



**CHRIST CHURCH
CATHEDRAL**
Fredericton NB

**Anglican Diocese of Fredericton
168 Church Street, Fredericton, New Brunswick E3B 4C9**

2016 Annual Report

Table of Contents

The Five Marks of Mission	04
Christ Church Cathedral, Fredericton (as at 31 December 2015).	05
Notice of Meeting and Agenda.	06
Minutes of the Annual Meeting (22 February 2015).	07

REPORTS

The Dean of Fredericton.	11
From the Registers.	15
Bishop and Chapter	16
BUILDINGS AND PROPERTY.	18
Guild of Saint Joseph	18
CHRISTIAN FORMATION.	19
Sunday School.	20
Mothers' Union	20
Spaghetti Tuesdays.	21
Charis	22
COMMUNICATIONS.	22
HEALTH AND PASTORAL CARE.	22
Health/Parish Nursing	23
Pastoral Care.	24
Cathedral Prayer Chain.	25
MISSION AND OUTREACH	
Missions Committee.	25
Outreach Committee.	27
Anglican Church Women (ACW)	27
SOCIAL AND HOSPITALITY.	28
Cathedral Greeters	29
Cathedral Kitchen Committee.	29
WORSHIP	
Organist and Choir Director's	30
Sanctuary Guild	30
OTHER	
Lucy's Sewing Group.	31
Cathedral Matters' Guild of Rug Hooking	31
ADMINISTRATION AND FINANCE.	31
Envelope Secretary	32
Delegates to Synod 2015.	33
Report of the Treasurer.	34
2015 Financial Statement.	37
2016 Budget.	39
Nominating Committee	41

APPENDICES

i) Constitution of the Diocesan Synod of Fredericton (s.4).	A-1
ii) Policy B-2 Responsibilities of a Member of Synod.	A-2
iii) Christ Church Cathedral Fredericton By-laws (January 2015).	A-3

The Five Marks of Mission

The Five Marks of Mission are an important statement on mission which expresses the Anglican Communion's common commitment to, and understanding of, God's holistic/integral mission.

- To **proclaim the Good News** of the Kingdom
- To **teach, baptise and nurture** new believers
- To **respond to human need** by loving service
- To **transform unjust structures** of society, to challenge violence of every kind and pursue peace and reconciliation
- To strive to **safeguard the integrity of creation**, and sustain and renew the life of the earth



**The Corporation of the Bishop and Chapter of
Christ Church Cathedral, Fredericton NB
as at 31 December 2015**

The Rt. Rev'd David J. Edwards, Bishop of Fredericton
The Very Rev'd Geoffrey Hall, Dean of Fredericton

Bishop and Chapter

The Rt. Rev'd David J. Edwards (Bishop)	The Very Rev'd Geoffrey Hall (Dean)
Vacant (Canon)	The Ven. Patricia Drummond (Archdeacon of Fredericton)
Mr. James Morell (C1-1), Lay Chair	Ms. Martha Jo Hoyt (B1-3), Treasurer
Mr. Robert Garland (C2-1)	Buildings and Property
Dr. Keith Radford (C1-3)	Worship
Mr. Eric Hadley (C1-3)	Mission/Outreach
Ms. Gretta Wells, Secretary (C1-3)	Christian Formation
Ms. Catherine Schmidt (C1-2), Vice-Chair	Health and Pastoral Care
Ms. Dianne Wilkins (C1-2)	Administration and Finance
Mrs. Kathryn McBride (B1-2)	Social and Hospitality
Mrs. Gail MacGillivray (C1-1).....	Communications

B-Bishop appointed / C-Cathedral elected / (Term of 2 - Year of 3)

Delegates to Synod

Dr. Christopher Stevenson
Mr. James Morell
Mrs. Lois Baker

Substitute Delegates to Synod

Ms. Sula Chalifour
Dr. Richard Tervo
Dr. Nicholas Tracy

Notice

The Congregational Annual Meeting of Christ Church Cathedral, Fredericton NB, will be held at the Cathedral Memorial Hall on Sunday, February 21, 2016 at 2:00 p.m.

All members of the Cathedral are urged to be present at the meeting.

Nominations for Bishop and Chapter and Lay Delegates to Synod with the nominee not present need to have gained their consent.

Please bring this report with you to the meeting.

Agenda

1. Open and Prayer
2. Approval of Minutes February 22, 2015 Congregational Annual Meeting
3. Presentation and reception of reports
4. 2015 Financial Statements and report
5. Presentation of the 2016 Budget
6. Elections:
 Bishop and Chapter
 Lay Delegates and Substitutes to Synod
7. Adjournment and close

Draft Minutes of the Annual Meeting February 22, 2015

The Annual Meeting was called to order at 2 p.m. on Sunday afternoon, with prayer offered by the Dean, The Very Rev'd Geoffrey Hall.

In attendance: Dean Geoffrey Hall, Tom Fetter, Isabel Cutler, Nathan Cutler, Bob Garland, David Garland, Charles Davies, Winnie Hoyt, Mabel Doak, Dianne Wilkins, The Venerable Patricia Drummond, Paul M. Macdonald, Cheryl Jacobs, Peter Jacobs, Gary Barfitt, Joanne Barfitt, Ken and Carolyn Howlett, Gwen Davies, The Rev. Elaine Lucas, Gail Legresley-MacGillivray, Gretta Wells, Martha Jo Hoyt, Lois Baker, Jane Carr, Donna Crowe, Diane Radford, Keith Radford, David Crowe, Ruth Gorlick, Doris Norman, Kaye Small, Joan Gunter, Carol Brander, Willis Noble, Ann Deveau, Doug Milander, Penny Ericson, Marilyn Lewell, Ron Stevens, Jan Bonga, Rita Cyr-Bonga, Catherine Schmidt, Jim Morell, Chris Stevenson, Diane Stevenson, Kathleen Snow, Diane Nash, Doug Wright.

Tom Fetter, Lay Chair of Bishop and Chapter, introduced the recently revised and adopted Cathedral by-laws to those in attendance. As a result, the new by-laws call for the Dean to chair all annual meetings. The meeting proceeded with Dean Hall in the chair.

Correspondence: Dean Geoffrey Hall had a letter of greeting from our previous Dean, the Rev. Keith Joyce, read to the meeting at large by Gretta Wells.

Minutes from the 2014 Annual Meeting: The first order of business was to accept the Minutes of the 2014 annual meeting. **Moved by Carol Brander, seconded by Marilyn Lewell, that the Minutes be accepted. Carried.**

Old Business: A review of the designated funds was presented. Jim Morell commented on the aspect of the use of trust funds. Tom Fetter explained that thought no formal restructuring has been done, it is felt that this issue needs to be addressed in 2015.

Presentation of Reports:

Dean Hall asked if there are any questions on the Dean's report. There were none. Tom Fetter next led everyone through the remaining reports. He noted to all, that Bishop and Chapter has implemented a system of committees, whereby members of Bishop and Chapter chair the various committee groups, as a way of keeping communication lines open and streamlining reporting on all the various activities and groups that make up our Cathedral life. The committees represent an umbrella of various groups that were prioritized by the congregational meetings held this past year.

The various committee chairs were introduced to the meeting, as follows: Administration: Diane Wilkins, Buildings and Property: Bob Garland, Worship: Keith Radford, Mission/Outreach: Eric Hadley, Pastoral Care/Health: Catherine Schmidt, Christian Formation: Gretta Wells. Communications: Gail MacGillivray. A vacancy remains for Social/Hospitality committee.

Committee breakdown by functions/activities:

Administration: Human Resources, Finance, Priorities and Reporting, Cathedral Office Volunteers and Envelope Secretary/Counters.

Buildings and Property: The Guild of St. Joseph and Property Committee.

Worship: Choirs and Musicians, Servers, Sanctuary Guild, Readers, Prayer Leaders and LEMs, bell ringers, Verger and ushers.

Mission/Outreach: ACW, Monday Morning Group, Community Kitchen, Missions Committee, Belize mission, Outreach committee.

Pastoral Care/Health: Pastoral Care Volunteers, Prayer Shawl Knitters, prayer chain, Helping Hands Volunteers, Quilters group, Sewing group, Parish Nurse, Blood Pressure volunteers, Health ministry team and Cathedral Visitors to shut-ins.

Christian Formation: Sunday School/Nursery, Young Adults group, Confirmation Classes, Baptism, Mothers' Union, prayer/Bible study groups.

Communications: Website, emailing, Sunday bulletins, Newsletters, Announcements, Congregational List, Cathedral Matters, Every Member Visitation.

Social/Hospitality Committee: Harvest Supper, Pancake Supper, Cathedral Breakfasts, Coffee Volunteers (incl. 11:45), Clatter Chatter, Afternoon Tea, Kitchen Committee, Friendship Guild.

Question arose as follows:

How will the Bishop and Chapter Chair interact with committees that are already functioning well?
Response was that these committees will now have more direct communication with Bishop and Chapter than previously.

Why is ACW not included under the Christian Formation Committee? Response: ACW's main function is mission.

Will the committees coordinated presently by the Health Ministry now go to a separate committee?
Response was their function will be reported through the Parish Nursing Committee.

Cathedral Pewtersmiths: Charles Davies presented an update on the Cathedral Pewtersmiths operation, which has been advertised for sale – all equipment and training included, the operation is to be moved off-site with an independent buyer. Charles presented a brief history of the operation, in that it was originally set up and operated by Cathedral members who were trained in the creation of pewter by the late Dr. Ivan Crowell. The basic set up was funded by the late Canon Hubert Drillen with his personal donation. The goal was to raise, as a pewtersmith group, \$10,000 toward the Cathedral Restoration Fund. Over the years the group sold pieces at various fundraisers and craft shows, and in the end this group has contributed more than \$100,000 to the restoration fund in all. This project has indeed been blessed by our Lord. The operation has been sold, and will continue privately. Orders can be made through the church office and they will be forwarded on.

Treasurer's Report: The report was circulated to all, with an additional statement regarding designated funds. Treasurer Martha Jo Hoyt explained that our income and expenditures were approximately equal during the year 2014, but not as a result of increased givings. In fact, 2014 givings were less than in 2013 by approximately \$1,000. Interest from designated funds had to be used in the Operations budget for 2014 in order to break even, unfortunately.

Shared (Diocesan) Ministry Budget: A new parish assessment formula has been put in place at the diocesan level and, based on an analysis of the past three years (2010 – 2013), the Cathedral share has increased somewhat.

In regard to the parish assessment – If we have outstanding and/or unusual costs (Re Hall, etc.) we can apply for a re-assessment in light of outstanding expenses. There are provisions for this, but at this point we are not sure that we would do this.

Joint Properties Repayment: The Cathedral's share of expenses to date, incurred in connection with the proposed Memorial Hall renovation project by the Joint Committee, was \$22,000, and this payment has been made.

Hall Assessment – This includes the building status, maintenance, needs and any environmental savings. A Hazmat study was completed for the Hall in 2014, and this has been rolled into the Joint Committee costs, which have been paid as mentioned.

Properties Expenditures: These expenditures represent 28% of the budget. Heating costs figure as the greatest cost, and they increased dramatically over the past year, due to the major price increase for natural gas.

Youth Director: We were obliged to terminate this position due to severe budget restrictions. Full payment was made to the youth director, but she responded by returning our cheque, stating that she did not want to add to our budget difficulties.

Designated funds:

Restoration Fund: Can be used exclusively for the Cathedral, restoring/keeping it in its given historical form.

Endowment Fund: No interest paid this year due to extremely low interest rates.

Motion to adopt the Committee Reports as presented. Moved by Tom Fetter, seconded by Penny Ericson. Carried.

2015 budget: Current givings/envelope offerings are an issue for our congregation. For 2015, one of the most significant concerns is the trend toward increased giving to designated funds at the expense of giving toward the general costs of operating our church. This makes creating the budget challenging.

Offerings – a four per cent increase has been estimated for 2015. This said, the history of this congregation is usually an average of 2.5% increase each year. Out of necessity, 100% of interest income will have to be used in the budget to break even.

The Health Ministry budget is totally funded through designated funds.

The Outreach Ministry is mainly funded through designated funds as well.

Shared Ministry costs: \$93,000.

Joint Properties costs: \$11,000 (second instalment payment plus Hazmat expenses).

Green Matters costs: \$500.

Deanery: A decision has to be made in 2015, as to what will be done with this property.

Audit-Like Independent Review of Cathedral finances will be an extra expense, but it is highly recommended, as nothing of this sort has been done for a number of years.

Clergy and lay employees: Clergy was recommended an incremental increase in accordance with Diocesan standards. A 3% increase was recommended for lay staff.

A motion to adopt the budget as presented was moved by Tom Fetter, seconded by Chris Stevenson. Carried.

Outreach Committee: Penny Ericson spoke on behalf of the Outreach Committee that the committee is grateful for the support of the congregation. They received two gifts of \$10,000 over two years, from an individual who is not a congregational member. The New Maryland church is also providing some funding. She expressed sincere thanks to the Cathedral congregation for their most generous support in providing food and used clothing. She noted that financial funding would always be very appreciated.

Report of the Nomination Committee: Tom Fetter distributed a list of nominees for Bishop and Chapter and for delegates to Synod. In keeping with the new by-laws, those elected at the February annual meeting will begin their service on March 1 of the following month. This allows for a smooth transition so that members finishing their term will not leave until July 1, while allowing new members to become familiar with the business of Bishop and Chapter.

Tom announced that the Bishop has appointed Kathy McBride to Bishop and Chapter.

Tom asked for any further nominations for Bishop and Chapter. **Carol Brander moved that nominations cease. Carried.**

Nominated to Bishop and Chapter, Buildings and Property: Bob Garland. **Tom Fetter moved that nominations cease. Carried.**

Nominated Bishop and Chapter Lay Chair: Jim Morell. **Doris Norman moved nominations cease. Carried.**

Delegates to Synod: Tom announced that an election shall be held this afternoon, to elect three to Synod. The remaining three names/persons will serve as substitutes. Volunteer scrutineers were nominated: Tom Fetter and Martha Jo Hoyt. **Diane Wilkins moved that both persons be elected scrutinizers.** Tom asked for any further nominations. **Anne Deveau moved that nominations cease. Carried.**

Kathleen Snow moved that we wait for the results to be announced this coming week. **Action: Gwen Davies suggested that the results be issued in next Sunday's bulletin. This was agreed by all.**

Greetings from the Annual Meeting: **Action: Lois Baker asked that we send greetings from this annual meeting to Most Rev. and Mrs. Harold Nutter. Agreed.**

Cathedral Green Parking: Chris Stevenson noted that a lot of snow has been removed from the Cathedral Green to allow parking area, and that he heartily supports that. It was, however, noted that by removing the snow from the Green area, it can kill the grass. **Action: This advisement will be forwarded to the proper committee for consideration.**

Chris Stevenson also asked that the wooden step covers for the Cathedral Hall steps not be put down, as they tend to be more dangerous than the stone. **Agreed.**

The meeting then closed with prayer at 4:45 p.m.

Respectfully submitted,
Gretta Wells

Report of the Dean of Fredericton

I continue to work in the ministry of priest at Christ Church Cathedral with a significant sense of thanksgiving. The role of Dean is demanding. Being the one stipendiary cleric in a congregation of our size, is no lunch break. It is still, however, enough of a change for me after over a decade in diocesan administration that I'm enjoying it all. As I continually hope others do, I recognize often that I am but one person and continue to feel fortunate for the number of individuals committed and engaged in various ministries that contribute to making it work. Assistance with pastoral care, liturgical assistance from honorary assistant clergy, administrative work by Bishop and Chapter and not least of all the Chair, Fran in the office, David as interim sexton, our Director of Music and choirs, the Parish Nurse and Health Ministry Team, our Verger, all have been integral to making ministry happen during 2015. And while its important to recognize those who receive compensation for their work, those many who give freely of their time and effort, too many to mention, are perhaps most to be recognized.

While reporting to an annual meeting is an important way of creating a snapshot in time, I like most reporters, have looked at last year's report in an attempt to bring an element of consistency to the story being told. In my case, what I found was more than slightly amusing. The report I prepared last year is probably the report I would make this year! That's not surprising since the Church as a corporate organism – the Body of Christ – moves slowly. Changes are too often almost undetectable save to the trained eye or to one close to the action. We are the way we are and inertia alone, as simple laws of physics affirm, keep us travelling mostly in the same direction. My question from a theological standpoint however is this: Is it the direction God would have us travel?

So while it would be of interest to at least some of us to hear a completely new take on where we've been and where the Spirit may be suggesting we should be going, I think rather that some repeat of those now year old reflections expressed in a slightly different way will be closer to what is appropriate, at least from my standpoint. For those who missed it last year, it will be new. (Read 2015 for a different translation.) For those who didn't, perhaps we could take steps again this year to further deepen our prayerful understanding of the issues I hope I'll raise with at least some success.

Some of the most significant challenges with which we were presented this past year:

- The announcement of the retirement of Isabel Cutler as Parish Nurse;
- The resignation of our Director of Music, Dr. Willis Noble;
- The continuing of illness leave of our Sexton, Kevin Hayward
- Building health and safety issues with Cathedral Memorial Hall
- The need for planning for development of facilities to support Cathedral ministry into the future
- The need for a strategic plan for longer-term maintenance of the Cathedral proper

At least some of our accomplishments in 2015:

- Generous grant from the Diocese of Fredericton to assist with some of the Memorial Hall issues after the dissolution of the joint project planned
- Health and safety issues addressed at Cathedral Memorial Hall, including a new roof
- Continuation of Spaghetti Tuesdays, our effort to reach out to young adults
- Children and Communion programme executed with 10 children making first communion
- continued progress in establishing Bishop and Chapter working committees and encouraging their function

- improvements in communication with monthly Chapter News and new web site launch in December 2015. The web site is a work in progress but now on a framework upon which we can expand and tweak to our future needs
- in December the schedule changed slightly with the Sunday School joining 10:00 a.m. Sunday worship at the Offertory instead of the beginning and leaving before the Gospel
- questionnaire regarding the 2016 budget created a channel for feedback and suggestion in the difficult task of stewarding our resources
- the Dean is an attending member of Diocesan Council, Diocesan Executive Committee, Diocesan Finance Committee, Diocesan Synod Planning, Diocesan Stewardship Team, Diocesan Creative Matters Working Group, Clericus of the Deaneries of Fredericton and York, Commissary for the Bishop of Fredericton and the Bishop and Chapter and its committees and the Board of the Atlantic School of Theology Integrated Alumni Association.
- 52 weeks of worship, 176 sermons preached, seasonal festivals celebrated, liturgical hosting of diocesan events, 21 monthly special care facility communions, home communions on request, hospital visitations
- 68 home visitations

Where to from here?

Although we may wish or want, the spirit being willing, the flesh will be weak. We simply cannot do everything. There is absolutely no shortage of good ideas. (That's an original quote.) We have a very diverse congregation and a wide range of possible priorities. As Bishop Ed Salmon said to us during a diocesan stewardship conference, "We need to plough the good fields first." We need to maintain what we do best and continue to do it with that same excellence in mind. I'm one person with but one opinion, but in my role it may be important for all to be aware of my priority list. The non-negotiables, in no particular order: worship (prayer); care of those in need (reaching out); communication (proclamation); formation (modelling faith); stewardship (good management).

There is much we do well. I'll address what appears to me to require more concentrated focus:

Christian Formation

Who we are is our first most valuable resource. Tertullian (155-240 AD), one of the early church fathers, once said in a sermon, "Christians are made, not born. Christianity does not come naturally. Christians do not come to the church through birth, you get Christians out of the baptismal font." This faith is not primarily a matter of digging down deep within yourself, thinking it through, closing your eyes and trying real hard to believe. This faith is something that is told to you, given to you, lived before you, a gift.

For those of us who somehow hear the word "formation" translated as "Christian Education" that's not what this is about. Formation is a life-long, intergenerational process and extends far deeper than our learning more about being a Christian. The day the Church decided that sending the children downstairs (or across the street) during worship to learn what they need to know to be Christian was a sad day indeed. We are only now, in our own day, seeing the results of that fateful approach.

I don't suggest an about face is possible, but I do intend to continue a constant pressure on our rudder as a course correction for the Cathedral community. Our very future depends on it. Actually, our present also depends on it. What this means is that we all need to see a role in forming, molding, shaping one another in the faith. Most importantly, we need to respond to opportunities to model that faith for others. Sunday morning is important for our own individual

faith, but as long as its all about Sunday morning, we'll not be attending to the critical priority of building the Body of Christ. Some specific programming that will continue to help us do that include an emphasis on: Baptism Preparation, First Communion Preparation, Confirmation Preparation, Charis groups, various outreach initiatives and I'm sure many others will arise if we are attentive to the need. Specifically, a mentor model will be employed whenever possible. The Committee on Christian Formation, while not necessarily any more important than the others, I believe carries an absolutely critical mandate for us.

Christian Stewardship

Many of us hear the word "stewardship" and sadly immediately think only of what pertains to Sunday monetary giving to the Church. Its one of the least understood of all the churchy words we use. If it weren't so firmly biblical, or if another could replace it in meaning and comprehensiveness, we might well use another. Its those of us who find our financial giving to the church a challenge that least understand what stewardship is about. There are those of us who know what we don't know; those who don't know what we know; but most destructively those of us who don't know what we don't know. Stewardship is not the church trying to get us to give up what is ours. Stewardship is about us finding the joy in using what God has given to our own greater satisfaction and the greater satisfaction of God. (Another original quote.) Frankly, most who discount proportional giving as something that "does not work for them" have never tried it. We all believe we are the special case. None of us are that special.

Needless to say, even in light of fairly regular and consistent advice to the contrary, we'll continue to keep stewardship before us as a learning edge, not in an attempt to make those among us most challenged in this area uncomfortable, but to continue to invite us all to take steps in faith that will always assure surprising results.

Christian Mission - continuing to focus outward

While a certain amount of our energy needs to be spent on things internal, reaching outside of ourselves is the only activity that will bring true regeneration and life. That's entirely counter intuitive and flies in the face of the common survivalist/scarcity mentality taught by our secular culture. That mentality is not misguided because its secular, its wrong because the Church is different. Afterall, isn't that why we are Christians? Theologian Dietrich Bonhoeffer said that "the church can only call itself the church if its focus is outward, not inward." If our reason for being is not something besides self-preservation, we have little reason. Worship is not a show. Sermons are not self help lectures. Our buildings, beautiful as they may be, are "facilities" and they need to facilitate. Said yet another way by Archbishop of Canterbury William Temple: "The Church is the only organisation that does not exist for itself, but for those who live outside of it."

Each time we step outside of the tighter Cathedral community circle, we venture into the world God has made. We become the Church scattered. Our task there is to proclaim what we have heard, seen and experienced when we were last the Church gathered. Not the sermon, but maybe the sermon. Not the scripture, but maybe the scripture. Not the announcements, but maybe the announcements. More to the point, to proclaim the Good News that is ours because we are part of a family called together by the Divine. What does our connection to and membership in the Church communicate at the deepest level? Anglicans characteristically don't think much about that. But its time we did. That may mean issuing an invitation to worship but more importantly it will be an invitation to God. It may mean a visit to the hospital or helping at Monday Outreach, or the Community Kitchen. Or it may be the simple conversation with someone you thought you knew well. Faith on the inside is the simple part. Faith on the outside more the challenge – its not about us at all.

Conclusion

Thank you for the opportunity to serve. Forgive me for the times I misstep or express myself in ways too easily misinterpreted. With all of the talking I do in the run of a week, I'll without doubt stumble from time to time, issuing offense when the intention was challenge. With my attempt to maintain a discipline of prayer and study of scripture, at times I hear God saying something to us that we all may not. Pray for me that I will find ways to best steward my limited time, energy and resources to best fulfill what God would have me do on your behalf. My prayer for you will be likewise and that he will richly bless as we stumble together into the plan he has for us.

Respectfully submitted,
Geoffrey Hall, Dean of Fredericton

From the Registers

The Diocesan Statistical Return for the year 2015 was submitted early in January. The following is a summary.

Population

Households	
Families.....	258
Individuals.....	171
Membership	
Children.....	154
Adults.....	695
Other	
Confirmed persons	450
Communicants. . .	350
Identifiable givers.	351

Groups and Roles

Church School	
Schools.....	1
Teachers.	4
Students.	12
Attendance.....	8
Groups	
Men's Groups.....	1
Membership.....	21
Women's Groups. . .	4
Membership.....	40
Youth Groups.....	1
Membership.....	8
Choirs.....	3
Membership.....	48
Other Groups.....	5
Membership.....	20

Worship

Holy Eucharist	
Inside.....	223
Outside.....	19
On Sundays.	147
On Weekdays.....	76
Admin of Reserved.	14
Other.....	35
Total Services	
On Sundays.	160
On Weekdays.....	122

Individuals

Making Communion	
At Easter.	358
By Reserved.....	21
Yearly Totals	
Normal Sunday...	200
Easter.....	405
Pentecost.	210
2 nd in September.	340
Christmas.	677
Buried.	07
Baptized.	06
Marriages.	03
First Communions..	10
Confirmations.....	02
Received.	0
Grand Totals	
On Sundays. . . .	11331
On Weekdays....	3491

Holy Baptism

Chloe Lee Kalon Cutler
Stella Rae Butts
Violet Mary Palmer Rogers
Sophie Frederique de Passillé
Gabriel Thomas Parsons
Isaac Alexander Rozell

Confirmation

Norma Jean Belyea
Jason Parsons

First Communion

Ava Christie
Tharen Dueck
Maxwell Hall
Sophia Pacione
Gabriel Parsons
Olivia Rogers
Benjamin Rutter
Lauren Sherstenka
Drew Sherstenka
Iris Wolfe

Burials

Marian Gollings
 James Caravan
 Mavis Hovey
 Marjorie Hawkes
 Mary Pacey
 Marion Edwards
 Keith Morehouse
 Eileen Beatteay

Marriage

Adrien Michaud and Ashley Ferguson
 Daniel Sharpe and Naomi Osborne
 Michael Pacey and Karen Estabrooks

What God has joined together, let no one put asunder.

Rest eternal grant unto them, O Lord, and let light perpetual shine upon them.

Report of Bishop and Chapter

2015 was both a busy and a productive year for Bishop and Chapter. As a result of Bishop's appointments and elections at the annual meeting of February 2016 membership for this year has included Bishop David Edwards (chair), Dean Geoffrey Hall, Archdeacon Pat Drummond, Jim Morell (lay chair), Catherine Schmidt (lay vice chair and health/pastoral care), Gretta Wells (secretary and chair of Christian formation), Martha Jo Hoyt (treasurer), Bob Garland (buildings and properties), Eric Hadley (mission and outreach), Dianne Wilkins (finance and administration), Gail MacGillivray (communications), Kathy McBride (social and hospitality) and Keith Radford (worship). Bishop and Chapter met a total of 12 times in 2015, often for 3+ hours.

Noteworthy is the fact that our committee system is slowly but surely becoming more effective. Lay members of the Chapter are responsible for eight different committees, each of which – in turn – are the Chapter's link with the many programs, services and groups within our very active congregation. As a result of this new 'system' communication has improved markedly; those involved in our many committees and groups are working more closely with one another; and every group has a Chapter member who is their spokesperson at Chapter meetings.

All of our meetings begin with a 'faith conversation' led by Dean Geoffrey, followed by a prayer for God's guidance as we serve his purposes in his church. Even though we often deal with matters of organizational or financial importance, we feel guided by the Holy Spirit and we often position these issues and discussions in a faith-based context.

Many of our discussions and our decisions are heavily influenced by our financial situation. Individual members of our congregation and those who speak on behalf of various ministries, groups and committees, often present good reasons why we should increase our budgets for certain things. It is very rare that Chapter members would disagree. The reason we can't always do this is simple: offerings account for approx. 85% of our annual income, and we have precious little flexibility in budgeting/spending decisions. If there is a desire on the part of the congregation to spend more money in certain areas we will either have to make significant changes in existing budgets or increase our offerings.

Among the highlights of subjects/topics discussed by the Chapter in 2015 were these (in no particular order):

- We received a comprehensive report from local architectural firm Heritage Standing on the condition of the Cathedral, including a prioritized list of repairs that are or will be needed; and approved the idea of forming of a joint (Diocese/Cathedral) long term maintenance and management committee.
- Following the diocese's withdrawal of support for a shared space and shared ministry plan centred in Memorial Hall, we were pleased to accept the Bishop's/Diocesan Council's offer of a \$250,000 grant for much-needed repairs to Memorial Hall. Those funds have since been used to replace a badly deteriorated roof and remediate several health/safety situations (eg pewtersmith's room and the downstairs washroom).
- We were also pleased that the Bishop and diocesan treasurer have agreed to provide us with bookkeeping services for a very economical annual fee.
- We received the resignations of our organist/choir director, Willis Noble (effective March 31, 2016) and our parish nurse, Isabel Cutler (effective December 31, 2015) and named two committees to begin replacement processes. Kevin Hayward, our sexton, remains on long-term disability leave.
- We have taken several steps to improve communication within the congregation: the communications committee has developed a new and exciting website which contains 'everything you need to know about the Cathedral'; Bishop and Chapter News is provided monthly; financial updates are included in the weekly worship bulletins; and announcements of importance are made prior to all services.
- An evening with our Bishop was held in the Cathedral in October, the purpose of which was to listen to Bishop David's vision and ideas for the Cathedral structure in the context of its role as the mother church of the diocese and its role in the community of Fredericton. As a result of the positive feedback he received a joint committee will soon be formed to explore a number of those new ideas.
- The Dean, with support from the Christian Formation Committee, has introduced new models for preparing children and/or their parents for baptism and confirmation, and for children making their first communion.
- A much-improved sound system has been installed in the Cathedral under the auspices of the buildings/property and worship committees, and with the funds raised by the 'Saturday morning Cathedral Breakfast' group, to whom we are most grateful
- We have remained active, thanks to our many leaders and volunteers, in providing a much-needed support of local people in need, and in supporting church missions abroad. Noteworthy in 2015 was a decision – based on a variety of factors – to postpone until 2017 our fifth congregational mission trip to Belize. Nevertheless our financial support for St Hilda's School, its students and its graduates is being maintained thanks to the generosity of individual congregation members.
- We formally agreed, with the Bishop, to hand over The Medley Library to the University of New Brunswick for safekeeping
- Under the auspices of the buildings/property committee our phone system has been integrated and simplified, at a significant cost-saving to our congregation.
- We have formally supported the concept of a Greater Chapter (Archdeaconry of Fredericton) effort to support refugees. The details of how and when we will become involved are being worked on by our representatives on a joint steering committee.

Respectfully submitted,
Jim Morell, Chair

BUILDINGS AND PROPERTY

- Memorial Hall roof was replaced in July/August by Atlantic Roofers at an approximate cost of \$158,000
- Cathedral Steeple: Damage was noted to the copper shingles and the release of paper sheathing on the South East face of the steeple. A subsequent investigation by Atlantic Roofers has shown that the nails holding the shingles had backed out. This will require removal and re-installation of the shingles. An estimate of the cost was not known at the time of writing this report. Our insurer has been notified of a pending claim.
- Snow removal contract was renewed with Garden's Edge
- Memorial Hall lift is not working. Repair cost is \$2300. This expense was deferred pending the decision on the Memorial Hall refurbishment.
- Cathedral furnace reliability problem was addressed by replacing a faulty component in the controls system.
- Arc Geobac was hired to remove hazardous materials from the Memorial Hall, namely asbestos and heavy metals from the former Pewtersmiths shop.
- A green audit of the Cathedral was undertaken by Greening Sacred spaces group. Several of the recommendations were acted upon, namely the replacement of the incandescent lights with LED's and continuously running the ceiling fans.
- Memorial Hall communications costs were reduced by bundling internet and phone services with Bell. Wireless internet was also installed at the Cathedral.
- The Cathedral sound system was upgraded.

Respectfully submitted,
Bob Garland
Chair of Buildings and Properties

Guild of St. Joseph

Membership

We have 20 full members plus 4 honorary members. As well, there are a number of other congregational members who have willingly assisted when the need arose. Their generosity has made it possible to carry out a variety of tasks that otherwise would be difficult or impossible to tackle on our own.

Business Meetings

We meet on the first Monday of each month. Meetings typically last for about an hour and are followed by a brief social period where coffee and Timbits are enjoyed.

Finances

We continue the past practice of a voluntary contribution at each meeting. These contributions cover the cost of the coffee and Timbits as well covering the costs of our guests at our social events during the year. The main fundraising activity of our guild is revenue from the annual Shrove Tuesday Pancake Supper. The net revenue from this in 2015 was \$472.45. In addition to the pancake supper, we are also fortunate to be able to access the interest from the Hoyt Bequest and these are used to cover projects from Cathedral groups who lack funds to carry out projects. Funding for the purchase of materials and supplies for projects requested by the Bishop and Chapter are provided by the Cathedral Property Committee. Similarly, project requests from Cathedral groups such as the ACW, who do have the revenue to cover projects, are charged back to them on a cost recovery basis.

Work Sessions

Work sessions are scheduled on an “as needed basis.”

Fellowship

We have 2 special social events with our spouses and special guests - the Christmas dinner in December and a barbeque in June.

Activities in the past Year

- Halloween watch
- Raked (and removed) leaves in the fall & removed fallen tree limbs (throughout the year)
- Provided set-up for special events in the Cathedral & Hall
- Set up & took down the crèche & tree at Christmas time
- Assisted with the “greening of the Cathedral” at Christmas time
- Maintained the kneelers & pews in the Cathedral
- Contributed to and installed new lights in Cathedral
- Carried out minor repairs in the Hall & major cleaning of the kitchen
- Maintained a preparedness in the event of spring flooding

Executive for 2015-2016

President: David Crowe

Treasurer: Phil Belyea

Secretary: Gary Barfitt

Chaplain: Claude Miller (The Most Rev'd.) (2)

CHRISTIAN FORMATION

It has been a busy first-year for the Christian Formation Committee. Christian formation is the process of being conformed to the image of Christ for the sake of others, inspired by the Holy Spirit, grounded in Scripture, and a faith community, we seek to address the 2nd Mark of Mission, that is, "to teach, baptize and nurture believers", in a comprehensive way for and across all age groups within and connected to our Cathedral community.

This committee currently includes representatives from Mothers' Union (including the Nursery), Sunday School, Youth Programs (including the university-age Spaghetti Tuesday Group), two Charis Groups, and of course the Baptism, Confirmation and First Communion programs. We are fortunate to benefit from participation and direction of our Dean and The Ven. Patricia Drummond. Our committee also serves as liaison with the St. Margaret's Scout Group who meet in the Cathedral Hall and the Christ Church Cathedral representative for this group is Richard Bird.

The year 2015 has seen six baptisms and two confirmations. The “Life in the Eucharist” program was implemented at the Cathedral for the first time, although the program was introduced here in the early 1980's. The program is aimed at children age seven and up, allowing them, at its completion, to fully participate in the Eucharist. The program this year saw 10 children complete the program and they now participate fully in the sacrament of Holy Communion. The Spaghetti Tuesday group continues to flourish.

I would like to thank all the group representatives who sit on our committee, Bonnie Greenwood, Cheryl Jacobs, Tom Fetter, Elizabeth Bamford, Richard Bird, The Ven. Patricia Drummond and Dean Geoffrey Hall for their work and dedication. It has been a humbling experience for me, a blessing and an honour to work with such a genuinely dedicated and God-centred group. On behalf of our committee I would also like to thank our Cathedral Secretary,

Fran Miles, who has assisted us in a variety of ways; thanks as well to parents, family members and members of the congregation of Christ Church Cathedral who have volunteered and served our various activities in such a supportive manner. God bless you, every one.

Respectfully submitted,
Gretta Wells, Chair, Christian Formation Committee

Sunday School

A children's Sunday School is offered during the 10:00 a.m. service. There are 16 young people registered with good regular attendance. After an opening worship time, the group is normally divided into two classes: one for children in grade 4 and younger and the other for those in grades 5-8.

The younger class continues to look at each Sunday's gospel lesson using the Sermons4Kids online resource. The older class spent most of the year learning about some of our spiritual 'ancestors' in the Bible and are now grappling with some big questions, like 'Who do I think Jesus is?', using a program called Grapple Jr. High.

At the beginning of Advent, we changed the timing of Sunday School such that it starts just before 10:00 and the children join the worship in the Cathedral at the offertory. This allows families to be together for the Eucharist, and for those children who participated in the Life in the Eucharist program in the fall to regularly receive it.

Thanks to the other current regular teachers Vicki Andrews and Jason Parsons and to parents who help. We would welcome more teachers as well as someone to function as a coordinator.

Respectfully submitted,
Cheryl Jacobs

Mothers' Union Cathedral Branch

The Mothers' Union is an international Christian society, currently in 83 countries, seeking to support families worldwide. Our branch was established over 25 years ago. We meet on the third Wednesday of each month at Memorial Hall at 7 pm. Currently we have 18 active members. Several of our branch members also hold office on the executive of the MU Diocesan council.

Some of the activities during 2015 included:

- As in past years, we presented a pewter ornament to all of the newly baptized.
- Childcare was provided in the Nursery during the 10 am service.
- On Mothering Sunday, members took leadership roles at the services and home-baked Simnel cake was offered to the congregation.
- Several members attended the annual Diocesan Spring Rally held in April.
- We made beeswax candles for the annual Advent Candle sale.
- The Christmas Party and Pot Luck Dinner was well attended on December 6th. We supported the Caring for Colin Campaign as our outreach project.

Many thanks to Fran Miles for her assistance throughout the year.

Respectfully submitted,
Bonnie Greenwood, Branch Leader 2014-2015 <robgre at rogers.com>

Spaghetti Tuesdays

Spaghetti Tuesdays meets weekly through the College and University academic year, providing a place for young adults (and their children) to gather in a no-strings-attached positive and welcoming community. Since getting underway in February 2015, the program has stabilized with typically 25-30 people each week joining at 6:00 for a meal in the Cathedral Hall. Some participants attend one of Fredericton's various post-secondary institutions, others are young professionals, others yet are stay-at-home parents. Some attend the Cathedral or other Anglican parishes, while others attend other denominations ... or have no religious connections. We eat our way through about 2 kilos of pasta, nearly 4 litres of sauce, and 1 ½ heads of lettuce each week!

The crux of *Spaghetti Tuesdays* is that it is a welcoming entry point. An entry point into a community which has self-selected around positive community traits, often in contrast with other communities available to people at this time in their lives. People aren't required to drink, to do specific activities, espouse specific beliefs, or construct one's identity, sexuality, relationships in particular ways. All they need to do is show up, have a meal, and take a step in building a positive network. This is a unique, risk-free place, which has formed close bonds among new friends while strengthening bonds among existing ones.

This is "mission." Particularly since the Fall, Cathedral members have stepped up to support the group. Some have come to help in the kitchen, preparing and serving the meals on Tuesday nights. Others have prepared sauce, desserts, salads for the group, dropping them off in time to be used. The impact has been subtle, but very real. Incrementally, our "eaters" have started to see that the boundaries of the community reach beyond themselves, beyond the adults who helped get the project underway. They are confronted by the fact that they're physically, tangibly supported by people they've never met, they've never spoken with, yet who care about them. The taste of what's on their plates doesn't lie. It has nudged some to re-think what the Church is about and for ... because something's missing. Nobody's hollering at them about sex or judgment, nobody's pressing for money or trying to impose social control. Instead, folks just share a meal, and in the process take some faltering attempts at taking care of each other. Without waiting to be thanked, and sometimes without even knowing who to thank. Except for God.

Perhaps not incidentally, the *Bishop's Court* community has seen a modest uptick in participation at Bible Studies, with crossover from a few among the *Spaghetti Tuesdays* crowd. Conversations 'round the Spaghetti table have turned a little more frequently of late to faith issues, to personal support. To identifying where God seemed to be this week in people's lives. We need to be cautious – the mission and mandate of *Spaghetti Tuesdays* **is not** to become a study group, or a prayer circle. It is to remain an unthreatening and risk-free entry point and shelter for people at a particularly vulnerable point in their lives – to be able to welcome new eaters, as well as the regular crowd. To model and demonstrate love to folks that we CCC members don't have some formal societal obligation or vested interest in **having** to love... and to leave a place at the Table for the Holy Spirit. Who when honestly invited ... really does bless the food to our use, and us to His service.

Respectfully submitted,
Tom Fetter

Charis Groups

A Cathedral Charis group is a small group, normally up to 12 people, which meets regularly for fellowship, bible or Christian book study, prayer and mutual support as followers of Jesus. Being part of a committed group of believers helps us to reinforce the core of what we believe so we can live it out authentically, know God better and maintain the desire and strength to serve others. A small group makes church more personal.

There are two on-going Cathedral Charis groups: one meeting weekly on Monday afternoons at the home Diane and Keith Radford and the other weekly on Wednesday evenings at the home of Cheryl and Peter Jacobs. There is limited room in each group for new members. This ministry would welcome additional group hosts and/or leaders. I also acknowledge that there are many of our congregations in similar groups not specifically Cathedral based.

Respectfully submitted
Cheryl Jacobs

COMMUNICATIONS

The Communications Committee first met just prior to the summer of 2015. Members of the Committee are as follows:

Marilyn Lewell
Kirsten McKnight
Kit Hunt
Richard Tervo
Dean Geoffrey Hall
Gail MacGillivray

In establishing the committee, an effort was made to ensure that there were members representing all three Sunday services.

A rejuvenation of the existing Christ Church Cathedral website was identified as priority number one. The new website was launched on December 24, 2015. Focus since then has been on gathering feedback, implementing changes and additions and maintenance. Going forward, the Communications Committee will work on the development and implementation of a Communications Strategy. Our goal is to ensure that congregation members are being informed in a timely manner regarding Christ Church Cathedral activities and events. Our goal is also to reach the wider community of Fredericton and to use our communications tools to help to grow our congregation.

Respectfully submitted,
Gail MacGillivray

HEALTH AND PASTORAL CARE

The Health and Pastoral Care Committee was formed this past year with the following mandate:

The Health and Pastoral Care Committee, according to the objectives of Bishop and Chapter set out in its Bylaws, will assist in organizing and managing activities and programs in the area of Health and Pastoral Care, in furtherance of Christian life among the members of the Cathedral Congregation and to advance the mission of the Church in the Diocese.

The committee seeks to address the third Mark of Mission: *To respond to human need by loving service*. It will do this by providing support and oversight to existing health, pastoral care and prayer ministries, as well as developing and promoting new ministries in this area.

The committee has representation from the Health Ministry Team, Pastoral Care Volunteers and the Prayer Chain Ministry. We met on four occasions in 2015.

Priorities for 2015/16 were determined and include 1) working toward succession of the Parish Nurse following Isabel's retirement, 2) developing a structure to expand opportunities for home communion and 3) disseminating training about Elder Abuse received by two Health Ministry Team members.

Respectfully submitted,
Catherine Schmidt, Chair

Health/Parish Nursing

This is my final report as Parish Nurse for Christ Church Cathedral, as I retire. As I write this, in early January 2016 we are unsure whether these ministries will continue as we await B&C's decision regarding funding for another Parish Nurse. It is unfortunate that money is the issue when we have congregational member who has undertaken the Parish Nursing training and feels she has a vocation to this ministry here. I have been blessed since 2003 when we first looked at setting up a Health Ministry, which subsequently developed into a Parish Nursing ministry to feel that it has been built on and guided by the Rock that is Jesus Christ. As always when that happens it has moved forward easily with the support of the Deans and Bishop and Chapter over the years, expanded and reached many of our congregation members who have received our care and support in countless ways or have been willing to get involved, hands on to provide the circle of care not only for our congregation but to the wider community.

What has been exciting especially in this last year or so are the growing partnerships between our church community via the Parish Nursing ministry and the health care and governmental agencies as they recognise our contribution in supporting their work to the wider community. Partnerships have evolved especially with the downtown clinic not only providing nursing students to the Monday morning outreach activities but also providing space and support for prenatal classes, a breastfeeding support group and hopefully for the future providing space for social workers and counsellors to meet with clients when it is an appropriate venue. As you are aware of the demographics of an aging population this ministry becomes more important in supporting those who cannot always know how to access the services they require or need the additional support to remain at home or make a smooth transition to other types of care. Our team with myself as coordinator has supported many people, with advocacy, referral, daily support at critical times, walking alongside, providing a circle of care; this without providing what the Health Care System already provides. We have also worked with other Cathedral Ministries to support their programming.

Our regular Health Ministry programming continued with the support of the Parish Nursing Team and large number of Cathedral volunteers. As always I recognise this is a team ministry and with the support of the Health Ministry Team who meeting quarterly provide the wisdom guidance and direction for the ministries. Team members are myself, The Dean, Wendy Brien, Erica Frecker, Carol Hynes, Marilyn Lewell, Michele Le Blanc, Mike Melvin, Kathleen Snow and Barbara Toole. Thank you to each one for your immense support.

Alongside myself on a day to day basis is the Parish Nursing Team: Michele le Blanc coordinating the Cathedral Visitors, Carol Hynes coordinating Helping Hands, Wendy Brien and Marilyn Lewell who run the Prayer Shawl Ministry, plus Kathleen Snow and Rosalie Carr assisting with the Blood Pressure clinic. Andrew Cutler has run the Fit Club weekly and we all with other volunteers put in hours providing these and other programmes, such as the Afternoon tea. In the spring I ran a “Guided Autobiography” four week session which everyone enjoyed as we got to know each other.

A personal huge thank you to all of you we could not have had a ministry without all your hard work and your absolute support and care of me too!

Thank you to the staff of the Cathedral especially Fran ,always willing to listen and help, to Kevin then David for making life easier, for Hank and Willis for their support and feeling of camaraderie and last but not least the Dean who has supported our ministry, quietly but with strength and wisdom.

What is not quite so well known is the Parish Nursing ministry itself that requires the professional practice of a Registered Nurse which is confidential. The Parish Nursing team who support me have put in hundreds of hours each, but to give you an example as I have to keep professional records in 2015, I had 380 client contacts (this would not include a brief conversation with an individual over a health issue but more of an ongoing dialogue). I made 102 home or hospital visits, 167 phone visits .We held 78 health promotion events (Health ministry programming such as BP clinics, Fit Club). We made contact with 830 people through these events. I attended 125 meetings-(church and community). I worked 773 hours usually spread over every day of the week. I also liaison with other Parish Nurses and churches in the province and beyond both individually and through the NBPNM, CAPNM and in other provinces who needed support in starting up their ministries. This year I was “on call ‘ with St Margaret’s Anglican church who did had a Health Ministry but not a Parish Nurse. One of the ways to provide ministry among churches is to share a Parish Nurse- what a way to come together, but time will tell for such a ministry!

I end by thanking each one of you. As a church we are blessed with a beautiful building built to the Glory of Christ the King and you the church have supported the Health and Parish Nursing Ministry over all these years with your love and care not only for those who have been in a critical time but also to myself and the other team members. It has been a joyful, fulfilling and very blessed time to share in God’s work together over these past 13yrs.

Jesus said in John 10:10 “I came that they may have life, and have it abundantly” Such rich words of comfort and care; we put into His hands if this ministry can continue to be part of that abundance.

God Bless you and thank you.
Respectfully submitted,
Isabel Cutler

Pastoral Care

Currently, we have 11 members in our Pastoral and Spiritual Care Committee.

We are each on duty for one week reporting to the Dean, notifying him immediately if we feel a visit is needed. We report information to the next person on duty regarding who was visited in hospital and if we expect them to be still in the following week.

Respectfully submitted,
Lois Baker, Chair

Cathedral Prayer Chain

The Cathedral Prayer Chain continues its intercessory prayer ministry at a brisk pace. In 2015 we received 59 requests for prayer and numerous updates on those already in our prayers. These updates are very important as they sometimes change the nature of our intercession and also let us know the next direction to take. We have 10 members who are committed to offering prayer for immediate needs and concerns of our congregation members and/or for others who are requesting our prayer intervention. Prayer for each request is usually continued on a daily basis for two weeks, unless otherwise indicated. During this past year we have changed our member communications from the telephone to contacts by email, which makes our connections so much quicker and easier, with no wait times to catch people by phone. The prayer chain members are deeply committed to a belief in the words of Jesus: "Ask and you will receive, that your joy may be full." (John 16:24).

Acting Prayer Chain Co-ordinator
Carolyn Howlett

MISSION AND OUTREACH

Missions Committee

The committee's mission statement is *Serving God in mission, sharing Jesus with the world*. Our goals are to raise **awareness** about mission work, prayerfully and financially **support** missionary efforts, and encourage **action** by the congregation. During 2015, with the support of the dean, we organized activities related to those goals. Examples follow:

Awareness

- promoted the annual Atlantic missions conference, Jesus to the Nations, in Halifax in March as well as Urbana, the world student mission conference, held triennially in St. Louis, USA, in December
- invited the Rev. Kara Thompson Mejia to speak to the congregation April 19th about her ministry on Roatan Island, Honduras, and met with her afterwards
- invited Canon Caleb Twinamatsiko and his wife Hope from Bishop McAllister College in Uganda to speak to the congregation Sept. 6th and met with them afterwards
- reported on the progress of high school students being sponsored at \$750 apiece in Belize (two graduated in 2015; others due to graduate in 2017, 2018 and 2019)
- placed emphasis on the important work of the Primate's World Relief and Development Fund, especially Syrian relief efforts, but were unable to recruit a new representative from the cathedral dedicated to this cause; attempts continue
- published mission-related topics in the notices bulletin twice a month
- placed photos and information on the bulletin board at the back of the cathedral to highlight work being done by our mission partners
- contributed material for the cathedral's new web site and Facebook page

- learned more about the ACW's support of missions in Uganda by attending a Jan. 14th talk given by Rosemarie Kingston

Support (financial and prayerful)

- \$1,800 to send a university student to the Urbana missions conference
- \$1,200 to assist Canon Paul Jeffries at Bishop McAllister College in Uganda
- \$1,200 to The Rev. Kara Thompson Mejia and The Rev. Nelson Mejia for the new church they are building in Honduras
- \$400 to help students from the Inter-varsity Christian Fellowship at UNB/STU attend a conference; also provided a meal for the group at a Bible study in January
- \$200 to PWRDF for Syrian emergency relief efforts
- shared prayer requests from all of our mission partners and prayed for them often
- discussed matters related to two students currently sponsored at colleges in Belize and a recent high school graduate who wants sponsorship from our congregation
- agreed with the Belize committee's recommendation to send an additional \$200 per high school student to offset the effects of the shrinking Canadian dollar
- endorsed the Belize committee's recommendation that \$1,000 be sent to St. Hilda's Anglican School for repairs and supplies twice during 2015 and again in early 2016

Action

- invited the congregation April 26th to participate as members of a proposed fifth mission trip to Belize in 2016 and assisted with information sessions May 3rd and May 24th
- served on the steering committee for the proposed mission trip, which attracted 10 members; worked on logistics; made plans to help with the team's preparations, communications, training and fund-raising
- discussed many obstacles, including the negative impact of the worsening currency situation, and participated in the decision in late summer to postpone the mission trip until at least 2017
- responded in September to the bishop's call to action concerning the Syrian refugee crisis in which four million Syrians have been displaced; did considerable research about refugee sponsorship, its costs and challenges; learned from other denominations and the multicultural association; presented a report to Bishop and Chapter; spoke to the combined congregation Nov. 22nd to offer options; sent an online survey to the congregation and analyzed the feedback; presented to B&C Dec. 22nd and, as a result, were tasked to work with other parishes in the archdeaconry in 2016 to develop a plan for cathedral involvement in refugee sponsorship, which B&C approved in principle.

The Committee asks for the congregation's prayerful support as it undertakes these endeavours, especially the ministry of refugee sponsorship.

Members meet every other month and communicate by e-mail between meetings. Except for the secretary, they share the duties of chairmanship on a rotating basis. During 2015, members included Gregg Finley, Kurt Schmidt, Brad McKnight, Samuel Mayo, Helen Sullivan, Ann Deveau and John Dos Santos. The committee appreciated the guidance and support of Dean Geoffrey Hall and also the advice of Eric Hadley, our liaison with Bishop and Chapter.

Respectfully submitted by
Ann Deveau, Missions Committee Secretary

Outreach Committee

The Outreach Committee's mission statement is to "open our hearts to people in need." We sincerely thank the cathedral family for its prayers and financial support throughout 2015.

Here is a short summary of how you assisted us to reach beyond the cathedral walls to help people who are poor:

During the Christmas season, we:

- delivered 78 Christmas Angel gifts to the Fredericton Food Bank, representing \$2,000 worth of toys and stocking stuffers for needy children;
- received \$650 in donations and divided the money equally among the Fredericton Community Kitchen, Fredericton Homeless Shelters, and Women in Transition House Inc.;

Weekly, from September until April, on non-holiday Monday mornings, we:

- provide food, friendship and support, such as lunch vouchers and bus tickets, to an average of 60 people in need. We cut providing vouchers for food and bus tickets to one Monday beginning in September due to reduced funds.
- appreciate the many generous donations from the congregation such as sandwiches, muffins, scarves and mittens, used clothes, and small housewares;
- are grateful for the dozens of volunteers who help in the kitchen, do set-up and clean-up, and visit to chat with our guests;
offer help in other ways such as when people are moving or looking for work;
- provide an opportunity for visitors to have Bible study with Rev. Pat Drummond;
 - benefit from partnerships with the dean, the parish nurse, ACW, student nurses from UNB, local musicians, the pastor and congregation of New Maryland United Church, volunteers from St Margaret's, Partners for Youth Inc., and the City of Fredericton.

Year-round, we:

- empty the big wicker basket near the font and deliver an average of one tote box of non-perishable groceries to the Fredericton Food Bank every week;
- assist the food bank by distributing food boxes at the cathedral once a month to downtown clients;
- have 40 volunteers who take turns helping with the soup kitchen.

Committee members:

Ann Deveau, Pat Drummond, Penny Ericson, Doug Milander, Doris Norman, and Sandy Robb

Anglican Church Women

The Executive Committee of the ACW continues to support and endorse our mission: spiritual enrichment, mission in our community and abroad, fellowship in our church community.

The Committee welcomed Kathy McBride and Linda Lebens to our Executive.

The Gatherings, to which all are invited, featured the following programs:

January - RoseMarie Kingston, Diocesan President of the ACW, but for this wintery day, the visits that she has made to Bishop McAllister College were the feature of her presentation.

February - Annual General Meeting – the Very Reverend Geoffrey Hall spoke on the strength our spirit experiences from Lenten observances.

March - Beverly Morell presented on the dedicated mission at St. Hilda's School in Belize .

April - the Venerable Cathy Laskey shared her association with Newfoundland and Labrador

and the work that the Anglican Church does through the Council of the North.

May Tea - Our ACW shared program and refreshments with the residents of Farraline Home.

December - Elm City Echoes presented a lively program of Christmas music. Gifts were prepared for the Visiting Committee to distribute.

These committees were busy as well through out the year.

Social -- Hosted 2 receptions following Cathedral special services, 2 lunches, a morning coffee break, receptions for 4 funerals, and the Christmas Dinner for the Guild of St. Joseph.

Kitchen -- A Food Safety Course was conducted by a representative from NB Public Health. A session was held later with material from the National Food Safety Program. Safety information is posted and available in identified locations in the kitchen.

Missions - Our support to the Monday Morning Outreach was \$1000. Food and 'in kind' are provided the first Monday of the month by our group.

Gifts were donated at the Christmas Gathering and delivered to Grace House.

We sponsor three students at Bishop McAllister College, Uganda, from whom we receive sincere appreciation. We also contribute to Canon Paul Jeffries stipend.

Farraline Home - Support is budgeted for and donated to their roof replacement fund.

Thank you to those who attend our Gatherings; work with the Social Committee at the lunches, dinners and receptions; assist the Kitchen Committee to insure an efficient and safe 'kitchen'; respond to the needs of the Monday Morning Outreach Committee; to Dean Hall and Fran Miles for their support and co-operation. We are blessed to be a group in this Cathedral family.

Respectfully submitted,
Kaye Small, Secretary

SOCIAL AND HOSPITALITY

The Social and Hospitality Committee has endeavoured to provide various social events where members of the Cathedral as well as visitors and community members interacted and socialized with each other in Christian fellowship.

In 2015 many people gave of their time and talents to provide those opportunities so that Christ Church Cathedral was seen as a warm and welcoming place to be.

These events were:

- Coffee Volunteers-provided coffee, tea, sweets and fellowship after the 11:45 service.
- Pancake Supper - held on Shrove Tuesday, put on by The Guild of St. Joseph.
- Cathedral Breakfasts - held on the third Saturday of each month (excluding summer months). Well attended by people in the community.
- Pentecost Luncheon - was held on May 24 on the Cathedral lawn after the combined service. Was very well attended and enjoyed by all.
- Harvest Supper- was held on November 1 with approximately 130 parishioners attending. While this number was much lower than what had been anticipated the supper was much enjoyed by those who attended.
- On December 27, a reception was held after a combined Sunday Service of Lessons and Carols as a sincere token of thanks to Isabel Cutler for her dedicated and loving ministry as our Parish Nurse.

Respectfully submitted,
Kathy McBride

Cathedral Greeters'

Purpose: to greet members of the congregation, collect the offering, and assist as required at all regular and special worship services held at the Cathedral

During 2015, a total of 51 members of the congregation actively participated as Cathedral greeters. Greeters and/or teams of greeters are on duty at Sunday Services (8am, 10am, 11:45am and 4pm services) throughout the year; as well as at special services, especially during the Advent, Christmas and Easter season. The greeters perform an important supportive role and I would like to thank each of them for their dedicated service. New members of the congregation joined the group this year and additional members are needed and always welcome. I would especially like to thank those greeters who have retired this year: Percy Bamford, Florence Joy Clement, Jim & Wilma Clowater, David & Karen Finley, Mike Fleming, Monique Gignac and Roger Harley.

On behalf of the group, I would also like to thank our Verger Hank Williams for his dedicated assistance to our efforts, Peter Jacobs for provision of hearing tools and guidance on their use, and to Fran Miles and her many volunteers for the preparation of the weekly bulletins and activity brochures that we distribute each Sunday.

Respectfully submitted,
Wayne Burley, Greeter Coordinator

Cathedral Kitchen Committee

This committee meets monthly to focus on the need for a clean, safe and efficient kitchen that is monitored regularly.

A kitchen manual and checklist for users is reviewed, and concerns are addressed promptly. Some items were identified for repair, replacement (e.g., coffee percolator and refrigerator seals) or disposal. All hazardous materials are stored in locked cupboards. Signage is posted concerning the efficient operation and cleaning of the dishwasher as well as the need to date and label food put into the freezer and the refrigerator.

The committee ensures that the kitchen undergoes a thorough seasonal cleaning, including the refrigerator, stoves, ovens, freezer, vents, microwave, cupboards, drawers and windows. The work is assigned in turn to the "Holy Joes," Outreach Committee, Saturday Morning Breakfast team, and the ACW.

Members and representatives of other groups who use the kitchen attended a three-hour seminar with a provincial public health inspector to review protocols for the safe handling of food and its proper storage. Frequent users of the kitchen have been given access to educational materials from the health department.

The committee worked within its 2015 budget to purchase supplies and equipment. The chair of the committee is Lois Baker (ACW); members include David Crowe (Guild of St. Joseph); Harry Palmer (Saturday Morning Breakfast) who replaced Wayne Phillips in-year; Mary Allwood (ACW); Kathryn McBride (Bishop and Chapter's chair of social/hospitality); Ann Deveau (Outreach Committee). Participation by other user groups is welcomed.

Respectfully submitted,
Lois Baker, Chair

WORSHIP

Organist and Choir Director

It has been another wonderful year of music-making at Christ Church Cathedral. The Choirs continue their work of providing music for the liturgies. Dr. Noble continues to work closely with the Dean to develop innovative ways to engage the Choirs and the congregation in praise of God.

The Cathedral Trebles continue to make music. We sing each Sunday with the Adult Choir and we prepared a special program for the Lessons and Carols where Trebles Alumni joined us. The Trebles and the Adult Choir joined forces to present a Christmas Pageant with the Sunday School. It was a great success. They will be performing on Palm Sunday between Services with our Trebles Alumni again joining us. We are looking for more young people between the ages of 7 and 14. This is a real opportunity for children to learn the basics of music. Betty Bamford continues to act as Choir Mother and she is loved by the Trebles.

The 11:45 am Music Group also continues to celebrate music-making, with 11 singers and instrumentalists. Paul Macdonald is writing new songs for the service. The Group has introduced many new songs this past year. Catherine Macdonald does so much to organize the music.

The Choir of Christ Church Cathedral has sung much challenging music during the past year. They sing a wide variety of music and are supported by two experienced organists who accompany the Choir – Dr. Sharon Pond, Associate Organist, and Mr. Peter Waterhouse. Bobbi Milner is our extraordinary librarian. The Choir is deeply grateful for their talents. The Choir has been signing a number of Evensongs that have had special themes. This past year the Choir was joined by members of various choirs from the Archdeaconry of Fredericton. More of these Evensongs are planned for the New Year.

It has been my goal to fully engage young people within the Cathedral in praising God through music. On March 16,17 and 18, 13 young people from the Cathedral community presented Godspell.

We were very excited about the project and the people of Christ Church Cathedral fully supported and enjoyed the presentation. Chef Terry Pond directed the production. Lionel Hayter and Sharon Pond provided musical leadership and Catherine Macdonald was the accompanist. There are at present sixty-eight people within the Cathedral directly involved in the music programmes. The Summer Cathedral Music Series and the Advent Recital Series bring in more than 1500 visitors to our Cathedral each year.

Thank you to the many people who support music at Christ Church Cathedral.

Respectfully submitted,
Dr. Willis Noble, Director of Music

Sanctuary Guild

The Sanctuary Guild has been doing its utmost to care for the Cathedral carrying out its responsibilities, all to the glory of God. The Guild has received some new linens, and has two high altar cloths on order from Lucy's Sewing Group.

I especially thank Ann Dalzell and Jean Davies for their "extras" for us.

We are grateful to have a new member, Jill Dunderdale, and would encourage new members to join, always being welcome.

Mary Pugh and Wendy Brien have done a spectacular job with flower arrangements and we thank them most sincerely,

Respectfully submitted,
Lois Baker, Chair

OTHER

Lucy's Sewing Group (Diocesan Ecclesiastical Sewing Group)

Lucy's Sewing Group (named after its founder, Lucy MacNeil) has had this past year five volunteer members (Jean Davies, Ann Dalzell, Flo Harvey, Diane Radford and Rita Cyr-Bonga) who meet on Friday mornings in the lounge of Christ Church Cathedral Hall in Fredericton. We produce ecclesiastical linens for various churches of the diocese and beyond, according to requests. When necessary, we also do minor repairs.

Essentially, we purchase linen from Northern Ireland in quantities of 10 metre rolls. The linen is inspected and measured, then washed, ironed and brought back to the hall for cutting into 'fair linen' or altar cloths, credence cloths, purificators, corporals, veils, etc. The threads of heirloom quality are ordered from Guelph, ON and used for hemming. The stitching of the crosses is done in DMC floss embroidery cotton. The finished articles are then washed and ironed, checked and prepared for delivery or pick-up. Payment is upon reception providing, of course, the customer is satisfied. If not, then we correct the work (as is the case in misplacement of crosses, for example).

This past year, we have made seven fair linens, three corporals, three credence cloths, 18 purificators and have pending orders that will require ordering more linen from Ireland.

We welcome new members. Drop in on Friday mornings between 10:00 am and noon.

Respectfully submitted,
Jean Davies and Rita Cyr-Bonga

The Cathedral Matters' Guild of Rug Hooking

The Guild continues to meet every other Tuesday from September to May. We create hooked items inspired by the stained glass windows of the Cathedral and other subjects. These items are hooked and sold by members at any time by contacting members or the office. This year we donated another \$1000 to The Cathedral Restoration Fund. Each year we gain new members. We are delighted to encourage anyone interested in learning to rug hook to join us. We will provide the instruction and hooking supplies.

Respectfully submitted,
Doris Norman

ADMINISTRATION AND FINANCE

In the Fall 2015 it was determined to combine Administration and Finance under one title. The terms of reference for this newly formed committee are: to develop human resource and finance policies relevant to the operations of Christ Church Cathedral.

- Communicate policies to Bishop and Chapter as they are completed for approval
- Communicate approved policies to parishioners as required
- Report to Bishop and Chapter financial statements quarterly
- Report to Bishop and Chapter information as required regarding human resources
- Organize committees comprised of interested parishioners to address administrative and financial issues as needed.
- Nine human resource policies have been drafted to address staff/administration, role of volunteers and general operations at Christ Church Cathedral.
- A new photocopier was purchased through a lease agreement with Xerox for the Hall.
- Budget reports were provided regularly to Bishop and Chapter
- A survey has been developed to address budget concerns soliciting congregation feedback and suggestions for 2016.
- A report on priorities with probable costs addressing health and safety standards required for Cathedral Memorial Hall was prepared.

Respectfully submitted,
 Dianne Wilkins/Martha Jo Hoyt
 Chairs, Administration/Finance

Envelope Secretary

This is the first time I have been asked by Bishop and Chapter to provide a report on the funds that I record on your behalf. Only those funds that are allowed by law to be receipted for Income Tax purposes are recorded by me.

And my job is made much easier by the teams of “Counters” who open the envelopes, check the correctness, prepare the bank deposits, and give me their report, along with the empty envelopes. I do appreciate their weekly efforts, and thank them for their continual service. On their behalf I will say that it is much easier for them when the amount enclosed in the envelope is indicated on the face of said envelope.

During the year 2015 there were 167 boxes of envelopes issued (7 of these were never used) and 87 parties had been part of the “e-offering” program. Those numbers will be different for 2016 because of new envelope users, deaths, moves away from the Cathedral, and changing from envelope to e-offering format of giving.

Range	Givers	Offerings (\$)	Designated (\$)	Total (\$)
\$1.00 - 199.99	29	2,696.50	134.00	2,830.50
\$200.00 - 499.99	34	10,888.30	180.00	11,068.30
\$500.00 - 999.99	42	26,510.00	2,600.00	29,110.00
\$1,000 - 2,999.99	92	150,548.50	1,371.00	164,493.50
\$3,000 - 4,999.99	25	84,793.00	7,142.00	91,935.00
\$5,000 - 7,999.99	13	76,655.00	6,184.00	82,839.00
\$8,000 and over	12	128,457.40	24,329.70	152,787.02
Totals	247	480,548.70	54,514.62	535,063.32

It has been my pleasure to serve in this capacity during the past number of years (maybe 18 to 19) and with God's help and your patience I hope to continue for a couple of more years.

In His Service,
Norma Jean Belyea, Envelope Secretary

Delegates to Diocesan Synod 2015

The 134th session of the Synod of the Anglican Diocese of Fredericton was held on Saturday, November 7, at Christ Church Parish Church. The theme for the synod was "Walk the Walk." The Cathedral's representatives were Dean Geoffrey Hall, Jim Morell (present lay chair of B&C) and Chris Stevenson (a past lay chair).

Bishop David Edwards was consecrated last fall. This was his first synod as our bishop, and he delivered his first charge to 273 synod delegates (75 clergy and 198 lay) who were in attendance from 70+ parishes across the diocese. The stated main purpose of the synod was to receive his charge, which was based on Ephesians 4: 1-6, and to respond to it through discussion in small groups.

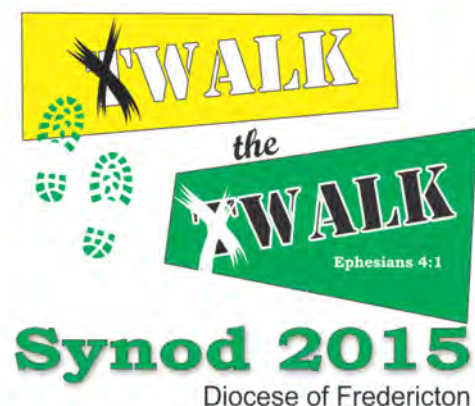
The Bishop's Charge, which can be found at anglican.nb.ca, was both bold and direction setting.

Some of his important messages were these:

- God calls us, as his disciples, to live together in unity and "to bear with one another," even when we have differing opinions on church matters
- Centring ourselves personally and corporately on Jesus, prayer and Biblical knowledge are the foundations on which we are to build our individual lives and our shared life in the church
- Our worship is meant to be "intentionally oriented to lifting us beyond the everyday and enabling us to touch the edge of heaven"
- The Bishop will be focussing on new, 21st century methods of education and training for our leaders - both clergy and lay; and he intends to establish new models of ordained and non-ordained ministry
- Youth work is vital to our church, and in that we must be more creative
- God directs us to engage our communities and to take the Good News of Jesus to people outside our congregations. He made special mention of our obligation to those who suffer in a broken world
- Despite having to deal with many issues and challenges, Bishop David said he continues to be encouraged by many positive developments within our diocesan family - including the rebuilding of the Anglican church in Edmundston (Parish of Madawaska) following a fire and a \$5.5 million bequest to the diocese by a quiet, faithful Anglican woman in Saint John

In response to a pre-synod motion delegates voted in favour of asking Diocesan Council to review diocesan canon two respecting 'election of bishops.' Discussion prior to the vote centred on the importance of delegates having more knowledge of those nominated.

Respectfully submitted,
Jim Morell, Sula Chalifour, Chris Stevenson



Report of the Treasurer

Summary

The most recent fiscal year has been a year of change and challenge. While discussions exploring a partnership with the Diocese through shared space and potential operations were discontinued we did proceed to find other ways to work collaboratively. In April of this year, we transferred the bookkeeping function to the Diocesan Office for reasons of efficiency and cost savings. The close proximity and availability of expertise makes this a fruitful working relationship, and since hours are billed by the Diocese on a cost recovery basis it is more cost effective. Thanks to Peter Jacobs, we also completed the review and consolidation of our telecommunications costs into one bundled bill and we achieved the targeted savings for 2015. Last, there was an initiative launched to reduce energy consumption, largely in the Cathedral and to a lesser extent in the hall, which resulted in EPP credits of a little more than \$3,000 in our settlement month of October. Moving forward, our monthly EPP payments have been reduced by approximately \$250. Overall our operations are quite lean and there is very little true discretionary spending; however, these few opportunities to reduce expenditures contribute greatly to helping us manage the budget and we are extremely grateful to those who share their time and talents to explore and implement these!

Receipts

Offerings (Budget \$534,725)

Offerings represent the most significant portion of our normal inflows and we are dependent on these operations to sustain our operating. While we fell a little short of our budgeted figures, we were blessed with generous gifts in December which enabled us to reach a balanced budget. In saying this, it is recognized that some of this generosity was of a one time nature, and perhaps in response to the appeal at the beginning of December.

Other, including transfer from Designated Funds

(Budget \$80,355)

The budget anticipated a significant inflow from designated funds (Audio - \$16,000; Health - \$8,855; Outreach - \$10,000) to offset expenses in the operating statement. These transfers did not materialize in the anticipated amounts for two reasons: first, some ministry areas such as the Health Ministry, did not spend what had been anticipated in the budget; and second, expenditures for the Audio equipment and most of the Outreach costs were paid directly from the specific Designated Funds. For example, under the leadership of Peter Jacobs, investment in upgrading the audio equipment in the Cathedral was undertaken at a total cost of almost \$11,000. This expenditure was paid for with designated funds raised through the hard work of the volunteers that put on the monthly Cathedral Breakfasts, and a specific donation for equipment.

Consistent with our desire to move away from a dependence on the interest income earned on the Endowment Funds (held in the Diocesan Consolidated Investment Funds), we were able to reduce our dependence on the interest income to balance our budget. This is a departure from the recent past.

Expenditures

Diocesan Shared Ministry (Budget \$92,581)

The Shared Ministry Budget request increased by approximately \$7,800 from 2014, and our commitment was met in full 2015.

Joint Property Committee

(Budget \$18,000)

The budgeted amount for 2015 reflected the second of two annual installments of \$11,000 (total of \$22,000) owed to the Diocese for the Cathedral's share of the costs to December 2013 which were incurred as part of our shared exploration of property related issues. As at the end of December 2015, the Diocese has advised that the Cathedral's share of the expenses (net of our 2014 repayment) is approximately \$50,000. No repayment was made during 2015, and additional discussions are necessary regarding this outstanding amount.

Employment Costs

(Budget \$233,145)

Total employment related costs are slightly under budget, in part related to the medical absence of the full time Sexton. Budgeted amounts for Visiting Clergy Honouraria, and the Dean's Hospitality allowance were not fully expended, and the Dean did not attend the annual Dean's Conference

Properties

(Budget \$166,050)

Total property related costs for 2015 include the significant roof replacement on the hall, at a total cost of \$162,194; this specific expense was offset by a draw down from the special grant approved by the Diocese. In addition, there was approximately \$5,800 spent for work in the Hall related to the HAZMAT issues identified, which required immediate attention; no draw against the special grant was made for these costs. While it was a difficult winter, we were blessed with a warmer than usual fall which helped offset higher than expected fuel costs during the harsh winter months. As noted, investment in energy efficiency measures during the year resulted in a credit on electrical bill when our anniversary month of equalized billing arrived; these cost savings will continue to be realized in future periods. During the year, Heritage Standing completed the final assessment related to establishment of priorities for repair and restoration of the Cathedral. This information will assist Bishop and Chapter to establish property related priorities for the upcoming years, including a decision regarding the Deanery and other Hall renovation/upgrade initiatives.

Administration

(Budget \$42,135)

Overall administration related expenses were both under and over budget on specific line items. As previously noted, cost savings anticipated from a reorganization of the communication costs were realized thanks to Peter Jacobs as well as the transfer of the bookkeeping function to the Diocesan Office. A new photocopier/printer/scanner unit was leased from Xerox during the year, which is not only more efficient, it has significantly reduced the number of service related calls for repairs (and hopefully made Fran's life a little easier).

„h Ministries (Music, Service & Worship, Christian Education, Pastoral Work) ;V Budget \$43,455

Total expenditures under this grouping were approximately \$38,700 and are under budget largely due to underspending in the areas of Service and Worship, Christian Education, and the Health Ministry.

Budget 2016

Looking forward, our 2016 budget includes two new priority ministries that reflect input received via the budget survey process: Refugee Sponsorship and Young Families/Young People. The former represents the Cathedral's intention to participate in the Archdeaconry initiative to support a refugee family, while the latter is yet to be defined, but acknowledges that this is identified as a priority by those who provided input. With the retirement of the Parish Nurse,

the Health Ministry team is undertaking a review of how this ministry is reflected in the operating budget. For the purposes of 2016, an amount of \$15,000 has been included and is consistent with previous years.

As always, the budget is dependent on the offerings, which represent the most significant portion of the revenues. We have a tendency to focus on the expense side of the equation, and there has been a significant amount of work done to reduce and manage fixed costs. However, we actually do control the income side of the equation through our offerings, and our ability to undertake new ministry priorities depends on our collective willingness and ability to contribute financially to these shared priorities.

A final note of thanks

I'm very grateful for the support provided by Fran Miles in the office, Diane MacKinnon (former bookkeeper), Ben Bourque and Irene Adams at the Diocesan Synod Office, and Norma Jean Belyea as Envelope Secretary. Thank you does not seem sufficient for all the hard work and patience, and I truly appreciate all you do - you are all a blessing!

Respectfully submitted,
Martha Jo Hoyt, Treasurer

The Bishop and Chapter of the Cathedral of Christ Church
Statement of Operations (Unaudited)
Year Ended December 31, 2015

	2015 Actual		2014 Actual	
RECEIPTS				
Offerings				
Open	\$	11,102	\$	10,090
Envelope	\$	486,430	\$	453,466
Easter	\$	5,872	\$	10,974
Thanksgiving	\$	3,506	\$	3,826
Christmas	\$	9,895	\$	10,642
Subtotal Offering	\$	516,805	69.3%	\$ 488,998 88.1%
Targeted Giving (to external organizations)	\$	21,217	2.8%	\$ 14,671 2.6%
Other				
Interest Income	\$	18,641	\$	25,120
City of Fredericton - Grant	\$	7,000	\$	-
Diocese Fabric Grant	\$	10,000	\$	10,000
Diocese Special Grant - Hall	\$	162,194	\$	-
Other	\$	8,463	\$	3,064
Subtotal Other	\$	206,298	27.6%	\$ 38,184 6.9%
Transfer from Designated Funds (Internal)	\$	1,873	0.3%	\$ 13,116 2.4%
TOTAL REVENUE	\$	746,193	100.0%	\$ 554,969 100.0%
EXPENDITURES				
Diocesan Assessment				
Shared Ministry Assessment	\$	92,581	\$	84,823
Clergy Continuing Education	\$	450	\$	488
Subtotal Diocesan Assessment	\$	93,031	12.5%	\$ 85,310 15.4%
Joint Property Committee	\$	-	0.0%	\$ 23,885 4.3%
Clergy Related				
Stipends	\$	52,535	\$	44,376
Benefits	\$	21,521	\$	9,918
Housing Allowance	\$	18,000	\$	9,375
Car Replacement - Clergy	\$	4,200	\$	2,188
Clergy Expenses (Travel, communication, etc)	\$	2,530	\$	1,292
Other	\$	-	\$	6,075
Subtotal Clergy Related	\$	98,786	13.2%	\$ 73,224 13.2%

	2015 Actual		2014 Actual	
EXPENDITURES				
Lay Salaries				
Salaries - Lay	\$ 104,516		\$ 94,875	
Benefits - Lay	\$ 16,484		\$ 21,919	
Subtotal Lay Salaries	\$ 121,000	16.2%	\$ 116,794	21.0%
Deanery	\$ 8,208	1.1%	\$ 7,057	1.3%
Cathedral Expenses				
Fuel, Electricity & Water	\$ 43,386		\$ 43,570	
Maintenance & Repairs	\$ 22,120		\$ 14,436	
Insurance	\$ 37,888		\$ 35,180	
Other	\$ 6,759		\$ 9,315	
Subtotal Cathedral	\$ 110,153	14.8%	\$ 102,501	18.5%
Hall Expenses				
Fuel, Electricity & Water	\$ 30,995		\$ 34,210	
Maintenance & Repairs	\$ 171,283		\$ 4,607	
Other	\$ 4,307		\$ 3,600	
Subtotal Hall	\$ 206,585	27.7%	\$ 42,416	7.6%
General Administration				
Office Supplies and Equipment	\$ 15,114		\$ 18,059	
Telephone	\$ 7,525		\$ 10,782	
Accounting - Review Engagement	\$ -		\$ -	
Bookkeeping	\$ 5,463		\$ 8,307	
Advertising and Communications	\$ 3,182		\$ 1,484	
Other	\$ 5,437		\$ 5,718	
Subtotal General Administration	\$ 36,721	4.9%	\$ 44,351	8.0%
Music Ministry	\$ 10,594	1.4%	\$ 7,727	1.4%
Service and Worship	\$ 7,211	1.0%	\$ 6,195	1.1%
Christian Education Ministry	\$ 877	0.1%	\$ 943	0.2%
Pastoral Work Ministry	\$ 19,966	2.7%	\$ 18,678	3.4%
Membership	\$ 500	0.1%	\$ 330	0.1%
Outreach and Social Action	\$ 4,892	0.7%	\$ 7,000	1.3%
Missions Committee	\$ 4,891	0.7%	\$ 3,000	0.5%
Kitchen Committee	\$ 727	0.1%	\$ 840	0.2%
Special Events / Fellowship	\$ 568	0.1%	\$ -	0.0%
Targetted Giving (to external organizations)	\$ 21,217	2.8%	\$ 14,671	2.6%
TOTAL EXPENDITURES	\$ 745,927	100.0%	\$ 554,923	100.0%
EXCESS OF REVENUES OVER EXPENDITURES	\$ 266		\$ 45	

**The Bishop and Chapter of the Cathedral of Christ Church
Operating Fund - Budget
Year Ending December 31, 2016**

	2015 Budget		2015 Actual		2016 Budget	
RECEIPTS						
Offerings						
Open	\$ 12,000		\$ 11,102		\$ 12,000	
Envelope	\$ 493,225		\$ 486,430		\$ 495,000	
Easter	\$ 12,000		\$ 5,872		\$ 8,000	
Thanksgiving	\$ 4,500		\$ 3,506		\$ 4,000	
Christmas	\$ 13,000		\$ 9,895		\$ 13,000	
Subtotal Offering	\$ 534,725	84.9%	\$ 516,805	69.3%	\$ 532,000	87.8%
Targeted Giving (to external organizations)	\$ 14,800	2.3%	\$ 21,217	2.8%	\$ 14,800	2.4%
Other						
Interest Income	\$ 25,000		\$ 18,641		\$ 25,000	
City of Fredericton - Grant	\$ 7,000		\$ 7,000		\$ 7,000	
Diocese Fabric Grant	\$ 10,000		\$ 10,000		\$ 10,000	
Diocese Special Grant - Hall	\$ -		\$ 162,194		\$ -	
Other	\$ 3,500		\$ 8,463		\$ 4,000	
Subtotal Other	\$ 45,500	7.2%	\$ 206,298	27.6%	\$ 46,000	7.6%
Transfer from Designated Funds (Internal)	\$ 34,855	5.5%	\$ 1,873	0.3%	\$ 13,000	2.1%
TOTAL REVENUE	\$ 629,880	100.0%	\$ 746,193	100.0%	\$ 605,800	100.0%
EXPENDITURES						
Diocesan Assessment						
Shared Ministry Assessment	\$ 92,581		\$ 92,581		\$ 94,984	
Clergy Continuing Education	\$ 450		\$ 450		\$ 450	
Subtotal Diocesan Assessment	\$ 93,511	14.9%	\$ 93,031	12.5%	\$ 95,434	15.8%
Joint Property Committee	\$ 18,000	2.9%	\$ -	0.0%	\$ 11,000	1.8%
Clergy Related						
Stipends	\$ 52,600		\$ 52,535		\$ 53,325	
Benefits	\$ 20,725		\$ 21,521		\$ 22,150	
Housing Allowance	\$ 18,000		\$ 18,000		\$ 18,000	
Car Replacement - Clergy	\$ 4,200		\$ 4,200		\$ 4,200	
Clergy Expenses (Travel, communication, etc)	\$ 5,320		\$ 2,530		\$ 4,780	
Other	\$ 3,500		\$ -		\$ 1,500	
Subtotal Clergy Related	\$ 104,345	16.6%	\$ 98,786	13.2%	\$ 103,955	17.2%

	2015 Budget		2015 Actual		2016 Budget	
EXPENDITURES						
Lay Salaries						
Salaries - Lay	\$ 107,500		\$ 104,516		\$ 99,290	
Benefits - Lay	\$ 21,300		\$ 16,484		\$ 13,500	
Reruitment	\$ -		\$ -		\$ 9,000	
Subtotal Lay Salaries	\$ 128,800	20.5%	\$ 121,000	16.2%	\$ 121,790	20.1%
Deanery	\$ 7,650	1.2%	\$ 8,208	1.1%	\$ 7,850	1.3%
Cathedral Expenses						
Fuel, Electricity & Water	\$ 44,900		\$ 43,386		\$ 44,900	
Maintenance & Repairs	\$ 7,500		\$ 22,120		\$ 10,000	
Insurance	\$ 37,000		\$ 37,888		\$ 39,800	
Other	\$ 23,500		\$ 6,759		\$ 9,200	
Subtotal Cathedral	\$ 112,900	17.9%	\$ 110,153	14.8%	\$ 103,900	17.2%
Hall Expenses						
Fuel, Electricity & Water	\$ 35,900		\$ 30,995		\$ 37,400	
Maintenance & Repairs	\$ 6,000		\$ 171,283		\$ 7,500	
Other	\$ 3,600		\$ 4,307		\$ 4,160	
Subtotal Hall	\$ 45,500	7.2%	\$ 206,585	27.7%	\$ 49,060	8.1%
General Administration						
Office Supplies and Equipment	\$ 14,700		\$ 15,114		\$ 13,900	
Telephone	\$ 7,500		\$ 7,525		\$ 6,600	
Accounting - Review Engagement	\$ 7,500		\$ -		\$ -	
Bookkeeping	\$ 6,600		\$ 5,463		\$ 4,200	
Advertising and Communications	\$ 1,600		\$ 3,182		\$ 3,000	
Other	\$ 4,235		\$ 5,437		\$ 4,430	
Subtotal General Administration	\$ 42,135	6.7%	\$ 36,721	4.9%	\$ 32,130	5.3%
Music Ministry	\$ 6,000	1.0%	\$ 10,594	1.4%	\$ 7,000	1.2%
Service and Worship	\$ 8,750	1.4%	\$ 7,211	1.0%	\$ 9,150	1.5%
Christian Education Ministry	\$ 2,750	0.4%	\$ 877	0.1%	\$ 2,350	0.4%
Pastoral Work Ministry	\$ 25,955	4.1%	\$ 19,966	2.7%	\$ 25,350	4.2%
Membership	\$ 350	0.1%	\$ 500	0.1%	\$ 750	0.1%
Young Families / Young Adults	\$ -	0.0%	\$ -	0.0%	\$ 7,000	1.2%
Refugee Sponsorship	\$ -	0.0%	\$ -	0.0%	\$ 2,800	0.5%
Outreach and Social Action	\$ 12,000	1.9%	\$ 4,892	0.7%	\$ 5,000	0.8%
Missions Committee	\$ 5,000	0.8%	\$ 4,891	0.7%	\$ 5,000	0.8%
Kitchen Committee	\$ 1,200	0.2%	\$ 727	0.1%	\$ 1,200	0.2%
Special Events / Fellowship	\$ -	0.0%	\$ 568	0.1%	\$ -	0.0%
Targetted Giving (to external organizations)	\$ 14,800	2.4%	\$ 21,217	2.8%	\$ 14,800	2.4%
TOTAL EXPENDITURES	\$ 629,646	100.0%	\$ 745,927	100.0%	\$ 605,519	98.4%
EXCESS OF REVENUES OVER EXPENDITURES	\$ 234		\$ 266		\$ 281	

Report of the Nominating Committee

The following are nominations to the positions indicated for the year 2016. Please refer to Cathedral By-laws which outline:

- 1) 3 year terms of members of Bishop and Chapter begin 01 March
- 2) 3 year terms are renewable one time by election
- 3) Members of Bishop and Chapter will chair a committee of the Chapter

X	Bishop and Chapter
Elect 1 Only - Christian Formation	

X	Bishop and Chapter
Elect 1 Only - Treasurer	
	Carol Dixon

X	Delegates to Synod
Elect 3 ONLY - ordered by election	
	Jim Morell

Should there be more nominations than openings an election shall be called and this page becomes the ballot.

Delegates to Synod and their substitutes are selected by order of election.

Respectfully submitted,
Dean Geoffrey Hall, Chair

Constitution of the Diocesan Synod of Fredericton (s. 4)

Lay Members of the Synod

- 4(1) Lay members of the Synod and their substitutes, if any, shall be voting members of at least one year's standing in the parish for which they are elected.
- 4(2) The voting members of each parish in the Diocese shall elect up to three lay members of the Synod.
- 4(3) The voting members of each parish in the Diocese may elect up to three substitute lay members of the Synod.
- 4(4) The voting members of the Cathedral of Christ Church in the City of Fredericton are entitled to elect three lay members of the Synod and up to three substitutes in accordance with this section.
- 4(5) Lay members of the Synod and their substitutes, if any, shall be elected at an annual meeting of voting members of a parish and shall continue in office until others are elected in their place.
- 4(6) If a vacancy occurs among the lay members of the Synod or their substitutes, if any, by death, resignation, refusal to act or otherwise, the parish corporation of the parish in which the election took place may fill the vacancy.
- 4(7) The chair of a meeting at which lay members of the Synod and their substitutes, if any, are elected shall promptly forward to the Secretary of the Synod a certificate of election in such form as the Diocesan Council prescribes.
- 4(8) When a lay member of the Synod is not present at a meeting of the Synod, that member's place may be taken by a substitute lay member from the same parish.
- 4(9) The right to attend meetings of the Synod as a substitute lay member belongs to the substitute lay members in the order in which their names appear on the certificate of their election.
- 4(10) A substitute lay member shall sit and vote until the end of the meeting of the Synod, or at any adjournment thereof, at which the place of the lay member of the Synod has been taken.
- 4(11) A lay member of the Synod whose place has been taken by a substitute lay member may not sit or vote at the same meeting of the Synod unless the substitute lay member does not attend at some adjournment thereof.
- 4(12) Any question as to the right of a lay member of the Synod or of a substitute lay member to attend a meeting of the Synod shall be determined by the Synod, the decision of which is final.

09 November 2013

Policy B-2 Responsibilities of a Member of Synod

Lay Delegates to Diocesan Synod elected by parishes have responsibilities to the Diocese and to the parish until they are replaced at a subsequent annual meeting of parishioners according to the Constitution, s. 4. All Clergy licensed in the Diocese are members of Synod.

- (1) Lay delegates, although elected by the parish, are "members" of Diocesan Synod and responsible to it when in session.
- (2) Synod members, when Synod is in session, act and vote as members according to their conscience and Christian understanding.
- (3) Synod members have the responsibility of reporting and explaining the action of Synod in a positive way at the parish level.
- (4) Synod members need to be familiar with the life of the Church at the parish level to guide their discussion at Synod and on committees at Synod, and be familiar with the structures of the Diocese so as to facilitate understanding at the local level.
- (5) Prior to any meeting of Synod, synod delegates will familiarize themselves with the agenda and any material pertaining to the said Synod.
- (6) Synod members should give leadership and accept election and/or appointment to Diocesan committees.
- (7) Synod members shall attend Archdeaconry Greater Chapter meetings when called by the Archdeacon.
- (8) Synod members are expected to promote the work of the Church at the parish, diocesan, and national level, as well as overseas.
- (9) Synod members ought to promote the actions of Synod, once decided upon, whether or not they voted in favour.

Adopted
27 January 2007
Diocese of Fredericton

**THE BISHOP AND CHAPTER OF THE CATHEDRAL OF CHRIST CHURCH IN THE CITY
AND
DIOCESE OF FREDERICTON
A BY-LAW RESPECTING THE ACTIVITIES AND AFFAIRS OF THE CHAPTER**

INTERPRETATION

1. In this by-law words in the singular include the plural, words in the plural include the singular and words in one gender include all genders.
2. In this by-law, unless the context otherwise requires,
 - "Bishop" means the Bishop of Fredericton;
 - "Canon", as it relates to the laws of the Church in the Diocese, means a Canon enacted by the Diocesan Synod of Fredericton;
 - "Canon", as it relates to a member of the clergy, means a Canon appointed by the Bishop under Canon Four;
 - "Cathedral" means the Cathedral of Christ Church in the City and Diocese of Fredericton;
 - "Chapter" means the corporation known as The Bishop and Chapter of the Cathedral of Christ Church in the City and Diocese of Fredericton continued by subsection 2(3) of the Anglican Church Act, 2003;
 - "Dean" means the Dean of the Diocese appointed by the Bishop under Canon Four;
 - "Diocese" means the Diocese of Fredericton;
 - "Lay Chair" means the Lay Chair of the Chapter;
 - "Lay Vice-Chair" means the Lay Vice-Chair of the Chapter;
 - "Secretary" means the Secretary of the Chapter;
 - "Treasurer" means the Treasurer of the Chapter.

OBJECTS AND DUTIES OF THE CHAPTER

3. The objects of the Chapter are the maintenance and management of the Cathedral, its grounds and appurtenances, religious and charitable works connected therewith, and the temporal affairs of the Cathedral and its congregation. (Anglican Church Act, 2003, section 6(1).
4. The Chapter shall
 - (a) organize and manage activities and programs in furtherance of Christian life among the members of the Cathedral Congregation and to advance the mission of the Church in the Diocese,
 - (b) manage the investment of endowment and other funds of the Cathedral and, in so doing, may engage professional assistance and pay reasonable fees therefor,
 - (c) manage the properties, revenues and expenditures of the Cathedral, utilizing appropriate financial controls and procedures,
 - (d) employ the lay employees of the Cathedral,
 - (e) initiate recommendations regarding the appointment of the Dean and other clergy of the Cathedral,
 - (f) appoint annually, in accordance with section 50, a Cathedral Advisory Committee, to assist the Bishop in the appointment of a Dean,
 - (g) approve or reject a decision by the Cathedral Advisory Committee to vest the appointment of a Dean solely in the Bishop,
 - (h) prepare and submit to the Annual Congregational Meeting a full and detailed statement and account of the receipts and expenditures of the Chapter for the previous financial year duly audited by a public accountant or by two competent persons,

- (i) set priorities and annual objectives and prepare budgets for approval at the Annual Congregational Meeting, and
- (j) establish policies for the effective and efficient maintenance and management of the Cathedral.

CHAPTER MEMBERSHIP

- 5. The Chapter shall consist of
 - (a) the Bishop of Fredericton,
 - (b) the Dean of Fredericton,
 - (c) the Archdeacon of Fredericton,
 - (d) any Canon Residentiary of the Cathedral,
 - (e) a Lay Vice-Chair and three other lay members appointed by the Bishop, and
 - (f) six lay members elected by the Cathedral Congregation.

QUALIFICATION OF LAY MEMBERS

- 6. Lay members shall be individuals who are
 - (a) baptized Christians,
 - (b) at least sixteen years old,
 - (c) members of the Cathedral Congregation, and
 - (d) regular contributors, financial or otherwise, to the mission of the Cathedral.
- 7. Notwithstanding clauses 6(c) and (d) one of the lay members appointed by the Bishop may be a person who worships in, and is a regular contributor, financial or otherwise, to the mission of, a parish.

ELECTION AND APPOINTMENT OF LAY MEMBERS

- 8. There shall be a Nominating Committee consisting of the Dean as chair and two lay members.
- 9. The Chapter shall appoint the lay members of the Nominating Committee in the month of December in each year.
- 10. The Chapter shall not appoint to the Nominating Committee any member whose term of office will expire in the ensuing year and who is eligible to be appointed or elected for another term.
- 11. On or before January 31 in each year the Nominating Committee shall submit to the Bishop a list of suggested nominees for appointment to fill the positions of members appointed by the Bishop whose terms of office will expire during the year.
- 12. The Bishop shall, before the Annual Congregational Meeting, appoint the number of members required to fill the places of members appointed by the Bishop whose terms will expire. In making such appointments the Bishop is not restricted to the nominees suggested by the Nominating Committee. The names of the members appointed by the Bishop shall be announced at the Annual Congregational Meeting before the meeting proceeds to the election of members to the Chapter.
- 13. The Nominating Committee shall submit to the Annual Congregational Meeting a list of suggested nominees for election to fill the positions of members elected by the Congregation whose terms of office will expire. Additional nominations may be made from the floor. The Meeting shall elect by plurality vote the number of members required to fill the places of the members whose terms will expire in the that year.

VACANCIES

- 14. The Bishop may appoint a person to fill a vacancy among the Lay Vice-Chair and lay members appointed by the Bishop.

15. The Chapter may appoint a person to fill a vacancy among the lay members elected by the Congregation.

TERM OF OFFICE OF LAY MEMBERS

16. Lay members, including the Lay Vice-Chair, shall hold office for a term of three years commencing on the first day of March following the Annual Congregational Meeting at which they were appointed or elected.
17. A lay member other than the Treasurer shall not hold office for more than two consecutive three year terms but is eligible to be appointed or elected again after 18 months have elapsed since the expiry of his or her second term.
18. A person appointed to fill a vacancy holds office for the unexpired term of his or her predecessor.

CHAPTER MEETINGS

19. The Chapter shall normally meet at least ten times each year at such times and places as the Chapter decides, and, except as provided in section 20, notice shall be given at least seven days in advance of a regular meeting.
20. The Chapter may establish a schedule for its regular meetings in which event once notice of the schedule has been given no further notice of such meetings need be given.
21. The Secretary or, in the absence of the Secretary, the Lay Chair shall give the members written or electronic notice of all non-scheduled meetings.
22. A special meeting of Chapter may be called at the direction of the Bishop, the Dean or the Lay Chair on at least forty-eight hours notice, or if all members of Chapter are present a special meeting may be held without notice.
23. In the absence of the Bishop or at the Bishop's request the Lay Chair, or in the absence of the Lay Chair, the Lay Vice-Chair shall preside. If all three are absent the Chapter shall elect an Acting Chair from among the members present at the meeting.
24. Six members of Chapter constitute a quorum.
25. At meetings of the Chapter questions shall be decided by consensus or by a majority of votes cast by members present at the meeting. Each member of the Chapter has one vote. When there is an equality of votes the chair shall declare that the question has not carried.
26. Any member of the Cathedral Congregation may attend a meeting of Chapter and with the consent of Chapter may be given the privileges of the floor.

OFFICERS OF THE CHAPTER

27. The officers of the Chapter are
 - (a) the Bishop,
 - (b) the Dean,
 - (c) the Lay Chair,
 - (d) the Lay Vice-Chair,
 - (e) the Secretary, and
 - (f) the Treasurer.
28. The Chapter shall elect or appoint the Lay Chair, the Secretary and the Treasurer from among the lay members and those officers shall hold office at the pleasure of the Chapter or until they cease to be members of the Chapter.
29. The Lay Vice-Chair is the person appointed to that office by the Bishop.
30. The signing officers of the Chapter for all banking purposes shall be any two of the Dean, the Lay Chair, the Treasurer and a member of the Chapter designated by resolution of the Chapter.

THE BISHOP

31. The Bishop is the Chair of the Chapter.

32. The Bishop

- (a) shall, unless he or she gives notice to the contrary, celebrate Holy Communion or preach or both in the Cathedral on Christmas Day, Easter Day, Ascension Day and Whitsunday,
- (b) may use the Cathedral for episcopal purposes and diocesan meetings, for confirmations, for ordinations, for celebrating the sacraments, and for preaching or otherwise after giving reasonable notice to the Dean, and
- (c) may use the Cathedral Memorial Hall, by prior arrangement with the Dean so as to avoid scheduling conflicts, for any episcopal purposes or diocesan meetings.

THE DEAN

33. The Dean is the Chief Executive Officer of the Cathedral and has jurisdiction and cure of souls over the Cathedral Congregation.

34. The authority of the Dean respecting worship and spiritual matters is that of a parish rector, but is subject to use of the Cathedral by the Bishop as provided in section 32.

35. Subject to the direction of the Chapter with respect to the areas of responsibility defined in section 4, the Dean is responsible for the day-to-day operations of the Cathedral, its services and staff.

36. The Dean is entitled to such stipend and other payments and benefits as are agreed upon with the Chapter.

37. The Dean shall live in the Deanery unless the Dean and the Chapter agree otherwise.

THE LAY CHAIR

38. The Lay Chair shall chair meetings of the Chapter unless the Bishop is present.

THE LAY VICE-CHAIR

39. In the absence of the Lay Chair the Lay Vice-Chair shall perform the duties of the Lay Chair.

THE SECRETARY

40. The Secretary shall

- (a) attend meetings of the Chapter and of the Congregation and keep a permanent written record of their proceedings,
- (b) have official possession of the Chapter's corporate seal,
- (c) ensure the filing and safekeeping, in the Cathedral office, of all important documents of the Cathedral including the by-laws, annual reports, financial statements, minutes of the Chapter and of congregational meetings, and forward such documents to the Diocesan Archivist from time to time, and
- (d) perform other duties incidental to the position of Secretary.

THE TREASURER

41. The Treasurer shall

- (a) keep accounts of the revenues and expenditures of Chapter,
- (b) keep accounts of all trust money held by the Chapter,
- (c) subject to the approval of Chapter, arrange for trust funds, stocks, bonds and other securities to be managed by qualified professional investment managers retained for that purpose by the Diocese,
- (d) prepare and present monthly, annual and such other financial reports as are required by the Chapter,

- (e) carry out banking and investment procedures of the Chapter,
- (f) supervise the functions of the Envelope Secretary, who shall be the person appointed by the Chapter for that purpose,
- (g) supervise the issue of charitable donation receipts,
- (h) supervise the collection and prompt deposit of revenues in a bank, trust company or credit union in the City of Fredericton in the name of the Chapter,
- (i) present the annual budget to the Annual Congregational Meeting,
- (j) make salary and stipend payments, and pay other accounts and sums due by cheque,
- (k) forthwith following the end of each financial year present to the Chapter a complete financial statement for that year,
- (l) deposit all securities pertaining to the Chapter and the Cathedral in a safety deposit box of a bank, trust company or credit union in the City of Fredericton, or lodge the securities in the Chapter's name with such depositories as the Chapter determines,
- (m) following acceptance by the Chapter present the year-end financial statement at the Annual Congregational Meeting, and
- (n) perform other duties incidental to the position of Treasurer.

EXECUTIVE COMMITTEE

- 42. There shall be an Executive Committee of the Chapter consisting of the Dean as chair, the Lay Chair and the Lay Vice-Chair.
- 43. The Executive Committee shall
 - (a) play a leadership role in all aspects of the life of the Cathedral,
 - (b) facilitate the effective operation of the Chapter, its committees and task groups,
 - (c) support and work closely with the Dean in the Dean's roles as priest and Chief Executive Officer of the Cathedral,
 - (d) act on behalf of the Chapter in emergencies,
 - (e) prepare the agenda for all meetings of Chapter, and
 - (f) exercise other powers and perform other functions delegated to it by the Chapter.

STANDING COMMITTEES, AD HOC COMMITTEES, AND TASK GROUPS

- 44. The Chapter, in consultation with the Dean, may establish standing committees, ad hoc committees and task groups to carry out tasks necessary for the day-to-day functioning of the Cathedral and define the duties of each committee and task group.
- 45. The Chapter, in consultation with the Dean, shall appoint the chair and members of such committees and task groups.
- 47. The Chapter shall appoint at least one lay member of the Chapter to each committee or task group. Such lay member, is the chair of the committee or task group and shall report to the Chapter on behalf of the committee or task group.
- 48. Committees and task groups shall meet at the call of their respective chairs.
- 49. The Bishop and Dean shall be ex-officio members of each committee and task group. The Dean may assign clerical staff employed by the Cathedral to any Committee or task group.

CATHEDRAL ADVISORY COMMITTEE

- 50. There shall be a Cathedral Advisory Committee comprising
 - (a) the Lay Chair and Lay Vice-Chair, and
 - (b) three members of the Chapter appointed annually by the Chapter.
- 51. The Cathedral Advisory Committee shall meet within two weeks following its appointment to elect a chair and a secretary from among its members and the secretary shall forthwith inform the Bishop of the names and addresses of the chair and the secretary.
- 52. All subsequent meetings of the Cathedral Advisory Committee shall be convened at the Bishop's direction.

53. The Bishop shall consult with the Cathedral Advisory Committee before appointing the Dean.
54. If, within six months after the effective date of the vacancy in the office of Dean, the Bishop considers that no substantial progress has been made in the consultation process, the Bishop may declare an inordinate delay and inform the Chapter of intent to appoint a Dean without further consultation.
55. The Cathedral Advisory Committee may, at any time, by unanimous vote with the approval of a majority of all of the members of the Chapter, vest the appointment of a Dean solely in the Bishop.
56. The Bishop may consult with the Cathedral Advisory Committee about the appointment of a member of the clergy to a position in the Cathedral other than the office of Dean and for advice respecting any matter affecting the life of the Cathedral.
57. The Bishop may, after informing the Dean or other member of the clergy, consult with the Cathedral Advisory Committee about the transfer of the Dean or other member of the clergy to another position or office.
58. The Bishop shall consult with the Dean or other member of the clergy before transferring him or her to another position or office.
59. Nothing in this by-law limits the authority of the Bishop to appoint the Dean or the clerical officers of the Cathedral.

THE CATHEDRAL CONGREGATION

60. The persons entitled to vote at any meeting of the Cathedral Congregation are those who
 - (a) are baptized Christians,
 - (b) are at least sixteen years old,
 - (c) worship in the Cathedral, and
 - (d) are regular contributors, financial or otherwise, to the mission of the Cathedral.
61. Twenty qualified persons constitute a quorum for a meeting of the Congregation.
62. The Dean or, in the absence of the Dean, the Lay Chair or Lay Vice-Chair shall be the chair of meetings of the Congregation.

ANNUAL CONGREGATIONAL MEETING

63. The Annual Congregational Meeting shall be held within eight weeks after the end of the financial year and shall
 - (a) elect, by a plurality of votes, lay members of the Chapter as required by section 13,
 - (b) elect, by a plurality of votes, lay delegates to the Diocesan Synod and their substitutes,
 - (c) receive a full and detailed statement and account of the receipts and expenditures of the Chapter for the previous financial year duly audited by a public accountant or by two competent persons, and any other information required by the Treasurer of the Diocesan Synod or by diocesan regulation in such form as may be prescribed by regulation,
 - (d) receive and approve or amend the budget proposed by the Chapter for the current year, and,
 - (e) discuss other matters and make recommendations to the Dean and to the Chapter.

SPECIAL CONGREGATIONAL MEETING

64. A Special Congregational Meeting may be summoned by the Secretary at the request of the Bishop, the Dean, the Lay Chair, the Chapter or twelve members of the Cathedral Congregation, on at least ten days notice.

NOTICE OF CONGREGATIONAL MEETINGS

65. The Dean or the Lay Chair shall
- (a) post a notice of any Congregational Meeting in a conspicuous place in the Cathedral,
 - (b) cause the notice to be read at each worship service in the Cathedral during the three weeks preceding the meeting,
 - (c) cause the notice to be published in the Cathedral bulletins for at least three weeks preceding the meeting, and
 - (d) may post the notice on the Cathedral web site and circulate the notice electronically to members of the Congregation.

MISCELLANEOUS PROVISIONS

DOCUMENTS UNDER SEAL

66. A document requiring execution under seal shall be signed on behalf of the Chapter by the Bishop or the Dean, and the Secretary, and, if required, by the Lay Chair. The seal shall be affixed and a document executed only when authorized by the Chapter.

BISHOP'S AUTHORITY WITH RESPECT TO CATHEDRAL PROPERTY

67. No major change shall be made to the structure, furnishing or grounds of the Cathedral without the consent of the Bishop.
68. The Chapter shall not acquire any real property without the approval of the Bishop and shall not lease, sell, mortgage or otherwise dispose of any real property without the approval of the Bishop and of the Diocesan Synod.

FINANCIAL YEAR

69. The financial year of the Chapter ends on December 31st of each year.

AVAILABILITY OF MINUTES AND BY-LAWS

70. A copy of Chapter minutes and by-laws will be made available for inspection by any member of the Cathedral Congregation at the Cathedral office during normal business hours.
71. The Secretary shall ensure that a copy of this by-law is posted on the Cathedral web site and that a copy is provided to each member of the Chapter.

THE CATHEDRAL ADVISORY CHAPTER

72. There shall be an advisory body to the Chapter known as the Cathedral Advisory Chapter.
73. Clergy, other than Canons Residentiary of the Cathedral, may be appointed by the Bishop as Canons and members of the Cathedral Advisory Chapter, and shall be installed in the Canon Stalls of the Cathedral in the same manner and have the same seating privileges as the Canons Residentiary.
74. The Bishop may summon the Cathedral Advisory Chapter to a special meeting of the Chapter, which meeting shall be for information and discussion only, and no decision made at such a meeting is binding on the Chapter.
75. Canons of the Cathedral Advisory Chapter are not entitled to sit or to vote at a regular meeting of the Chapter, or at any special meeting to which they are not called.

REPEAL AND AMENDMENT

76. Subject as herein provided, this by-law may be amended or repealed
- (a) by the Chapter, on notice given by one of its members at least six weeks before consideration of the proposed amendment or repeal, or by the unanimous consent of all its members without notice, or

- (b) by the Cathedral Congregation, on notice given by twenty-five of its members who are not members of Chapter, or, subject to the approval of Chapter, on notice given by twelve members of the congregation who are not members of Chapter. Such notice must be given at least six weeks before consideration of the proposed amendment or repeal at an Annual Congregational Meeting or at a Special Congregational Meeting called to consider the proposed amendment or repeal.

77. No amendment or repeal of this by-law is effective unless and until it is approved in writing by the Bishop.

TRANSITIONAL

78. Notwithstanding any other provision of this by-law

- a) the terms of office of members appointed or elected for terms expiring on the last day of June 2015 shall continue until that date,
- b) the terms of office of members appointed or elected for terms expiring on the last day of June in 2016 or 2017 shall expire on the last day of February in those years, and,
- c) the terms of office of members appointed or elected at the time of the annual meeting of the Congregation in 2015 shall begin on March 1, 2015 and expire on the last day of February 2018.

COMING INTO FORCE

79. This by-law shall come into force on February 1st, 2015.

80. On the coming into force of this By-Law all previous By-Laws of the Chapter are repealed.

Adopted by the Chapter on
Gretta Wells, Secretary
David Edwards, Bishop of Fredericton

Dated: January 2015