$97		\$250		\$250		\$250	
Hymn Books/Liturgical Books			\$0		\$0		\$0	
Verger's Honorarium	\$2,985		\$2,460		\$2,120		\$2,500	
<b>Subtotal Service and Worship</b>	<b>\$7,322</b>	<b>1.3%</b>	<b>\$7,710</b>	<b>1.4%</b>	<b>\$6,195</b>	<b>1.1%</b>	<b>\$8,750</b>	<b>1.4%</b>

**Christ Church Cathedral  
Historical Summary and Budget**

	FYE 31/12/2013		Budget 2014		FYE 31/12/2014		Budget 2015	
<b>EXPENDITURES</b>								
<b>Christian Education Ministry</b>								
Sunday School	\$1,131		\$1,450		\$744		\$1,000	
Vacation Bible School	n/a		\$0		\$21		\$250	
Youth Director	\$4,080		\$11,250		\$0		\$0	
Youth Group (Jr. & Sr.)	\$0		\$850		\$0		\$500	
Sunday School Sponsorship	n/a		\$420		\$0		\$500	
Christian Ed & Spiritual Growth	\$849		\$500		\$178		\$500	
<b>Subtotal Christian Education Ministry</b>	<b>\$6,059</b>	<b>1.1%</b>	<b>\$14,470</b>	<b>2.7%</b>	<b>\$943</b>	<b>0.2%</b>	<b>\$2,750</b>	<b>0.4%</b>
<b>Pastoral Work Ministry</b>								
Dean's Pastoral Fund	\$0		\$500		\$0		\$1,000	
Pastoral Care	\$1,271		\$750		\$0		\$750	
Health Ministry	\$2,449		\$6,400		\$3,461		\$8,855	
Parish Nurse	\$11,965		\$15,000		\$14,950		\$15,000	
Taxis for Seniors	\$211		\$250		\$267		\$350	
<b>Subtotal Pastoral Work Ministry</b>	<b>\$15,896</b>	<b>2.9%</b>	<b>\$22,900</b>	<b>4.2%</b>	<b>\$18,678</b>	<b>3.4%</b>	<b>\$25,955</b>	<b>4.1%</b>
<b>Membership</b>	<b>\$1,143</b>	<b>0.2%</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$330</b>	<b>0.1%</b>	<b>\$350</b>	<b>0.1%</b>
<b>Outreach and Social Action</b>	<b>\$5,208</b>	<b>0.9%</b>	<b>\$8,000</b>	<b>1.5%</b>	<b>\$7,000</b>	<b>1.3%</b>	<b>\$12,000</b>	<b>1.9%</b>
<b>Missions Committee</b>	<b>\$2,800</b>	<b>0.5%</b>	<b>\$3,000</b>	<b>0.5%</b>	<b>\$3,000</b>	<b>0.5%</b>	<b>\$5,000</b>	<b>0.8%</b>
<b>Kitchen Committee</b>	<b>n/a</b>		<b>\$1,250</b>	<b>0.2%</b>	<b>\$840</b>	<b>0.2%</b>	<b>\$1,200</b>	<b>0.2%</b>
<b>Targetted Giving</b>								
Outreach - PWRDF	\$8,540		\$6,900		\$7,446		\$7,500	
Outreach - Food Bank	\$3,870		\$3,600		\$3,813		\$3,800	
Outreach - Community Kitchen	\$1,545		\$2,000		\$1,410		\$1,500	
Internal - Flowers	\$2,430		\$2,000		\$2,002		\$2,000	
<b>Subtotal Targetted Giving</b>	<b>\$16,385</b>	<b>3.0%</b>	<b>\$14,500</b>	<b>2.7%</b>	<b>\$14,671</b>	<b>2.6%</b>	<b>\$14,800</b>	<b>2.4%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$550,579</b>	<b>100.0%</b>	<b>\$545,756</b>	<b>100.0%</b>	<b>\$554,923</b>	<b>100.0%</b>	<b>\$629,646</b>	<b>100.0%</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b><u>(\$11,267)</u></b>		<b><u>\$1,314</u></b>		<b><u>\$45</u></b>		<b><u>\$234</u></b>	

## Report of the Nominating Committee

The following are nominations to the positions indicated for the year 2015. Please refer to Cathedral By-laws which outline:

- 1) 3 year terms of members of Bishop and Chapter begin 01 March
- 2) 3 year terms are renewable one time by election
- 3) Members of Bishop and Chapter will chair a committee of the Chapter

<b>X Bishop and Chapter</b>	
<b>Elect 1 Only - Communications</b>	

<b>X Bishop and Chapter</b>	
<b>Elect 1 Only - Buildings and Property</b>	
	Bob Garland

<b>X Bishop and Chapter</b>	
<b>Elect 1 Only - Lay Chair elected by Chapter</b>	

<b>X Delegates to Synod</b>	
<b>Elect 3 ONLY - ordered by election</b>	
	Lois Baker
	Nicholas Tracy
	Douglas Wright
	Richard Tervo
	Chris Stevenson

Should there be more nominations than openings for Bishop and Chapter, an election shall be called and this page becomes the ballot.

Delegates to Synod and their substitutes are selected by order of election.

Respectfully submitted,  
Dean Geoffrey Hall, Chair

**THE BISHOP AND CHAPTER OF THE  
CATHEDRAL OF CHRIST CHURCH  
IN THE CITY AND DIOCESE OF FREDERICTON**

**A BY-LAW RESPECTING THE ACTIVITIES AND AFFAIRS OF THE CHAPTER**

**INTERPRETATION**

1. In this by-law words in the singular include the plural, words in the plural include the singular and words in one gender include all genders.

2. In this by-law, unless the context otherwise requires,

"Bishop" means the Bishop of Fredericton;

"Canon", as it relates to the laws of the Church in the Diocese, means a Canon enacted by the Diocesan Synod of Fredericton;

"Canon", as it relates to a member of the clergy, means a Canon appointed by the Bishop under Canon Four;

"Cathedral" means the Cathedral of Christ Church in the City and Diocese of Fredericton;

"Chapter" means the corporation known as The Bishop and Chapter of the Cathedral of Christ Church in the City and Diocese of Fredericton continued by subsection 2(3) of the Anglican Church Act, 2003;

"Dean" means the Dean of the Diocese appointed by the Bishop under Canon Four;

"Diocese" means the Diocese of Fredericton;

"Lay Chair" means the Lay Chair of the Chapter;

"Lay Vice-Chair" means the Lay Vice-Chair of the Chapter;

"Secretary" means the Secretary of the Chapter;

"Treasurer" means the Treasurer of the Chapter.

**OBJECTS AND DUTIES OF THE CHAPTER**

3. The objects of the Chapter are the maintenance and management of the Cathedral, its grounds and appurtenances, religious and charitable works connected therewith, and the



temporal affairs of the Cathedral and its congregation. (Anglican Church Act, 2003, section 6(1)).

4. The Chapter shall
  - (a) organize and manage activities and programs in furtherance of Christian life among the members of the Cathedral Congregation and to advance the mission of the Church in the Diocese,
  - (b) manage the investment of endowment and other funds of the Cathedral and, in so doing, may engage professional assistance and pay reasonable fees therefor,
  - (c) manage the properties, revenues and expenditures of the Cathedral, utilizing appropriate financial controls and procedures,
  - (d) employ the lay employees of the Cathedral,
  - (e) initiate recommendations regarding the appointment of the Dean and other clergy of the Cathedral,
  - (f) appoint annually, in accordance with section 50, a Cathedral Advisory Committee, to assist the Bishop in the appointment of a Dean,
  - (g) approve or reject a decision by the Cathedral Advisory Committee to vest the appointment of a Dean solely in the Bishop,
  - (h) prepare and submit to the Annual Congregational Meeting a full and detailed statement and account of the receipts and expenditures of the Chapter for the previous financial year duly audited by a public accountant or by two competent persons,
  - (i) set priorities and annual objectives and prepare budgets for approval at the Annual Congregational Meeting, and
  - (j) establish policies for the effective and efficient maintenance and management of the Cathedral.

#### **CHAPTER MEMBERSHIP**

5. The Chapter shall consist of
  - (a) the Bishop of Fredericton,
  - (b) the Dean of Fredericton,
  - (c) the Archdeacon of Fredericton,
  - (d) any Canon Residentiary of the Cathedral,
  - (e) a Lay Vice-Chair and three other lay members appointed by the Bishop, and
  - (f) six lay members elected by the Cathedral Congregation.

## **QUALIFICATION OF LAY MEMBERS**

6. Lay members shall be individuals who are
  - (a) baptized Christians,
  - (b) at least sixteen years old,
  - (c) members of the Cathedral Congregation, and
  - (d) regular contributors, financial or otherwise, to the mission of the Cathedral.
7. Notwithstanding clauses 6(c) and (d) one of the lay members appointed by the Bishop may be a person who worships in, and is a regular contributor, financial or otherwise, to the mission of, a parish.

## **ELECTION AND APPOINTMENT OF LAY MEMBERS**

8. There shall be a Nominating Committee consisting of the Dean as chair and two lay members.
9. The Chapter shall appoint the lay members of the Nominating Committee in the month of December in each year.
10. The Chapter shall not appoint to the Nominating Committee any member whose term of office will expire in the ensuing year and who is eligible to be appointed or elected for another term.
11. On or before January 31 in each year the Nominating Committee shall submit to the Bishop a list of suggested nominees for appointment to fill the positions of members appointed by the Bishop whose terms of office will expire during the year.
12. The Bishop shall, before the Annual Congregational Meeting, appoint the number of members required to fill the places of members appointed by the Bishop whose terms will expire. In making such appointments the Bishop is not restricted to the nominees suggested by the Nominating Committee. The names of the members appointed by the Bishop shall be announced at the Annual Congregational Meeting before the meeting proceeds to the election of members to the Chapter.
13. The Nominating Committee shall submit to the Annual Congregational Meeting a list of suggested nominees for election to fill the positions of members elected by the Congregation whose terms of office will expire. Additional nominations may be made from the floor. The Meeting shall elect by plurality vote the number of members required to fill the places of the members whose terms will expire in the that year.

## **VACANCIES**

14. The Bishop may appoint a person to fill a vacancy among the Lay Vice-Chair and lay members appointed by the Bishop.

15. The Chapter may appoint a person to fill a vacancy among the lay members elected by the Congregation.

#### **TERM OF OFFICE OF LAY MEMBERS**

16. Lay members, including the Lay Vice-Chair, shall hold office for a term of three years commencing on the first day of March following the Annual Congregational Meeting at which they were appointed or elected.
17. A lay member other than the Treasurer shall not hold office for more than two consecutive three year terms but is eligible to be appointed or elected again after 18 months have elapsed since the expiry of his or her second term.
18. A person appointed to fill a vacancy holds office for the unexpired term of his or her predecessor.

#### **CHAPTER MEETINGS**

19. The Chapter shall normally meet at least ten times each year at such times and places as the Chapter decides, and, except as provided in section 20, notice shall be given at least seven days in advance of a regular meeting.
20. The Chapter may establish a schedule for its regular meetings in which event once notice of the schedule has been given no further notice of such meetings need be given.
21. The Secretary or, in the absence of the Secretary, the Lay Chair shall give the members written or electronic notice of all non-scheduled meetings.
22. A special meeting of Chapter may be called at the direction of the Bishop, the Dean or the Lay Chair on at least forty-eight hours notice, or if all members of Chapter are present a special meeting may be held without notice.
23. In the absence of the Bishop or at the Bishop's request the Lay Chair, or in the absence of the Lay Chair, the Lay Vice-Chair shall preside. If all three are absent the Chapter shall elect an Acting Chair from among the members present at the meeting.
24. Six members of Chapter constitute a quorum.
25. At meetings of the Chapter questions shall be decided by consensus or by a majority of votes cast by members present at the meeting. Each member of the Chapter has one vote. When there is an equality of votes the chair shall declare that the question has not carried.
26. Any member of the Cathedral Congregation may attend a meeting of Chapter and with the consent of Chapter may be given the privileges of the floor.

## **OFFICERS OF THE CHAPTER**

27. The officers of the Chapter are
  - (a) the Bishop,
  - (b) the Dean,
  - (c) the Lay Chair,
  - (d) the Lay Vice-Chair,
  - (e) the Secretary, and
  - (f) the Treasurer.
28. The Chapter shall elect or appoint the Lay Chair, the Secretary and the Treasurer from among the lay members and those officers shall hold office at the pleasure of the Chapter or until they cease to be members of the Chapter.
29. The Lay Vice-Chair is the person appointed to that office by the Bishop.
30. The signing officers of the Chapter for all banking purposes shall be any two of the Dean, the Lay Chair, the Treasurer and a member of the Chapter designated by resolution of the Chapter.

## **THE BISHOP**

31. The Bishop is the Chair of the Chapter.
32. The Bishop
  - (a) shall, unless he or she gives notice to the contrary, celebrate Holy Communion or preach or both in the Cathedral on Christmas Day, Easter Day, Ascension Day and Whitsunday,
  - (b) may use the Cathedral for episcopal purposes and diocesan meetings, for confirmations, for ordinations, for celebrating the sacraments, and for preaching or otherwise after giving reasonable notice to the Dean, and
  - (c) may use the Cathedral Memorial Hall, by prior arrangement with the Dean so as to avoid scheduling conflicts, for any episcopal purposes or diocesan meetings.

## **THE DEAN**

33. The Dean is the Chief Executive Officer of the Cathedral and has jurisdiction and cure of souls over the Cathedral Congregation.
34. The authority of the Dean respecting worship and spiritual matters is that of a parish rector, but is subject to use of the Cathedral by the Bishop as provided in section 32.

35. Subject to the direction of the Chapter with respect to the areas of responsibility defined in section 4, the Dean is responsible for the day-to-day operations of the Cathedral, its services and staff.
36. The Dean is entitled to such stipend and other payments and benefits as are agreed upon with the Chapter.
37. The Dean shall live in the Deanery unless the Dean and the Chapter agree otherwise.

#### **THE LAY CHAIR**

38. The Lay Chair shall chair meetings of the Chapter unless the Bishop is present.

#### **THE LAY VICE-CHAIR**

39. In the absence of the Lay Chair the Lay Vice-Chair shall perform the duties of the Lay Chair.

#### **THE SECRETARY**

40. The Secretary shall
  - (a) attend meetings of the Chapter and of the Congregation and keep a permanent written record of their proceedings,
  - (b) have official possession of the Chapter's corporate seal,
  - (c) ensure the filing and safekeeping, in the Cathedral office, of all important documents of the Cathedral including the by-laws, annual reports, financial statements, minutes of the Chapter and of congregational meetings, and forward such documents to the Diocesan Archivist from time to time, and
  - (d) perform other duties incidental to the position of Secretary.

#### **THE TREASURER**

41. The Treasurer shall
  - (a) keep accounts of the revenues and expenditures of Chapter,
  - (b) keep accounts of all trust money held by the Chapter,
  - (c) subject to the approval of Chapter, arrange for trust funds, stocks, bonds and other securities to be managed by qualified professional investment managers retained for that purpose by the Diocese,
  - (d) prepare and present monthly, annual and such other financial reports as are required by the Chapter,
  - (e) carry out banking and investment procedures of the Chapter,
  - (f) supervise the functions of the Envelope Secretary, who shall be the person appointed by the Chapter for that purpose,

- (g) supervise the issue of charitable donation receipts,
- (h) supervise the collection and prompt deposit of revenues in a bank, trust company or credit union in the City of Fredericton in the name of the Chapter,
- (i) present the annual budget to the Annual Congregational Meeting,
- (j) make salary and stipend payments, and pay other accounts and sums due by cheque,
- (k) forthwith following the end of each financial year present to the Chapter a complete financial statement for that year,
- (l) deposit all securities pertaining to the Chapter and the Cathedral in a safety deposit box of a bank, trust company or credit union in the City of Fredericton, or lodge the securities in the Chapter's name with such depositories as the Chapter determines,
- (m) following acceptance by the Chapter present the year-end financial statement at the Annual Congregational Meeting, and
- (n) perform other duties incidental to the position of Treasurer.

### **EXECUTIVE COMMITTEE**

- 42. There shall be an Executive Committee of the Chapter consisting of the Dean as chair, the Lay Chair and the Lay Vice-Chair.
- 43. The Executive Committee shall
  - (a) play a leadership role in all aspects of the life of the Cathedral,
  - (b) facilitate the effective operation of the Chapter, its committees and task groups,
  - (c) support and work closely with the Dean in the Dean's roles as priest and Chief Executive Officer of the Cathedral,
  - (d) act on behalf of the Chapter in emergencies,
  - (e) prepare the agenda for all meetings of Chapter, and
  - (f) exercise other powers and perform other functions delegated to it by the Chapter.

### **STANDING COMMITTEES, AD HOC COMMITTEES, AND TASK GROUPS**

- 44. The Chapter, in consultation with the Dean, may establish standing committees, ad hoc committees and task groups to carry out tasks necessary for the day-to-day functioning of the Cathedral and define the duties of each committee and task group.
- 45. The Chapter, in consultation with the Dean, shall appoint the chair and members of such committees and task groups.
- 47. The Chapter shall appoint at least one lay member of the Chapter to each committee or task group. Such lay member, is the chair of the committee or task group and shall report to the Chapter on behalf of the committee or task group.
- 48. Committees and task groups shall meet at the call of their respective chairs.
- 49. The Bishop and Dean shall be ex-officio members of each committee and task group. The Dean may assign clerical staff employed by the Cathedral to any Committee or task group.

## **CATHEDRAL ADVISORY COMMITTEE**

50. There shall be a Cathedral Advisory Committee comprising
  - (a) the Lay Chair and Lay Vice-Chair, and
  - (b) three members of the Chapter appointed annually by the Chapter.
51. The Cathedral Advisory Committee shall meet within two weeks following its appointment to elect a chair and a secretary from among its members and the secretary shall forthwith inform the Bishop of the names and addresses of the chair and the secretary.
52. All subsequent meetings of the Cathedral Advisory Committee shall be convened at the Bishop's direction.
53. The Bishop shall consult with the Cathedral Advisory Committee before appointing the Dean.
54. If, within six months after the effective date of the vacancy in the office of Dean, the Bishop considers that no substantial progress has been made in the consultation process, the Bishop may declare an inordinate delay and inform the Chapter of intent to appoint a Dean without further consultation.
55. The Cathedral Advisory Committee may, at any time, by unanimous vote with the approval of a majority of all of the members of the Chapter, vest the appointment of a Dean solely in the Bishop.
56. The Bishop may consult with the Cathedral Advisory Committee about the appointment of a member of the clergy to a position in the Cathedral other than the office of Dean and for advice respecting any matter affecting the life of the Cathedral.
57. The Bishop may, after informing the Dean or other member of the clergy, consult with the Cathedral Advisory Committee about the transfer of the Dean or other member of the clergy to another position or office.
58. The Bishop shall consult with the Dean or other member of the clergy before transferring him or her to another position or office.
59. Nothing in this by-law limits the authority of the Bishop to appoint the Dean or the clerical officers of the Cathedral.

## **THE CATHEDRAL CONGREGATION**

60. The persons entitled to vote at any meeting of the Cathedral Congregation are those who
  - (a) are baptized Christians,
  - (b) are at least sixteen years old,
  - (c) worship in the Cathedral, and

- (d) are regular contributors, financial or otherwise, to the mission of the Cathedral.
- 61. Twenty qualified persons constitute a quorum for a meeting of the Congregation.
- 62. The Dean or, in the absence of the Dean, the Lay Chair or Lay Vice-Chair shall be the chair of meetings of the Congregation.

### **ANNUAL CONGREGATIONAL MEETING**

- 63. The Annual Congregational Meeting shall be held within eight weeks after the end of the financial year and shall
  - (a) elect, by a plurality of votes, lay members of the Chapter as required by section 13,
  - (b) elect, by a plurality of votes, lay delegates to the Diocesan Synod and their substitutes,
  - (c) receive a full and detailed statement and account of the receipts and expenditures of the Chapter for the previous financial year duly audited by a public accountant or by two competent persons, and any other information required by the Treasurer of the Diocesan Synod or by diocesan regulation in such form as may be prescribed by regulation,
  - (d) receive and approve or amend the budget proposed by the Chapter for the current year, and
  - (e) discuss other matters and make recommendations to the Dean and to the Chapter.

### **SPECIAL CONGREGATIONAL MEETING**

- 64. A Special Congregational Meeting may be summoned by the Secretary at the request of the Bishop, the Dean, the Lay Chair, the Chapter or twelve members of the Cathedral Congregation, on at least ten days notice.

### **NOTICE OF CONGREGATIONAL MEETINGS**

- 65. The Dean or the Lay Chair shall
  - (a) post a notice of any Congregational Meeting in a conspicuous place in the Cathedral,
  - (b) cause the notice to be read at each worship service in the Cathedral during the three weeks preceding the meeting,
  - (c) cause the notice to be published in the Cathedral bulletins for at least three weeks preceding the meeting, and
  - (d) may post the notice on the Cathedral web site and circulate the notice electronically to members of the Congregation.



## **MISCELLANEOUS PROVISIONS**

### **DOCUMENTS UNDER SEAL**

66. A document requiring execution under seal shall be signed on behalf of the Chapter by the Bishop or the Dean, and the Secretary, and, if required, by the Lay Chair. The seal shall be affixed and a document executed only when authorized by the Chapter.

### **BISHOP'S AUTHORITY WITH RESPECT TO CATHEDRAL PROPERTY**

67. No major change shall be made to the structure, furnishing or grounds of the Cathedral without the consent of the Bishop.
68. The Chapter shall not acquire any real property without the approval of the Bishop and shall not lease, sell, mortgage or otherwise dispose of any real property without the approval of the Bishop and of the Diocesan Synod.

### **FINANCIAL YEAR**

69. The financial year of the Chapter ends on December 31st of each year.

### **AVAILABILITY OF MINUTES AND BY-LAWS**

70. A copy of Chapter minutes and by-laws will be made available for inspection by any member of the Cathedral Congregation at the Cathedral office during normal business hours.
71. The Secretary shall ensure that a copy of this by-law is posted on the Cathedral web site and that a copy is provided to each member of the Chapter.

### **THE CATHEDRAL ADVISORY CHAPTER**

72. There shall be an advisory body to the Chapter known as the Cathedral Advisory Chapter.
73. Clergy, other than Canons Residentiary of the Cathedral, may be appointed by the Bishop as Canons and members of the Cathedral Advisory Chapter, and shall be installed in the Canon Stalls of the Cathedral in the same manner and have the same seating privileges as the Canons Residentiary.
74. The Bishop may summon the Cathedral Advisory Chapter to a special meeting of the Chapter, which meeting shall be for information and discussion only, and no decision made at such a meeting is binding on the Chapter.

75. Canons of the Cathedral Advisory Chapter are not entitled to sit or to vote at a regular meeting of the Chapter, or at any special meeting to which they are not called.

#### **REPEAL AND AMENDMENT**

76. Subject as herein provided, this by-law may be amended or repealed
- (a) by the Chapter, on notice given by one of its members at least six weeks before consideration of the proposed amendment or repeal, or by the unanimous consent of all its members without notice, or
  - (b) by the Cathedral Congregation, on notice given by twenty-five of its members who are not members of Chapter, or, subject to the approval of Chapter, on notice given by twelve members of the congregation who are not members of Chapter. Such notice must be given at least six weeks before consideration of the proposed amendment or repeal at an Annual Congregational Meeting or at a Special Congregational Meeting called to consider the proposed amendment or repeal.
77. No amendment or repeal of this by-law is effective unless and until it is approved in writing by the Bishop.

#### **TRANSITIONAL**

78. Notwithstanding any other provision of this by-law
- a) the terms of office of members appointed or elected for terms expiring on the last day of June 2015 shall continue until that date,
  - b) the terms of office of members appointed or elected for terms expiring on the last day of June in 2016 or 2017 shall expire on the last day of February in those years, and,
  - c) the terms of office of members appointed or elected at the time of the annual meeting of the Congregation in 2015 shall begin on March 1, 2015 and expire on the last day of February 2018.

#### **COMING INTO FORCE**

79. This by-law shall come into force on February 1st, 2015.
80. On the coming into force of this By-Law all previous By-Laws of the Chapter are repealed.

Adopted by the Chapter on 19 January 2015  
Gretta Wells, Secretary  
David Edwards, Bishop of Fredericton

## **Constitution of the Diocesan Synod of Fredericton (s. 4)**

### Lay Members of the Synod

- 4(1) Lay members of the Synod and their substitutes, if any, shall be voting members of at least one year's standing in the parish for which they are elected.
- 4(2) The voting members of each parish in the Diocese shall elect up to three lay members of the Synod.
- 4(3) The voting members of each parish in the Diocese may elect up to three substitute lay members of the Synod.
- 4(4) The voting members of the Cathedral of Christ Church in the City of Fredericton are entitled to elect three lay members of the Synod and up to three substitutes in accordance with this section.
- 4(5) Lay members of the Synod and their substitutes, if any, shall be elected at an annual meeting of voting members of a parish and shall continue in office until others are elected in their place.
- 4(6) If a vacancy occurs among the lay members of the Synod or their substitutes, if any, by death, resignation, refusal to act or otherwise, the parish corporation of the parish in which the election took place may fill the vacancy.
- 4(7) The chair of a meeting at which lay members of the Synod and their substitutes, if any, are elected shall promptly forward to the Secretary of the Synod a certificate of election in such form as the Diocesan Council prescribes.
- 4(8) When a lay member of the Synod is not present at a meeting of the Synod, that member's place may be taken by a substitute lay member from the same parish.
- 4(9) The right to attend meetings of the Synod as a substitute lay member belongs to the substitute lay members in the order in which their names appear on the certificate of their election.
- 4(10) A substitute lay member shall sit and vote until the end of the meeting of the Synod, or at any adjournment thereof, at which the place of the lay member of the Synod has been taken.
- 4(11) A lay member of the Synod whose place has been taken by a substitute lay member may not sit or vote at the same meeting of the Synod unless the substitute lay member does not attend at some adjournment thereof.
- 4(12) Any question as to the right of a lay member of the Synod or of a substitute lay member to attend a meeting of the Synod shall be determined by the Synod, the decision of which is final.

09 November 2013

**Diocese of Fredericton**  
**Policy B-2 Responsibilities of a Member of Synod**

Lay Delegates to Diocesan Synod elected by parishes have responsibilities to the Diocese and to the parish until they are replaced at a subsequent annual meeting of parishioners according to the Constitution, s. 4. All Clergy licensed in the Diocese are members of Synod.

- (1) Lay delegates, although elected by the parish, are "members" of Diocesan Synod and responsible to it when in session.
- (2) Synod members, when Synod is in session, act and vote as members according to their conscience and Christian understanding.
- (3) Synod members have the responsibility of reporting and explaining the action of Synod in a positive way at the parish level.
- (4) Synod members need to be familiar with the life of the Church at the parish level to guide their discussion at Synod and on committees at Synod, and be familiar with the structures of the Diocese so as to facilitate understanding at the local level.
- (5) Prior to any meeting of Synod, synod delegates will familiarize themselves with the agenda and any material pertaining to the said Synod.
- (6) Synod members should give leadership and accept election and/or appointment to Diocesan committees.
- (7) Synod members shall attend Archdeaconry Greater Chapter meetings when called by the Archdeacon.
- (8) Synod members are expected to promote the work of the Church at the parish, diocesan, and national level, as well as overseas.
- (9) Synod members ought to promote the actions of Synod, once decided upon, whether or not they voted in favour.

Adopted  
27 January 2007  
Diocese of Fredericton